



VILLAGE OF MAGDALENA
PO BOX 145, MAGDALENA, NM 87825
P. 575.854.2261 F. 575.854.2273
WWW.VILLAGEOFMAGDALENA.COM

AGENDA
NOTICE OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES
MONDAY, AUGUST 14, 2017
VILLAGE HALL 108 N. MAIN STREET 6:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**
 - a. REGULAR MEETING – JULY 24, 2017**
- 6. APPROVAL OF CASH BALANCE REPORT**
- 7. APPROVAL OF BILLS**
- 8. MAYOR'S REPORT**
- 9. CLERK'S REPORT**
- 10. DEPARTMENT REPORTS**
 - a. EMS**
 - b. FIRE**
 - c. MARSHAL**
 - d. JUDGE**
 - e. PUBLIC WORKS**
 - f. LIBRARY**
- 11. DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF RESOLUTION #2017-20, PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED BY NEW MEXICO DEPARTMENT OF TRANSPORTATION**
- 12. DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF RESOLUTION #2017-21, PROCEDURE FOR ACCEPTING DONATIONS OF REAL PROPERTY**
- 13. FINAL CONSIDERATION -- DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF ORDINANCE #2017-03, ESTABLISHING A CONDITIONAL STIPEND FOR THE MAYOR OF THE VILLAGE OF MAGDALENA**

- 14. PUBLIC HEARING – DISCUSSION & POSSIBLE DECISION REGARDING INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP) FY 2019-2023**
- 15. DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL SUBMIT NOTICE OF INTENT TO APPLY FOR 2018 WATER TRUST BOARD FUNDING AND CHOOSING OF PROJECT**
- 16. PUBLIC INPUT – 1 TOPIC PER PERSON – 3 MINUTE LIMIT**
- 17. EXECUTIVE SESSION – 10-15-1(H)(8), REAL PROPERTY**
 - a. JUDY HOLCOLM WATER LINE**
- 18. ADJOURNMENT**

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT THE VILLAGE OFFICE, 108 N. MAIN STREET, MAGDALENA, NM 8725. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AID OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE VILLAGE CLERK AT 575-854-2261 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

**Minutes of the Regular Meeting of the Village of Magdalena
Board of Trustees
Held Monday, July 24, 2017 at 6:00 p.m.**

DRAFT

Mayor Richard Rumpf called the meeting to order at 6:00 p.m.

Present: Mayor Richard Rumpf, Tyler Scartaccini, Lynda Middleton, Donna Dawson, Stephanie Finch - Clerk/Treasurer, Attorney Kathy Riley

Absent: Jose "Artie" Castanon

Guests: Dolly Dawson, John Larson, Kayla Scartaccini, Mike Danielsen, Dr. Glenn Haven, Larry Cearley, Carleen Gomez - Deputy Clerk

Mayor Richard Rumpf requested that Mr. John Larson lead the gallery in reciting the Pledge of Allegiance.

Approval of Agenda: Ms. Dawson motioned to approve the agenda as presented, seconded by Mr. Scartaccini. The motion carried unanimously.

Approval of Minutes: Mr. Scartaccini motioned to approve the minutes of the Regular Meeting of July 10, 2017, as presented, seconded by Mrs. Middleton. The motion carried unanimously.

Approval of Cash Balance Report: Mrs. Middleton motioned to approve the cash balance report as presented, seconded by Mr. Scartaccini. The motion carried unanimously.

Approval of Bills: Clerk Finch stated that she added one bill to the bill list for Printing Systems for the purchase of utility bills.

Ms. Dawson motioned to approve the bills, as amended, seconded by Mrs. Middleton. The motion carried unanimously.

Admin. Office of Courts	\$222.00	Amazon	\$98.51
Chiefs Law Enforcement	114.39	JV Professional	367.82
Konica Minolta	327.21	Made To Order	106.90
Nance, Pato & Stout	636.00	NM Judicial Education	111.00
NMML	35.00	NMSIF	37,193.67
NM Tax & Revenue	98.67	O'Reilly Auto	96.55
Printing Systems	148.13	PV Business Solutions	298.50

Quill	\$906.06	Rice & Associates	\$2,757.49
Siegel's Uniforms	773.90	Socorro Electric	3,994.44
The Water & Ice Store	44.91		

Mayor's Report

At this time, Dr. Glenn Haven, who was newly hired as the Magdalena Municipal Schools Superintendent, introduced himself. He stated that it was the twelfth day on the job for him and even though it is quiet overwhelming he is up for the challenge. He stated that he was honored to be in Magdalena. He stated that he has lots of plans and has a great staff. He stressed that he has an open-door policy. He stated that he has goals for the school which include improvement in communication and a secure school. He stated that he sees the potential to have Magdalena Schools be great again. He added that he is looking for that balance between academics and sports. Mayor Rumpf and the Board thanked Dr. Haven for coming and welcomed him to the community.

Mayor Rumpf reminded everyone that there would be a clean-up day along the highway on Thursday, July 27th. He stated that it is a county-wide initiative and would like to see volunteers out if they could. He stated everyone would be meeting at the Fire Department at 7:30 that morning.

Clerk's Report

Clerk Finch reported that the Auditor's have been in the office and everything is going well. Clerk Finch stated that the Consumer Confidence Reports would be going out in the mail and would also be posted on the Village website.

Discussion & Possible Decision Regarding Approval Of Resolution #2017-19, Authorizing And Approving Submission Of A Completed Application For Financial Assistance And Project Approval To The New Mexico Finance Authority

Clerk Finch stated that she would be applying for \$409,000.00 through the Drinking Water Revolving Loan Fund, with a loan amount of \$102,205.00 at 0% interest and \$306,705.00 subsidy. She pointed out that it was the second part of the loan. Mrs. Middleton questioned if the Preliminary Engineering Report (PER) was available. Clerk Finch stated that it was.

Mrs. Middleton motioned to approve Resolution #2017-19, seconded by Ms. Dawson.

Mayor Rumpf suggested that Clerk Finch request a roll call vote:
Mr. Scartaccini AYE

Mrs. Middleton AYE

Ms. Dawson AYE

Mr. Castanon ABSENT

The motion carried by majority.

Discussion & Possible Decision Regarding Approval Of Vacation & Compensatory Time Payout Of Liability To Employees

Mayor Rumpf stated that the Auditor's suggested that the Village pay out Vacation and Compensatory and Vacation time. Mayor Rumpf stated that the Auditor's suggested that the Village pay out Vacation and Compensatory and Vacation time. Ms. Dawson questioned if the Board had not previously approved a use it or lose it policy for accrued time. Attorney Kathy Riley stated that compensatory time could not be taken away from an employee once it's granted. She stated that it should be taken by the employee or paid out so that it does not accumulate and become a huge liability for the Village. Mrs. Middleton asked if it would not just be better to pay overtime as it comes instead of giving comp time. Attorney Kathy Riley stated that comp time should be the last resort. She stated that salaried employees should not earn vacation but they should be taking a reasonable amount of time off. She stated that all of this could be revisited as far as the personnel policy. Mrs. Middleton suggested that all supervisors watch the overtime use.

Mrs. Middleton motioned to pay out accumulated compensatory time to employees and allow up to 320 hours carry over in vacation time for this fiscal year only and begin paying overtime instead of allowing compensatory time, seconded by Mr. Scartaccini.

Mayor Rumpf suggested that Clerk Finch request a roll call vote:

Mr. Scartaccini AYE

Mrs. Middleton AYE

Ms. Dawson AYE

Mr. Castanon ABSENT

The motion carried by majority.

Discussion & Possible Decision Regarding Approval To Create Or Change The Following Funds:

a. Create Emergency Agency Fund

Mrs. Middleton stated that there are organizations and individuals who would like to donate to victims of domestic violence, people who get stranded and for issues such as car repairs as long as the expenditures are authorized by the Marshal. Clerk Finch stated that having this fund will allow for that.

Mr. Scartaccini motioned to create this fund and have Marshal Cearley authorize all payments, seconded by Mrs. Middleton. The motion carried unanimously.

b. Create Justin & Hayden King Memorial Agency Fund

Clerk Finch explained that the money collected will be donated to a memorial fund for Justin & Hayden King. She stated that the money would be receipted and deposited and a check would then be written to the Memorial Fund. She stated that the fund could then be closed after that.

c. Change Fund #403 Title From Debt Service Other To Debt Service Governmental

Mr. Scartaccini motioned to change fund #403 from Debt Service Other to Debt Service Governmental, seconded by Ms. Dawson. The motion carried unanimously.

d. Create Fund 404 With Title Debt Service Proprietary

Mrs. Middleton motioned to create fund 404 as Debt Service Proprietary, seconded by Mr. Scartaccini. The motion carried unanimously.

Public Input - 1 Topic Per Person - 3 Minute Limit

No public input was given.

Executive Session - 10-15-1(H) (7), Potential Litigation

Ms. Dawson motioned to go into Executive Session at 6:34 p.m., seconded by Mr. Scartaccini.

Clerk Finch requested a roll call vote:

Mr. Scartaccini	AYE
Mrs. Middleton	AYE
Ms. Dawson	AYE
Mr. Castanon	ABSENT

The motion carried by majority.

a. Settlement Concerning Claimed Debt To Contractor Stericycle

Mrs. Middleton motioned to go back into regular session at 6:52 p.m. and certified that only Potential Litigation was discussed with no decisions made, seconded by Mr. Scartaccini.

Clerk Finch requested a roll call vote:

Mr. Scartaccini	AYE
Mrs. Middleton	AYE
Ms. Dawson	AYE
Mr. Castanon	ABSENT

The motion carried by majority.

Ms. Dawson motioned to adjourn the meeting at 6:53 p.m.,
seconded by Mr. Scartaccini. The motion carried unanimously.

Respectfully Submitted,

Stephanie Finch, CPO
Clerk/Treasurer

Richard Rumpf
Mayor

Minutes Taken By:

Carleen Gomez, CMC
Deputy Clerk

Magdalena Marshal's Office

<i>Monthly Report</i>	<i>Month: July</i>	<i>Year: 2017</i>
Marshal's Office		
Total Miles Driven: 5894		
<u>GENERAL CALLS:</u>	<u>AMOUNT</u>	<u>REVENUE</u>
TRAFFIC CITATIONS: Village Ordinances	39	\$3144.00/Court
TRAFFIC CITATIONS: State Statutes	8	Court
CRIMINAL CITATIONS	7	Court
ANIMAL CONTROL	4	Court/ Closed
TRAFFIC ACCIDENTS	7	Closed
D.W.I. ARRESTS	4	Closed
FELONY ARRESTS	5	Closed
MISDEMEANOR ARRESTS	17	Closed
12 HOUR HOLD ARRESTS		
CRIMINAL INVESTIGATIONS	28	Closed
JUVENILE CASES	3	Closed
DOMESTIC CASES	7	Closed
CRIMINAL DAMAGE / PROPERTY	4	Closed
<u>ASSISTANCE CALLS:</u>		
AMBULANCE/FIRE	8	
PUBLIC SERVICE	32	
NM STATE POLICE	7	
SHERIFF'S OFFICE	3	
NM FISH & GAME	2	
US BORDER PATROL		
FOREST SERVICE	2	
<u>OTHER:</u>		
ALARM CALLS	9	
FINGERPRINTING	2	
DRIVING TESTS		
MISCELLANEOUS SERVICE	2	
	15	
TOTALS:	215	\$3,144.00



Magdalena Marshal's Office

Monthly Report	Month: July	Year: 2017
Larry Cearley		
Total Miles Driven: 1329		
GENERAL CALLS:	AMOUNT	REVENUE
TRAFFIC CITATIONS: Village Ordinances	5	\$188.00/Court
TRAFFIC CITATIONS: State Statutes	6	Court
CRIMINAL CITATIONS	6	Court
ANIMAL CONTROL	4	Court
TRAFFIC ACCIDENTS	3	Closed
D.W.I. ARRESTS	1	Closed
FELONY ARRESTS	3	Closed
MISDEMEANOR ARRESTS	3	Closed
12 HOUR HOLD ARRESTS		
CRIMINAL INVESTIGATIONS	12	Closed
JUVENILE CASES	2	Closed
DOMESTIC CASES	4	Closed
CRIMINAL DAMAGE / PROPERTY	3	Closed
ASSISTANCE CALLS:		
AMBULANCE/FIRE	4	
PUBLIC SERVICE	12	
NM STATE POLICE	6	
SHERIFF'S OFFICE	3	
NM FISH & GAME	2	
US BORDER PATROL		
FOREST SERVICE	2	
OTHER:		
ALARM CALLS	3	
FINGERPRINTING	2	
DRIVING TESTS	2	
MISCELLANEOUS SERVICE	11	
TOTALS:	99	\$188.00



MAGDALENA MARSHAL DEPARTMENT
MONTHLY VEHICLE EXPENDITURE REPORT
For the month of : July year: 2017

License Number: G-93062
Make and Model: 2015 Ford Expedition

Report due in NO LATER THAN THE 10th OF THE MONTH								
Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1	33193	33338		12.3				01 Chassis Maintenance
2								02 Electrical Maintenance
3								03 Engine Maintenance
4	33338	33475	145	11				04 General Supplies
5	33475	33642	167	13				05 Interior Maintenance
6								06 Lubrication
7	33642	33746	104	8.2				07 Miscellaneous
8	33642	33826	184	7.3				09 Tire Purchase
9								10 Tire Repair
10	33826	33957	131	11.7				11 Wash and Wax
11								(Attach Copy of Invoices)
12								Invoice No.: _____ Amt.\$ _____
13								Date: _____
14								Invoice No.: _____ Amt.\$ _____
15								Date: _____
16								Invoice No.: _____ Amt.\$ _____
17	33957	34063	106	10				Code: _____ Date: _____
18								Invoice No.: _____ Amt.\$ _____
19	34063	34204	141	10.7				Code: _____ Date: _____
20								Invoice No.: _____ Amt.\$ _____
21								Code: _____ Date: _____
22								Invoice No.: _____ Amt.\$ _____
23								Code: _____ Date: _____
24	34204	34334	130	12				Invoice No.: _____ Amt.\$ _____
25								Code: _____ Date: _____
26	34334	34467	133	11				Invoice No.: _____ Amt.\$ _____
27								Code: _____ Date: _____
28								Invoice No.: _____ Amt.\$ _____
29								Code: _____ Date: _____
30								Invoice No.: _____ Amt.\$ _____
31	34467	34555	88	10.7				
Totals			1329	117.9			0	

I certify that the above is correct to the best of my knowledge.
Signature:  **Title:** Marshal

Magdalena Marshal's Office

<i>Monthly Report</i>	<i>Month: July</i>	<i>Year: 2017</i>
Marshal's Office - W. Melton ID#:Mag-2		
Total Miles Driven:	1,351	
GENERAL CALLS:	AMOUNT	REVENUE
TRAFFIC CITATIONS: Village Ordinances	17	\$937.00
TRAFFIC CITATIONS: State Statutes	2	
CRIMINAL CITATIONS	1	
ANIMAL CONTROL CITATIONS	0	
TRAFFIC ACCIDENTS	2	
D.W.I. ARRESTS	1	
FELONY ARRESTS	1	
MISDEMEANOR ARRESTS	7	
12 HOUR HOLD ARREST		
CRIMINAL INVESTIGATIONS	12	
JUVENILE CASES	1	
DOMESTIC CASES	2	
CRIMINAL DAMAGE / PROPERTY	1	
ASSISTANCE CALLS:		
AMBULANCE/FIRE	3	
PUBLIC SERVICE	10	
NM STATE POLICE	0	
SHERIFF'S OFFICE		
NM FISH & GAME	0	
US BORDER PATROL		
US FOREST SERVICE		
OTHER:		
ALARM CALLS	2	
FINGERPRINTING	0	
Driving Tests	0	
Misc. Cases	0	
TOTALS:	62	937

MAGDALENA MARSHAL DEPARTMENT

MONTHLY VEHICLE EXPENDITURE REPORT

For the month of : July year: 2017 M-2

License Number: G97489
Make and Model: 2016 Silverado

Report due in NO LATER THAN THE 10th OF THE MONTH

Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1								01 Chassis Maintenance
2								02 Electrical Maintenance
3								03 Engine Maintenance
4								04 General Supplies
5								05 Interior Maintenance
6	23042	23186	144	16.9				06 Lubrication
7	23186	23335	149	11.5				07 Miscellaneous
8	23335	23387	52	8.8				09 Tire Purchase
9	23387	23518	131	11.8				10 Tire Repair
10								11 Wash and Wax
11								(Attach Copy of Invoices)
12	23518	23565	47	6				Invoice No.: _____ Amt.\$ _____
13	23565	23718	153	13.8				Date _____
14	23718	23814	96	7.1				Invoice No.: _____ Amt.\$ _____
15								Date _____
16								Invoice No.: _____ Amt.\$ _____
17								Code: _____ Date: _____
18								Invoice No.: _____ Amt.\$ _____
19	23814	23893	79	13				Code: _____ Date: _____
20	23893	23952	59	6.5				Invoice No.: _____ Amt.\$ _____
21								Code: _____ Date: _____
22								Invoice No.: _____ Amt.\$ _____
23								Code: _____ Date: _____
24	23952	24050	98	7.3				Invoice No.: _____ Amt.\$ _____
25								Code: _____ Date: _____
26								Invoice No.: _____ Amt.\$ _____
27	24050	24260	210	16.2				Code: _____ Date: _____
28								Invoice No.: _____ Amt.\$ _____
29	24260	24393	133	16				Code: _____ Date: _____
30								Invoice No.: _____ Amt.\$ _____
31								
Totals			1351	134.9			0	

I certify that the above is correct to the best of my knowledge.

Signature: **Title:** Deputy

Magdalena Marshal's Office


<i>Monthly Report</i>	<u>July</u>	<u>Year: 2017</u>
Marshal's Office - M. Apachito		
Total Miles Driven: 3214		
<u>GENERAL CALLS:</u>	<u>AMOUNT</u>	<u>REVENUE</u>
TRAFFIC CITATIONS: Village Ordinances	17	\$2,019
TRAFFIC CITATIONS: State Statutes	0	
CRIMINAL CITATIONS	0	
ANIMAL CONTROL CITATIONS	0	
TRAFFIC ACCIDENTS	2	
D.W.I. ARRESTS	2	
FELONY ARRESTS	1	
MISDEMEANOR ARRESTS	7	
12 HOUR HOLD ARREST	0	
CRIMINAL INVESTIGATIONS	4	
JUVENILE CASES	0	
DOMESTIC CASES	1	
CRIMINAL DAMAGE / PROPERTY	0	
<u>ASSISTANCE CALLS:</u>		
AMBULANCE/FIRE	1	
PUBLIC SERVICE	10	
NM STATE POLICE	1	
SHERIFF'S OFFICE	0	
NM FISH & GAME	0	
US BORDER PATROL	0	
US FOREST SERVICE	0	
<u>OTHER:</u>		
ALARM CALLS	2	
FINGERPRINTING	0	
Driving Tests	0	
Misc. Cases	4	
TOTALS:	52	2019

MAGDALENA MARSHAL DEPARTMENT
MONTHLY VEHICLE EXPENDITURE REPORT
For the month of : July Year: 2017

License Number: __g97490
Make and Model: _ 2016 Silvorado

Report due in NO LATER THAN THE 10th OF THE MONTH

Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1	23539	23739	200	16.2				01 Chassis Maintenance
2								02 Electrical Maintenance
3	23739	24022	283	17.8				03 Engine Maintenance
4								04 General Supplies
5								05 Interior Maintenance
6	24022	24290	268	19.1				06 Lubrication
7								07 Miscellaneous
8	24290	24455	165	18.3				09 Tire Purchase
9	24455	24562	107	11.5				10 Tire Repair
10								11 Wash and Wax
11								(Attach Copy of Invoices)
12								Invoice No.: _____ Amt.\$ _____
13	24562	24882	320	22.5				Date: _____
14	24882	25034	152	9.7				Invoice No.: _____ Amt.\$ _____
15	25034	25182	148	10.7				Date: _____
16								Invoice No.: _____ Amt.\$ _____
17	25182	25441	259	16.3				Code: _____ Date: _____
18								Invoice No.: _____ Amt.\$ _____
19								Code: _____ Date: _____
20	25441	25656	215	17				Invoice No.: _____ Amt.\$ _____
21	25656	25838	182	15				Code: _____ Date: _____
22	25838	26052	214	16.4				Invoice No.: _____ Amt.\$ _____
23								Code: _____ Date: _____
24	26052	26278	226	16				Invoice No.: _____ Amt.\$ _____
25								Code: _____ Date: _____
26								Invoice No.: _____ Amt.\$ _____
27	26278	26501	223	16.2				Code: _____ Date: _____
28								Invoice No.: _____ Amt.\$ _____
29	26501	26624	123	14.3				Code: _____ Date: _____
30	26624	26753	129	11				Invoice No.: _____ Amt.\$ _____
31								
Totals			3214	248			0	

I certify that the above is correct to the best of my knowledge.
Signature:  Title: Deputy Marshal

Librarian's Report

Report for JULY 2017

Days open: **21 (ie. 121 hours.)** (22 ie. 128 hrs)

Days closed besides Sundays, and Wednesdays.).. 1 - Tuesday 4th of July

EVENTS: Total Summer Reading Program:

TOTAL: Juvenile sign ups: 14 Teen sign ups: 12 Adult sign ups: 5 Total: 31.

Summer reading program – Total of 31 people signed up over the 2 months. Various kids and adults made crafts etc. and earned lots of raffle tickets and other prizes.

July 27th: Bicycles won by Flint Apachito, Arian Flores, Naomi Dawson.

Camilla Dodson: Canceled due to accident. At least 23 people arrived at library, but many more received email of cancellation before event.

Library Usage: (previous month in parenthesis)

Number of people visiting Library: 523 (479)

Museum visits: 14 (20)

Books/DVDs checked out: 597 (300 Books 297 DVD's) (746): (391 books/ 355 DVD's) Total including eBooks. 705.

eBooks/audio books checked out: Total: 108 (90 eBooks & 18 Audio) (121: 96

eBooks, 25 Audio Magdalena 18 out of 33 in checkouts in consortium! (Another library added to consortium and all libraries dropped readership this month.)

New membership cards issued: 6: 4 adults 2 children. (12: 10 adults & 2 children)

Inter Library Loan requests processed: 4 Books (3)

Volunteers: 15 (17) volunteers helped in the library, shelving, moving books etc., Nelda & Russell Baker, Sarah & Anna Cearley, Sally Rogers, Judyth Shamosh, Gary Etter, Don Phillips, Bruce Holsapple, Fancher Gotesky, Linda Montoya, Annie Danielson and Carmen Torres, Debbie Murillo. Total of 45 + (75) +- hours.

Number of computer users and hours used: 120 (131) people signed in to use computers. 175+- hours used. Still working on time manager.- Various people using wireless inside and outside as well.

Maintenance:

Village crew installed swamp cooler in Lobby area.

Respectfully submitted,
Yvonne Magener,
Library Director

Stephanie Finch

From: Judyth Shamosh <greenfingersherbal@gmail.com>
Sent: Thursday, August 10, 2017 11:21 AM
To: Stephanie Finch
Subject: Curator's Report

CURATOR'S REPORT

BOXCAR MUSEUM

10 August 2017

I began packing-up the Boxcar Museum on Tuesday, 1 August 2017.

I have packed 20 boxes of items. Each box has a list of the Items' numbers on the outside of the box. I have also numbered each box and made a separate list of what is in each box.

Village workers and I moved all the boxes into storage and most of the metal implements on Monday, 7 August 2017. The rest of the items were moved Wednesday, 8 August 2017.

Bryan Romkey and I did the demolition of the interior on Wednesday, 8 August 2017, from 8AM-12PM. Two of the LaMance brothers each helped for two hours.

I spoke with the textile curator, Martha Grimm, at the Phoenix Art Museum. She said that the textiles should be vacuumed with a light duty vacuum and stored. We have no long-term storage for the textiles since, at this time, they will not be going back in the museum.

I am planning several permanent exhibits:

- 1. Building a mine entrance with timbers and spray-foam fake rock. Inside will be the exhibit on local mining. Leo Gabaldon will be helping with this project as he has experience with building dioramas.**
- 2. Laying mining track with a large photograph (3 x 6 feet) of a locomotive. Along with this will be information about the railroad. Leo Gabaldon will be helping with this project.**
- 3. A large photograph of the stock driveway with a display of our chuck wagon cookware and information about life on a cattle drive. Brenda Wilkinson has provided information for this project.**
- 4. Various other rotating exhibits about our pioneers, founding families, and history of Magdalena.**

I am hoping the Friends of the Library will provide money to:

- 1. Scan original photographs onto a disc.**
- 2. Enlarge some of the photographs to be printed on mounting board.**

3. Have information about the exhibits in large type to be printed on mounting board.

I have logged a total of 28 hours since August 1st for this project including research.

Respectfully submitted,

**Judyth Shamosh,
Curator, Boxcar Museum**

**Village of Magdalena
Resolution No. 2017-20**

**PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED
BY NEW MEXICO DEPARTMENT OF TRANSPORTATION**

WHEREAS, the Village of Magdalena and the New Mexico Department of Transportation enter into a Cooperative Agreement.

WHEREAS, the total cost of the project will be *\$60,000.00* to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 75% or *\$45,000.00*
- and
- b. *The Village of Magdalena's* proportional matching share shall be 25% or *\$15,000.00*

TOTAL PROJECT COST IS *\$60,000.00*

The Village of Magdalena shall pay all costs, which exceed the total amount of *\$60,000.00*.

NOW THEREFORE IT BE RESOLVED, in official session that the *Board of Trustees* of the Village of Magdalena determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

The agreement terminates on December 31, 2018 and the Village of Magdalena incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW THEREFORE IT BE FUTHER RESOLVED, by the Village of Magdalena to enter into Cooperative Agreement Project Number SP-1-17 (964), Control Number HW2 L100266 with the New Mexico Department of Transportation for LGRF Project for year 2016 – 2017 to "Sweep, clean out and square up holes, spray tack oil, fill holes with cold mix, and compact 3 paved streets south of US 60 for a total of 3.25 miles with crack seal and fog seal –Pine Street – from US 60 to .5 miles south; Spruce Street – from US 60 to .7 miles south; Elm Street – from US 60 to .5 miles south" within the control of the Village of Magdalena in Magdalena/Socorro County, New Mexico.

PASSED, APPROVED and ADOPTED on this 14th day of August 2017.

Richard Rumpf, Mayor

DATE

Attest:

Stephanie Finch, Clerk/Treasurer



108 N. MAIN STREET
P.O. BOX 145
MAGDALENA, NM 87825
PH: (575) 854-2261
FAX: (575) 854-2273
www.villageofmagdalena.com



August 14, 2017

**Mr. Trent Doolittle, P.E., District Engineer
C/O Debbie Hudson, LGRF Coordinator
NM DOT - District One
2912 East Pine Street
Deming, NM 88030**

**RE: 2016 Cooperative Agreement
Contract No. D15292
Vendor No. 0000054348
Project No. SP-1-17(964)
Control No. HW2 L100266**

Dear Mr. Doolittle:

The Village of Magdalena would like to request a time extension on the above listed project from December 31, 2017 to December 31, 2018. The Scope of Work will remain the same. The Village of Magdalena is requesting additional time to complete the project since the Invitation to bid was only issued on July 30, 2017. We plan to award the contract on September 13, 2017 and we want to ensure there is enough time to complete the work. It is possible the work might be completed by December 31, 2017; however, we would rather be sure we have enough time to complete the project.

Please find the attached, revised, signed resolution.

Should you require further information, or have any questions, do not hesitate to contact our office.

Sincerely,

**Richard Rumpf
Mayor**

Attachments: Resolution #2017-20

**VILLAGE OF MAGDALENA
BOARD OF VILLAGE TRUSTEES
RESOLUTION № 2017-21**

PROCEDURE FOR ACCEPTING DONATIONS OF REAL PROPERTY

RECITALS

WHEREAS, pursuant to NMSA 1978 Section 3-12-2 the powers of a municipality as a body politic and corporate shall be exercised by the governing body of the municipality; and,

WHEREAS, NMSA 1978, Section 3-12-3(A)(3) provides that the governing body shall have power at any session to manage and control the finances and all property, real and personal, belonging to the municipality; and,

WHEREAS, Section 3-17-1 et seq. NMSA 1978 provides that municipalities may adopt those resolutions and ordinances, not inconsistent with the laws of New Mexico for the purpose of effecting or discharging the powers and duties conferred by law upon the municipality; and,

WHEREAS, the ownership of real property and the management of such real property has the potential of imposing unacceptable risks and liabilities on the municipality if the property is remote, contains environmental hazards has a clouded chain of title, requires considerable investment, or does not serve the municipality or its constituents well; and,

WHEREAS, the Board of Trustees of the Village of Magdalena has determined that it is in the best interest of the Village to adopt a resolution that embodies the policies and procedures to be employed by the Village regarding the acceptance of gifts of real property in order to safeguard the Village against accepting gifts of real property that are difficult to sell, are encumbered with defects that could put the Village at risk once it is in the chain of title, or do not well serve the Village and its constituents; and,

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees that the following procedure for accepting donations of real property is hereby adopted.

POLICY

SECTION I. GENERAL.

The Village shall consider accepting title to real property as a gift if the donated real property can be sold to realize its cash value realize for the Village or if the property is located in an area where the real property may be used to meet the operational needs of Village government.

SECTION II. PROCEDURE TO ACCEPT REAL PROPERTY.

(A) Step 1. Establishing Village Interest

The process of establishing Village interest in accepting a gift of real estate shall begin once the following information is provided to the Clerk/Treasurer:

1. The name, address, telephone number, e-mail address and signature of the proposed donor submitted on the Application & Checklist for Accepting Property Donations.
2. A statement of the reasons for the donor's desire to make the gift.
3. A general description of the property including the exact location, any structures (above and below ground), past uses of the property, location characteristics and pictures.
4. Proof of donor's ownership of the property in the form of a copy of the donor's deed to the real property. If the owner of record of the real property is deceased, a copy of the Court's Appointment of the donor/applicant as Personal Representative/Executor of the estate will be required.
5. A statement as to whether the contribution is of the donor's complete or partial interest in the property.
6. A list of any personal property to be included with the gift.
7. Copies of current real estate tax bills and special assessment bills.
8. Applicant will be required to satisfy the tax debt on the real property. NMSA 1978 Section 7-38-37 (1973) provides that taxes owed remain the person obligation of the owner even after the owner sells or donates the property.
9. The Village reserves the right to request additional information.

(B) Step 2. Administrative Review

After review, the Mayor will make a recommendation for approval or denial and submit a request for the item to be presented to the Board of Trustees at a regular Board meeting.

SECTION III. FINAL ACCEPTANCE

- A. If the Board votes to accept the property the donor must transfer the real property, by Warranty Deed, to the Village of Magdalena within sixty (60) days of the vote or the acceptance will be considered null and void.
- B. The Village will not accept a Quit Claim Deed unless special circumstances exist.

- C. If the Board votes not to accept the donation the Mayor shall inform the donor, in writing, that the Village rejects the donation.
- D. The donor is subject to and required to pay the taxes for the current year in which the transfer was completed. The Village will be responsible for taxes for subsequent years.

PASSED, APPROVED and ADOPTED by the Village of Magdalena Board of Trustees on August 14, 2017.

Approved:

Richard Rumpf, Mayor

Attested:

Stephanie Finch, Clerk/Treasurer

Application & Checklist for Accepting Property Donations

Step 1. Establishing Village Interest

Applicant/Owner Name:

Mailing Address:

Phone #: **Email:**

A statement of the reasons for the donor's desire to make the gift:

General description of the property including the exact location, any structures (above and below ground), past uses of the property, location characteristics and pictures.

☐ **Enclose proof of donor's ownership of the property in the form of a copy of the donor's deed to the real property.**

Is the contribution complete or partial interest in the property? ☐ **Complete** ☐ **Partial**

Please list any personal property to be included with the gift (i.e. mobile home).

☐ **Enclose copies of current real estate tax bills and special assessment bills.**

☐ **Applicant acknowledges and understands that if taxes are owed on the property, donating the property to the Village does not remove or satisfy the tax debt. NMSA 1978 Section 7-38-37(1973)**

provides that taxes owed remain the personal obligation of the owner even after the owner sells or donates the property.

Donor Signature: _____

Date: _____

Step 2. Administrative Review

Recommendation: Forward this form to the Board of Village Trustees.

☐ Mayor finds that accepting the property will not be in the Village's best interest.

☐ The Mayor finds that accepting the property would be in the Village's best interest for the following reasons:

☐ Beneficial for Village Government use: _____

☐ Real property can easily be sold for its cash value: _____

Mayor's Signature: _____ Date: _____

Step 3. Final Acceptance

After receiving the Mayor's recommendation concerning the real property and having discussed the matter at a duly noticed meeting, the Board of Village Trustees hereby accepts the real property this date. The donor must transfer the real property, by Warranty Deed, to the Village of Magdalena within sixty (60 days) of the vote or the acceptance will be considered null and void.

APPROVED, ADOPTED, AND PASSED this _____ day of _____, 20____.

Approved:

Richard Rumpf, Mayor

Attested:

Stephanie Finch, Clerk/Treasurer

**VILLAGE OF MAGDALENA
ORDINANCE 2017-03**

**ESTABLISHING A CONDITIONAL STIPEND FOR THE MAYOR OF THE
VILLAGE OF MAGDALENA**

WHEREAS, NMSA 1978, Section 3-10-3 provides that municipalities may establish by Ordinance compensation for the Mayor; and,

WHEREAS, NMSA 1978, Section 3-11-4(C) establishes that the Mayor is the chief executive officer of the municipality and may perform other duties, compatible with his office, that the governing body may require; and,

WHEREAS, NMSA 1978, Section 3-12-3(A)(9) provides that the governing body may impose additional powers and duties upon those officers whose powers and duties are provided for by law; and,

WHEREAS, the Board of Trustees for the Village of Magdalena finds that consistent Mayoral presence and accessibility are conducive to the efficient administration of the Village, and believes that establishing a stipend for a Mayor who meets minimum requirements would be in the best interest of the Village.

NOW THEREFORE, BE IT ORDAINED that the Board of Trustees of the Village of Magdalena adopts this Ordinance establishing a conditional stipend for Village Mayors taking office beginning with the next term of office in March of 2018 and for ensuing terms unless and until this Ordinance is amended or repealed.

NOW, THEREFORE, BE IT FURTHER ORDAINED that a Mayor who logs at least twenty-five (25) work hours per month, whether they be performed in the Village offices, in the community, or elsewhere, on a form approved by the Village, shall receive a monthly stipend in the amount of five hundred dollars (\$500). Minimal hours must be served each month and may not be carried over from month-to-month. The stipend may not be prorated, but must be earned in its entirety, or not at all, for that month.

Passed, Approved, and Adopted this _____ day of _____, 2017.

Approved:

Richard Rumpf, Mayor

**Katherine Riley, General Counsel as to
legal sufficiency**

Attested:

**Stephanie Finch
Village Clerk/Treasurer**

Infrastructure Capital Improvement Plan FY 2018-2022

ICIP for Magdalena

Contact: Stephanie Finch
PO Box 145
Magdalena, NM 87825

Telephone No.: (575) 854-2261

County: Socorro

COG District: 7

Fax: (575) 854-2273

Entity Type: MU

Email Address: clerk@villageofmagdalena.com

Is your entity compliant with Executive Order 2013-006? http://www.nmdfa.state.nm.us/Capital_Outlay_Bureau.aspx Yes

Does entity have an asset management plan and/or inventory listing of capital assets?: Yes

Plan and Priority Process

There were two open and scheduled meetings. The public was encouraged to participate in the review process. The list of proposed projects began with a review of the previous ICIP. New projects were put forward by the Trustees reflecting the community needs. Upon deliberation the projects have been listed on the ICIP Project Summary in a priority order. The projects take into consideration the capital goals and the likely availability of funds.

Capital Improvement Goals

The Village of Magdalena is in dire need of drilling a new well, a new storage tank to hold more water & new water meters for customers that are up to date, the Village needs a reliable trash truck to conduct weekly trash pick-up for public, and finally a new Marshal's office as the current Marshal's office is old, has leaks and a mold problem. The Village of Magdalena needs to meet and maintain sanitary survey requirements as outlined by law and governed by NMED and US EPA. The Village has prepared a PER and Water Conservation Plan.

Factors/Trends Considered

Although State and Federal agencies have provided funding assistance and support in recent years, general fund revenues need to take on a significant growth pattern if Magdalena is to improve and maintain its infrastructure. The Village of Magdalena is growing and also the demand for more services to be provided.

Infrastructure Capital Improvement Plan FY 2014-2018

Magdalena

Existing Capital Inventory

Title and Site Location:	Year Built or Renoted:	Latest Major Improvement:	Physical Condition: Utilization:	Code Deficiencies:
		Future Improvement Year and Description:		
Baseball Fields	North of Rodeo Grounds	Adequate	Adequate	Yes
BIA Dorms	8th & Pine	1997	Inadequate	Yes
		In the near future we would like to get these fields upgraded so that the public can use them		
Community Center North	Rodeo Grounds	1989	Inadequate	Yes
Community Center South	202 Spruce Street	2011	Adequate	Yes
Fire Station	700 First Street	1975	Adequate	No
Health Clinic	10th Street	2000	Adequate	No
Library/Depot	108 N. Main Street	1973	Adequate	Yes
Marshal/Court Office	106 S. Main Street	1930	Inadequate	Yes
Municipal Airport	2 Miles W on Hwy 60	1983	Adequate	Yes

Infrastructure Capital Improvement Plan FY 2014-2018

Museum	108 N. Main Street	1980	1994	Airport Runway Resurfacing A/C Unit Roof Repairs	Inadequate	Adequate	Yes
Rodeo Grounds	112 N. Main Street		2015	Paved entrance, painting Needs arena lights, electrical repairs	Inadequate	Adequate	Yes
Streets	Community		2013	Paved Pine Street	Inadequate	Adequate	Yes
Transfer Station Building	Transfer Station	2007			Adequate	Adequate	Yes
Village Officer	108 N. Main Street	2009	2015	New Building	Adequate	Adequate	Yes
Waste Collection		2001	2016	Maintenance A new trash truck is needed.	Inadequate	Inadequate	Yes
Waste Disposal	1/4 Mile NE of Magdalena	1995	2001		Adequate	Adequate	Yes
Wastewater Collection	Community	1966	1987	Line Extensions	Adequate	Adequate	Yes
Wastewater Treatment	1/4 Mile NE of Magdalena	1966	2008	Expand Lagoons	Adequate	Adequate	Yes
Water Storage	Community	1940	2007	New Lines	Adequate	Adequate	Yes
Water System	Community	1964	2007	Additional Lines SCADA System, drill new water well, new water storage tank, new remotely read water meters	Adequate	Adequate	Yes

Infrastructure Capital Improvement Plan FY 2018-2022

Magdalena Project Summary

ID	Year	Rank	Project Title	Category	Funded to date	2018	2019	2020	2021	2022	Total Project Cost	Amount Not Yet Funded
24006	2018	001	Water System Improvements	Water Supply	190,830	650,000	0	0	0	0	840,830	650,000
31589	2018	002	Garbage Truck	Solid Waste	0	400,000	0	0	0	0	400,000	400,000
10725	2018	003	Marshal's Office/Municipal Court	Adm/Service Facilities (local)	0	565,000	0	0	0	0	565,000	565,000
14346	2018	004	Village Street Improvements	Hiways/Roads/Streets/Bridges	0	475,000	0	0	0	0	475,000	475,000
21163	2019	001	Renovations to Train Depot Museum	Cultural Facilities	0	0	180,000	0	0	0	180,000	180,000
12339	2019	002	Municipal Complex Phase II	Cultural Facilities	0	0	0	0	0	400,000	400,000	400,000
28075	2019	003	Drainage Management Project	Storm/Surface Water Control	0	0	0	387,654	0	0	387,654	387,654
21164	2020	001	Paving of Second Street	Hiways/Roads/Streets/Bridges	0	0	0	480,000	0	0	480,000	480,000
10036	2020	002	Health Clinic Expansion	Health-Related Cap Infra	0	0	0	0	100,000	0	100,000	100,000
15631	2022	001	Wastewater Lift Station	Wastewater	0	0	0	0	0	400,000	400,000	400,000

Number of projects: 10

Funded to date:	190,830	Year 1:	2,090,000	Year 2:	180,000	Year 3:	867,654	Year 4:	100,000	Year 5:	800,000	Total Project Cost:	4,228,484	Total Net Yet Funded:	4,037,654
-----------------	---------	---------	-----------	---------	---------	---------	---------	---------	---------	---------	---------	---------------------	-----------	-----------------------	-----------

Infrastructure Capital Improvement Plan FY 2018-2022

ICIP Capital Project Description

Year/Rank 2018 001

Project Title: Water System Improvements

Contact Name: Stephanie Finch

Project Location: 3 Miles east of Magdalena Hwy 60 east Magdalena NM 87825

Legislative Language: To plan, design, construct and equip a newly drilled water well, a new water storage tank that can hold at least 500,000 gallons of water and new remotely read water meters.

Description/Scope of Work: For design and construction for a newly drilled water well for residential consumption, a new water storage tank that holds at least 500,000 gallons of water and new remotely read water meters. remotely read water meters at residential connections to help for accurate reading and water conservation. We will send out an RFP for the purchase process. We are estimating that we will need to replace about 452 residential/commercial water meters.

Project Type: New

Contact Phone: 575-854-2261

Latitude: N34 07'48"

Category: Water Supply

Contact E-mail: vorn@gilanet.com

Longitude: W107 12'

ID:24006

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colorado's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
NMFA	0	Yes	0	0		Applying for this year
CAP	0	Yes	100,000	0	2014	
CAP	0	Yes	40,000	0	2015	
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	0		140,000	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	Estimated Costs Not Yet Funded			2022 Total Project Cost
			2018	2019	2020	
Water Rights	Yes	0	0	0	0	0

Tuesday, August 23, 2016

Magdalena/ICIP 25001/Project ID:24006

Infrastructure Capital Improvement Plan FY 2018-2022

[illegible]

Can this project be phased? Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	250,000	Yes	Yes	Yes	Yes	No	
2	400,000	Yes	Yes	Yes	Yes	No	
3	0	No	No	No	No	No	
4	0	No	No	No	No	No	
5	0	No	No	No	No	No	
TOTAL	650,000						

Has year local government/agency budgeted for operating expenses for the project when it is completed? Yes

If no, please explain why:

ANNUAL OPERATING BUDGET

Annual Operating Expenses plus Debt Service

Annual Operating Revenues

Tuesday, August 23, 2016

Magdalena/ICIP 25001Project ID:24906

Infrastructure Capital Improvement Plan FY 2018-2022

Does the project lower operating costs?

Yes

If yes, please explain and provide estimates of operating savings

215,000

220,000

225,000

230,000

235,000

1,125,000

We will save money by not having to pay man power for someone to read water meters every month. We will also save money by having up to date equipment that needs less maintaining.

Entities who will assume the following responsibilities for this project:

Own:

Operate:

Fiscal Agent:

Own Land:

Own Asset:

Maintain:

Village of Magdalena	Village of Magdalena	Village of Magdalena	Village of Magdalena	Village of Magdalena	Village of Magdalena
No	No	No	No	No	No

Lease/operating agreement in place?

1. Does the project have life expectancy of 10 or more years? Yes
2. Has the project had public input and buy-in? Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
4. Has the land for the project been acquired? Yes

5. Is this project a regional priority? For example, is it supported by more than one local government entity? No

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s). We plan to have the water engineer be the oversight to make sure the project is done correct and in a timely fashion.

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? Yes

If yes, please explain. Currently we believe that this will cover this phase.

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No

If yes, please explain.

9. Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

If yes, please explain and provide the number of people that will benefit from the project.

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. No

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

ICIP Capital Project Description

Description/Scope of Work: To purchase and equip two garbage trucks. We will use the bid process or purchase. The trucks will be housed/stored at the Village of Magdalena's transfer station that is fenced.

Longitude:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc. Please complete table below with all secured and potential funding sources.

TOTALS	400,000	0	0
--------	---------	---	---

Estimated Costs Not Yet Funded

2022 Total Project Cost

Magdalena/ICTP 25001Project ID:31589

Infrastructure Capital Improvement Plan FY 2018-2022

Archaeological Studies	N/A	0	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0	0
Furnishing/Equipment	No	0	400,000	0	0	0	0	0	400,000
TOTALS		0	400,000	0	0	0	0	0	400,000
		Amount Not Yet Funded		400,000					

Can this project be phased? No

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (W/ir Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	
2	0	No	No	No	No	No	
3	0	No	No	No	No	No	
4	0	No	No	No	No	No	
5	0	No	No	No	No	No	
TOTAL	0	No	No	No	No	No	

Has your local government/agency budgeted for operating expenses for the project when it is completed? Yes

If no, please explain why:

ANNUAL OPERATING BUDGET

Annual Operating Expenses plus Debt Service

Annual Operating Revenues

Does the project lower operating costs?

If yes, please explain and provide estimates of operating savings

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	110,000	115,000	120,000	125,000	130,000	600,000
Annual Operating Revenues	122,000	124,000	126,000	128,000	130,000	630,000
Does the project lower operating costs?						
If yes, please explain and provide estimates of operating savings						

Infrastructure Capital Improvement Plan FY 2018-2022

Entities who will assume the following responsibilities for this project:

Own: Village of Magdalena Operate: Village of Magdalena Fiscal Agent: Village of Magdalena Own Land: n/a Own Asset: Village of Magdalena Maintain: The two trash trucks that we currently have will n

Lease/operating agreement in place?

Village of Magdalena	Village of Magdalena	Village of Magdalena	n/a	Village of Magdalena	The two trash trucks that we currently have will n
No	No	No	No	No	No

1. Does the project have life expectancy of 10 or more years? Yes
2. Has the project had public input and buy-in? Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
4. Has the land for the project been acquired? No
5. Is this project a regional priority? For example, is it supported by more than one local government entity? No
If yes, please explain.
6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? No
What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s)
7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? No
If yes, please explain.
8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
If yes, please explain.
9. Does the project benefit all citizens within a recognized region, district or political subdivision? Yes
If yes, please explain and provide the number of people that will benefit from the project.
With new/lightly used garbage trucks being purchased we will be able to continue to offer trash pick-up for the citizens.
10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. Yes
If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)
New/lightly used garbage trucks that are in good shape and pass a DOT inspection will put the employee as well as the citizens out of harms way.

ICTP Capital Project Description

Description/Scope of Work: To plan, design, construct and furnish a new Marshall's office and Municipal Court. Village currently owns the land that it is planned to be built on. This project was on the bottom of the KCI list before, but because of a mold problem it was moved to a higher priority.

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colorado's Infrastructure Board (CIB), etc. Please complete table below with all secured and potential funding sources.

TOTALS	565 000
--------	---------

Estimated Costs Not Yet Funded

Magdalena/ICTP 25001Project ID:10725

Infrastructure Capital Improvement Plan FY 2018-2022

[illegible]

Can this project be phased? No

Phase: A project phase is a fundable, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	
2	0	No	No	No	No	No	
3	0	No	No	No	No	No	
4	0	No	No	No	No	No	
5	0	No	No	No	No	No	
TOTAL	0						

Has your local government/agency budgeted for operating expenses for the project when it is completed?

If no, please explain why:

ANNUAL OPERATING BUDGET

Annual Operating Expenses plus Debt Service

Annual Operating Revenues

Does the project lower operating costs?

Yes

Friday, August 19, 2016

Magdalena/ICLP 25901Project ID:10725

Infrastructure Capital Improvement Plan FY 2018-2022

If yes, please explain and provide estimates of operating savings

49

Entities who will assume the following responsibilities for this project:

Ow:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
Village of Magdalena	Village of Magdalena	Village of Magdalena	Village of Magdalena	Village of Magdalena	Currently the Marshal's office/Municipal Court
No	No		No	No	No

Lease/operating agreement in place?

1. Does the project have life expectancy of 10 or more years? Yes
2. Has the project had public input and buy-in? Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
4. Has the land for the project been acquired? Yes

5. Is this project a regional priority? For example, is it supported by more than one local government entity? No

If yes, please explain.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s).

The Clerk/Treasurer will keep a close eye on the budget while working with closely with DFA on reporting, the contractors, Mayor, Council and Department heads.

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? Yes

Yes

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No

If yes, please explain.

9. Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

If yes, please explain and provide the number of people that will benefit from the project.

The new Marshal's office/Municipal Court would be right off highway 60, easy access for everyone.

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. Yes

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

In the current building there is a mold problem that could harm employees and public.

ICIP Capital Project Description

Description/Scope of Work: Pave and gutter from 4th to 10th

Longitude:

ARMSTRONG, JOHN 200110101 ID:14346

Magdalena/ICIP 25001Project ID:14346

Infrastructure Capital Improvement Plan FY 2018-2022

Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	45,000	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	22,500	0	0	0	0
Construction	N/A	0	0	407,500	0	0	0	0
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
TOTALS		0	0	475,000	0	0	0	0
Amount Not Yet Funded		475,000						

Can this project be phased? No

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.
Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (W/tr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	
2	0	No	No	No	No	No	
3	0	No	No	No	No	No	
4	0	No	No	No	No	No	
5	0	No	No	No	No	No	
TOTAL	0						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

If no, please explain why:

ANNUAL OPERATING BUDGET

Annual Operating Expenses plus Debt Service

Annual Operating Revenues

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0
Does the project lower operating costs?						
If yes, please explain and provide estimates of operating savings	49					

Infrastructure Capital Improvement Plan FY 2018-2022

Entities who will assume the following responsibilities for this project:

Own: Operate: Fiscal Agent: Own Land: Own Asset: Maintain:

Village of Magdalena	Village of Magdalena	Village of Magdalena	Village of Magdalena	Village of Magdalena	Village of Magdalena
No	No	No	No	No	No

Lease/operating agreement in place?

1. Does the project have life expectancy of 10 or more years? Yes
2. Has the project had public input and buy-in? Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
4. Has the land for the project been acquired? Yes
5. Is this project a regional priority? For example, is it supported by more than one local government entity? No
If yes, please explain.
6. Are there overnight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes
What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s) The Village will hire a Project Manager to make sure the work is performed as it was agreed to be done. Yes
7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? Yes
If yes, please explain.
8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
If yes, please explain.
9. Does the project benefit all citizens within a recognized region, district or political subdivision? Yes
If yes, please explain and provide the number of people that will benefit from the project. This project will benefit all 950 residents within the Village and all traveling through town.
10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. No
If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY 2018-2022

ICIP Capital Project Description

Year/Rank 2019 001 **ID:**21163
Project Title: Renovations to Train Depot Museum **Project Type:** Renovate/Repair **Category:** Cultural Facilities
Contact Name: **Contact Phone:** **Contact E-mail:** clerk@villageofmagdalena.com
Project Location: 106 N. Main Street Magdalena NM 87825 **Latitude:** N34 0654 **Longitude:** W107 14'
Legislative Language: To plan, design, construct, furnish/equip renovations to the Train Depot Museum in Magdalena, NM
Description/Scope of Work: Major renovations to depot building retrofitted as a museum, bring building up to code. Re-roof, put new floors to cover holes, new window weather stripping, weather proof, paint inside and out. re-do electric and plumbing.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.
 Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Applied For?		Amount Secured	Amt Expended to Date	Date(s) Received		Comment
	Amount	Yes or No					
	0	Yes		0			
	0	Yes		0			
	0	Yes		0			
	0	Yes		0			
	0	No		0			
	0	No		0			
	0	No		0			
	0	No		0			
TOTALS	0			0			

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.
Estimated Costs Not Yet Funded

	Completed	Funded to Date	Estimated Costs Not Yet Funded			2022	Total Project Cos
			2018	2019	2020		
Water Rights	Yes	0	0	0	0	0	
Easements and Rights of Way	Yes	0	0	0	0	0	

Infrastructure Capital Improvement Plan FY 2018-2022

Acquisition	Yes	0	0	0	0	0	0	0	0	0
Archaeological Studies	Yes	0	0	0	0	0	0	0	0	0
Environmental Studies	Yes	0	0	0	0	0	0	0	0	0
Planning	No	0	0	0	0	0	0	0	0	0
Design (Engr./Arch.)	No	0	0	0	5,000	0	0	0	0	5,000
Construction	No	0	0	0	25,000	0	0	0	0	25,000
Furnishing/Equipment	No	0	0	0	150,000	0	0	0	0	150,000
	Yes	0	0	0	0	0	0	0	0	0
TOTALS		0	0	0	180,000	0	0	0	0	180,000
		Amount Not Yet Funded		180,000						

Can this project be phased? No

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (W/tr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	
2	0	No	No	No	No	No	
3	0	No	No	No	No	No	
4	0	No	No	No	No	No	
5	0	No	No	No	No	No	
TOTAL	0	No	No	No	No	No	

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

If no, please explain why:

ANNUAL OPERATING BUDGET

Annual Operating Expenses plus Debt Service

Annual Operating Revenues

Does the project lower operating costs?

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	20,000	25,000	30,000	35,000	40,000	150,000
Annual Operating Revenues	2,000	5,000	10,000	15,000	20,000	52,000
Does the project lower operating costs?	No					

Infrastructure Capital Improvement Plan FY 2018-2022

If yes, please explain and provide estimates of operating savings

49

Entities who will assume the following responsibilities for this project:

Maintain:

Own:

Operate:

Fiscal Agent:

Own Land:

Own Asset:

Lease/operating agreement in place?

Village of Magdalena	Village of Magdalena	Village of Magdalena	930		
No	No	No	No	No	No

- Does the project have life expectancy of 10 or more years? No
- Has the project had public input and buy-in? No
- Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? No
- Has the land for the project been acquired? Yes
- Is this project a regional priority? For example, is it supported by more than one local government entity? Yes
- Are there overnight mechanisms built in that would ensure timely construction and completion of the project on budget? No
What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s)
- Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? No
If yes, please explain. resume current operating expenses
- Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
If yes, please explain.
- Does the project benefit all citizens within a recognized region, district or political subdivision? No
If yes, please explain and provide the number of people that will benefit from the project.
- Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. No
If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY 2018-2022

[illegible]

Can this project be phased? No

Phase: A project phase is a fundable, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	
2	0	No	No	No	No	No	
3	0	No	No	No	No	No	
4	0	No	No	No	No	No	
5	0	No	No	No	No	No	
TOTAL	0				No	No	

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

If no, please explain why:

ANNUAL OPERATING BUDGET

Annual Operating Expenses plus Debt Service

Annual Operating Revenues

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
	45,080	45,900	46,818	47,754	48,709	234,181

Infrastructure Capital Improvement Plan FY 2018-2022

Does the project lower operating costs?

No

If yes, please explain and provide estimates of operating savings

0

0

0

0

0

0

Entities who will assume the following responsibilities for this project:

Own:

Operate:

Fiscal Agent:

Own Land:

Own Asset:

Maintain:

Village of Magdalena	Village of Magdalena	Village of Magdalena	900		
No	No	No	No	No	No

Lease/operating agreement in place?

1. Does the project have life expectancy of 10 or more years? Yes

2. Has the project had public input and buy-in? No

3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes

4. Has the land for the project been acquired? Yes

5. Is this project a regional priority? For example, is it supported by more than one local government entity? Yes

If yes, please explain.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? No

What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s).

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? No

If yes, please explain.

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No

If yes, please explain.

9. Does the project benefit all citizens within a recognized region, district or political subdivision? No

If yes, please explain and provide the number of people that will benefit from the project.

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY 2018-2022

ICIP Capital Project Description

Year/Rank 2019 003
Project Title: Drainage Management Project
Contact Name: Limit Street Magdalena
Project Location: Limit Street Magdalena
Legislative Language: To design and construct the rebuild of Limit Street Channel with reinforced concrete
Description/Scope of Work: Rebuild Limit Street Channel with reinforced concrete to prevent flooding

Project Type: New
Contact Phone:
Latitude:

Category: Storm/Surface Water Control
Contact E-mail: clerk@villageofmagdalena.com
Longitude:

ID:28075

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
	0	Yes	0	0		
	0	Yes	0	0		
	0	Yes	0	0		
	0	Yes	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	0		0	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	Estimated Costs Not Yet Funded			2022	Total Project Cost
			2018	2019	2020		
Water Rights	N/A	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0

Infrastructure Capital Improvement Plan FY 2018-2022

Archaeological Studies	N/A	0	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	30,000	0	30,000
Construction	N/A	0	0	0	0	0	357,654	0	357,654
Furnishing/Equipment	N/A	0	0	0	0	0	0	0	0
TOTALS		0	0	0	0	0	387,654	0	387,654
Amount Not Yet Funded		387,654							

Can this project be phased? No

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	
2	0	No	No	No	No	No	
3	0	No	No	No	No	No	
4	0	No	No	No	No	No	
5	0	No	No	No	No	No	
TOTAL	0	No	No	No	No	No	

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

If no, please explain why:

ANNUAL OPERATING BUDGET

Annual Operating Expenses plus Debt Service

Annual Operating Revenues

Does the project lower operating costs?

No

If yes, please explain and provide estimates of operating savings

49

YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
0	0	0	0	0	0
0	0	0	0	0	0

Infrastructure Capital Improvement Plan FY 2018-2022

Entities who will assume the following responsibilities for this project:

Maintain:

Own Asset:

Own Land:

Fiscal Agent:

Operate:

Own:

Village of Magdalena	Village of Magdalena	Village of Magdalena	300	No	No	No
No	No	No	No	No	No	No

Lease/operating agreement in place?

- Does the project have life expectancy of 10 or more years? Yes
- Has the project had public input and buy-in? No
- Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? No
- Has the land for the project been acquired? No
- Is this project a regional priority? For example, is it supported by more than one local government entity? No
If yes, please explain.
- Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? No
What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s)
- Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? No
If yes, please explain.
- Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
If yes, please explain.
- Does the project benefit all citizens within a recognized region, district or political subdivision? No
If yes, please explain and provide the number of people that will benefit from the project.
- Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. Yes
If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY 2018-2022

ICIP Capital Project Description

Year/Rank 2020 001

Project Title: Paving of Second Street

Contact Name:

Project Location: Magdalena Critical

Legislative Language:

Description/Scope of Work:
Paving of dirt road, Second St from Chestnut to Ash

Project Type: New

Contact Phone:

Latitude:

Category: Hiways/Roads/Streets/Bridges

Contact E-mail:

Longitude:

ID:21164

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NIM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc. Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
	0	Yes		0		
	0	Yes		0		
	0	Yes		0		
	0	Yes		0		
	0	No		0		
	0	No		0		
	0	No		0		
	0	No		0		
TOTALS	0			0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

Completed	Funded to Date	Estimated Costs Not Yet Funded				2022 Total Project Cost
		2018	2019	2020	2021	
Water Rights	0	0	0	0	0	0
Easements and Rights of Way	0	0	0	0	0	0
Acquisition	0	0	0	0	0	0

Friday, August 19, 2016

Magdalena/ICP 25001Project ID:21164

Infrastructure Capital Improvement Plan FY 2018-2022

Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	5,000	0	0
Construction	N/A	0	0	0	0	25,000	0	0
Furnishing/Equipment	N/A	0	0	0	0	450,000	0	0
TOTALS		0	0	0	0	480,000	0	480,000
Amount Not Yet Funded		480,000						

Can this project be phased? No

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.
Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (W/tr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	
2	0	No	No	No	No	No	
3	0	No	No	No	No	No	
4	0	No	No	No	No	No	
5	0	No	No	No	No	No	
TOTAL	0						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No
If no, please explain why:

ANNUAL OPERATING BUDGET

Annual Operating Expenses plus Debt Service

Annual Operating Revenues

Does the project lower operating costs?

No

If yes, please explain and provide estimates of operating savings

49

YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
0	0	0	0	0	0
0	0	0	0	0	0

Infrastructure Capital Improvement Plan FY 2018-2022

Entities who will assume the following responsibilities for this project:

Own: Operate: Fiscal Agent: Own Land: Own Asset: Maintain:

Village of Magdalena	Village of Magdalena	Village of Magdalena			
No	No	No	No	No	No

Lease/operating agreement in place?

- Does the project have life expectancy of 10 or more years? No
- Has the project had public input and buy-in? No
- Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? No
- Has the land for the project been acquired? No
- Is this project a regional priority? For example, is it supported by more than one local government entity? Yes
If yes, please explain.
- Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? No
What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s)
- Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? No
If yes, please explain.
- Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
If yes, please explain.
- Does the project benefit all citizens within a recognized region, district or political subdivision? No
If yes, please explain and provide the number of people that will benefit from the project.
- Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. No
If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

ICIP Capital Project Description

Description/Scope of Work: Build a 20 x 20 extension to existing building to be used for meeting rooms, a visiting dentist and x-ray services. To expand Medical Services Capabilities. Funding needed for plan, design & construction. Presbyterian Medical Services manages the clinic 5 days per week. A MOU is in place.

Longitude: W107 14'42"

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc. Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
	0	Yes		0		
	0	Yes		0		
	0	Yes		0		
	0	Yes		0		
	0	No		0		
	0	No		0		
	0	No		0		
	0	No		0		
TOTALS	0			0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

Completed	Funded to Date	Estimated Costs Not Yet Funded				Total Project Cost
		2018	2019	2020	2021	
Water Rights	Yes	0	0	0	0	0
Easements and Rights of Way	Yes	0	0	0	0	0

Infrastructure Capital Improvement Plan FY 2018-2022

	Yes	No	FY 06	FY 07	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	FY 29	FY 30	Total	Amount Not Yet Funded
Acquisition	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Archaeological Studies	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Environmental Studies	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Planning	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Design (Engr./Arch.)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,000	10,000
Construction	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,000	5,000
Furnishing/Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	85,000	85,000
TOTALS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100,000	100,000

Can this project be phased? No

Can this project be phased? No
Phase: A project phase is a fundable, functional or operable stage during the development and/or life of a project.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Right, Easement, Acq)	# Mos to Complete
1	0	No	No	No	No	No	
2	0	No	No	No	No	No	
3	0	No	No	No	No	No	
4	0	No	No	No	No	No	
5	0	No	No	No	No	No	
TOTAL	0						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

If no, please explain why:

ANNUAL OPERATING BUDGET

Annual Operating Expenses plus Debt Service

Annual Operating Revenues

Does the project lower operating costs?

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
0	0	0	0	0	0	0
0	0	0	0	0	0	0

Infrastructure Capital Improvement Plan FY 2018-2022

Entities who will assume the following responsibilities for this project:

Own: Fiscal Agent: Own Land: Own Asset: Maintain:

Lease/operating agreement in place?

Village of Magdalena	Village of Magdalena	Village of Magdalena		
No	No	No	No	No

- Does the project have life expectancy of 10 or more years? No
- Has the project had public input and buy-in? No
- Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? No
- Has the land for the project been acquired? No
- Is this project a regional priority? For example, is it supported by more than one local government entity? Yes
- Are there overnight mechanisms built in that would ensure timely construction and completion of the project on budget? No
What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s)
- Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? No
If yes, please explain.
- Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
If yes, please explain.
- Does the project benefit all citizens within a recognized region, district or political subdivision? No
If yes, please explain and provide the number of people that will benefit from the project.
- Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.
If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.) No

Infrastructure Capital Improvement Plan FY 2018-2022

If yes, please explain and provide estimates of operating savings

49

Entities who will assume the following responsibilities for this project:

Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
Village of Magdalena	Presbyterian Medical Services	Village of Magdalena	900		
No	No		No	No	No

Lease/operating agreement in place?

1. Does the project have life expectancy of 10 or more years? Yes
2. Has the project had public input and buy-in? No
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
4. Has the land for the project been acquired? Yes

5. Is this project a regional priority? For example, is it supported by more than one local government entity? No

If yes, please explain.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? No

What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s)

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? No

If yes, please explain. would operate under current operating expenses

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No

If yes, please explain.

9. Does the project benefit all citizens within a recognized region, district or political subdivision? No

If yes, please explain and provide the number of people that will benefit from the project.

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. Yes

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY 2018-2022

Year/Rank 2022 001

Project Title: Wastewater Lift Station

Contact Name:

Project Location: Magdalena Magdalena

Legislative Language:

Description/Scope of Work: Provide sewer line extensions along 10 St. Upgrade collection system

ID:15631

Category: Wastewater

Contact E-mail:

Longitudinal

Project Type: New

Contact Phone:

Latitude:

ICIP Capital Project Description

Secured and Potential Funding Budget:						
State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonial's Infrastructure Board (CIB), etc.						
Please complete table below with all secured and potential funding sources.						
Funding Source(s)	Funding Applied For?		Amount Secured	Amt Expended to Date	Date(s) Received	Comment
	Amount	Yes or No				
	0	Yes		0		
	0	Yes		0		
	0	Yes		0		
	0	Yes		0		
	0	No		0		
	0	No		0		
	0	No		0		
	0	No		0		
TOTALS				0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	Estimated Costs Not Yet Funded				2022 Total Project Cost
			2018	2019	2020	2021	
Water Rights	N/A	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0

Friday, August 19, 2016

Magdalena/ICLP 25001Project ID:15631

Infrastructure Capital Improvement Plan FY 2018-2022

Archaeological Studies	N/A	0	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0	25,000
Construction	N/A	0	0	0	0	0	0	0	25,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0	350,000
TOTALS		0	0	0	0	0	0	0	400,000
Amount Not Yet Funded		400,000							

Can this project be phased? No

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	No
2	0	No	No	No	No	No	No
3	0	No	No	No	No	No	No
4	0	No	No	No	No	No	No
5	0	No	No	No	No	No	No
TOTAL	0						

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

If no, please explain why:

ANNUAL OPERATING BUDGET

Annual Operating Expenses plus Debt Service

Annual Operating Revenues

Does the project lower operating costs?

No

If yes, please explain and provide estimates of operating savings

49

YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
0	0	0	0	0	0
0	0	0	0	0	0

NOTICE OF INTENT TO APPLY FOR 2018 WATER TRUST BOARD FUNDING

This Notice of Intent serves as notification of the Applicant's desire to apply for Water Trust Board ("WTB") funding for the 2018 cycle. WTB funding applications may only be submitted via the New Mexico Finance Authority's online application and account system, EnABLE™ (EnABLE). If you have not previously enrolled for access to EnABLE, or if the Primary Contact and/or authorized consultants have changed, please submit an Enrollment Form along with this Notice of Intent.

I. Applicant Information:

Applicant Name: Village of Magdalena	
Applicant Mailing Address: PO Box 145	
City: Magdalena	State: NM
County: Socorro	Zip: 87825
Email: clerk@villageofmagdalena.com	Phone: 575-854-2261

APPLICANT PRIMARY CONTACT (authorized to access EnABLE)

Primary Contact Name: Stephanie Finch	
Primary Contact Title: Clerk/Treasurer	
Mailing Address (if different from Applicant): Click here to enter text.	
City: Click here to enter text.	State: Click here to enter text.
County: Click here to enter text.	Zip: Click here to enter text.
Email: Click here to enter text.	Phone: Click here to enter text.

APPLICANT SECONDARY CONTACT (primary project contact)

Secondary Contact Name: Jake Finch	
Secondary Contact Title: Joint Utility Worker/Interim Joint Utility Manager	
Mailing Address (if different from Applicant): Click here to enter text.	
City: Click here to enter text.	State: Click here to enter text.
County: Click here to enter text.	Zip: Click here to enter text.
Email: Click here to enter text.	Phone: Click here to enter text.

II. Project Information

Project Name: Infrastructure Upgrades

Amount Requested: \$ [Click here to enter text.](#)

Please note that WTB policy limits the amount of award that any applicant may receive to 15% of the available funds in any year. The net available funds for the 2018 cycle are anticipated to be approximately \$21.7 million. Therefore, the 15% cap for the 2018 cycle is approximately \$2.9 million.

Project Type – Check One That Applies

- ☒ Water Storage, Conveyance and Delivery
- ☐ Watershed Restoration and Management
- ☐ Endangered Species Act Collaborative
- ☐ Flood Prevention
- ☐ Water Conservation or Treatment, Recycling or Reuse

III. Project Description

Please provide a brief (35 words or less) description of the Project Location and the actual scope/work to be done (design, construction, etc.).

Description:

[Click here to enter text.](#)

IV. Declaration of Project Urgency

Does your project meet any of the following definitions of Urgent? Check all that are applicable and attach evidence of the urgency determination from a Cabinet Secretary or the Secretary's designee.

Public health threats: Projects that address existing and imminent public health threats resulting from waterborne disease outbreak and inadequate water supply.

☐ Yes ☐ No

Safe Drinking Water Act Compliance: Projects that address existing and imminent threats resulting from acute and chronic risk contaminants. System must demonstrate that it has received three violations in the past year.

☐ Yes ☐ No

Wildfire public safety: watershed projects that modify or break up fuels in such a way as to lessen catastrophic fire and its threat to public safety and damage to property?	<input type="radio"/> Yes	<input type="radio"/> No
Dam safety: projects that correct safety deficiencies identified by the Office of the State Engineer and restore dams to a satisfactory condition.	<input type="radio"/> Yes	<input type="radio"/> No
Does your project address other conditions declared an emergency by the Governor of New Mexico or by a Cabinet Secretary of a State agency?	<input type="radio"/> Yes	<input type="radio"/> No
If yes, briefly describe the emergency conditions: Click here to enter text.		

V. Application Resolution:

PLEASE NOTE that the Applicant's Governing Board's Adoption or Expected Adoption of Resolution Authorizing the Submission of an application to the Water Trust Board is due with the application on October 3, 2017. Applicants needing additional time to work through their governing body approval process may submit the draft resolution with the application and receive an extension to October 20, 2017.

VI. Acknowledgement:

I have reviewed a copy of the Water Trust Board Project Management Policies Revised and Restated as of July 6, 2016. I understand that I will be invited to make a brief project presentation to the Water Trust Board at its meeting currently scheduled October 24, 2017.

I certify that:

- our organization has taken all steps necessary to enroll in the EnABLE application system:
 - ☐ Our organization enrolled in EnABLE as part of the 2017 WTB application cycle and the Primary Contact and authorized consultants have not changed since that enrollment; or
 - ☐ I have attached a completed EnABLE Enrollment Form; and
- To the best of my knowledge, all information contained in this NOI is valid and accurate.

By: _____

Signature: Highest Elected Official/Authorized Officer

Title: Click here to enter text.

Print Name: Click here to enter text.

Date: Click here to enter text.