

**MINUTES OF BOARD OF TRUSTEES MEETING
JANUARY 12, 2015
VILLAGE OF CLAYCOMO, MISSOURI**

The recessed Board Meeting of December 22, 2014 was called to order at 7:01 pm by Chairman Stoufer.

Trustee Barker, seconded by Trustee Powell, moved to adjourn the Regular Board Meeting of December 22, 2014. All yeas. Motion carried.

The regular meeting of January 12, 2015 was called to order.

Present: Trustees Barker and Powell; Chairman Stoufer, Chief Coonce; Chief Stewart, and Clerk King.

Absent: Trustees Cooper and Harvey

Chairman Stoufer requested that all stand for the Pledge of Allegiance.

Trustee Barker moved, seconded by Trustee Powell, to approve the minutes of the Regular Meeting of December 22, 2014, with stated corrections. All yeas. Motion carried.

Trustee Barker moved, seconded by Chairman Stoufer, to approve the addendum minutes of the Regular Meeting of December 8, 2014. Trustee Barker and Chairman Stoufer, voted yea. Trustee Powell voted nay. Motion carried.

Trustee Barker moved, seconded by Chairman Stoufer, to approve the Payment of Bills for the period of December 19, 2014 – January 8, 2015. Trustee Barker and Chairman Stoufer voted yea. Trustee Powell voted nay. Motion carried.

OLD BUSINESS:

Trustee Powell discussed the following:

1. Stated she had received a call from Mr. Matt Tapp, Clay County Planning and Zoning Department, regarding the Cooperative agreement with them for assistance with planning, zoning and inspection services. She asked if this agreement was still in place. Clerk King indicated he had spoken with Mr. Tapp as well and the agreement was in place and did not have an expiration date. The agreement could be cancelled by either party with a 30 day notice.
2. Trustee Powell shared that El Sombrero no longer allows smoking as of January 1, 2015. She indicated several new customers with families were now dining there but some of the past regulars who did smoke were now eating elsewhere in town.
3. She asked if Guiding Light and Czar Motors had submitted their sign permits applications. Clerk King replied neither applications had yet been received.
4. Question was asked if the sale of Poor Boys had happened. Clerk King replied he had not received any word of this being finalized.

Clerk King stated the franchise fees had been received. As a result, he was recommending to the Board that \$100,000 of the \$200,000 borrowed in August, 2014 from the 1% Fund and transferred to the General Fund be repaid at this time. A specific timeline on the repayment of the balance would occur once the property taxes were received later this month along with finalizing the last of the expense controls which he was putting in place since taking the position. Trustee Barker moved, seconded by Trustee Powell, to repay the 1% Fund \$100,000 from the General Fund which had been borrowed in August, 2014. All yeas. Motion carried.

Due to last year's Fire Department Training records disappearing, Chief Stewart asked the Board to approve \$2,100 (from budgeted training line, #602260) to provide refresher CEU classes for the paramedics. They would have the option of either on-line (Code 3CME) or AMR classes. Trustee Barker moved, seconded by Trustee Powell, ~~to approve~~ **for discussion** the expenditure of \$2,100 from budgeted line item #602260 to provide the paramedics options to receive access to refresher CEU classes.

Following discussion, Trustee Barker moved, seconded by Chairman Stoufer, to approve the expenditure of \$2,100 from budgeted line item #602260 to provide the paramedics options to receive access to refresher CEU classes. Trustee Barker and Chairman Stoufer voted yea. Trustee Powell voted nay. Motion carried.

Chief Stewart stated he had five (5) candidates for the part-time staffing openings and would be bringing the names to the Board at a future meeting.

Chief Coonce stated all the body cameras were now installed and working well. Discussion was held regarding the length of time the cameras retained recordings. Chief Coonce indicated both the body and car cameras record for about 90 days. If an incident requires to be saved beyond the 90 days, the recording can be burned to a CD to have as needed. Otherwise after 90 days, all recordings off the cameras are recorded over and the original recording is gone.

NEW BUSINESS:

Ms. Norma Sulzberger, resident, thanked the Village for the Holiday Party. She stated her grandkids did not want to go at first but once they were there had a great time and look forward to next year's event. She also supported "Next Door Neighbor" social media as a great way to remain connected with others within the Village. Chairman Stoufer urged residents to sign up and become part of the discussion forum. Ms. Sulzberger asked why Google Fiber was not available to the Village. She had heard another municipality could not get it due to a contract they city had with Time Warner. Chairman Stoufer assured her we had no such contract in place.

Ms. Roxie McClure, resident, asked if the Board had appointed a liaison to the EDC because Trustee Powell was listed in the Village newsletter. The previous Board had adopted a resolution to have a Trustee appointed but **Chairman Stoufer stated** the current Board has not officially voted to appoint anyone.

Ms. McClure also thanked the Fire and Police Departments for all their efforts and prayed daily for their safety.

Mr. Jeff Carter, resident, voiced his concern about the settlement given to former employee Mr. Foster. His opinion was the hire should have never taken place. Mr. Greg Thompson, resident, asked if Mr. Foster's position had ever been included in the budget. Mr. Carter urged the residents to support the Police through the "Back to **The** Badge" program and purchase a blue light for their home.

Mr. Bud Hensley, resident, asked the Board to provide an update on the property next to his at 425 E. Park. Clerk King replied he and Jason Wallace were monitoring the repairs on the house. The owner had made a commitment to have several items repaired by the end of December which has not occurred. Once the weather gets warmer and if the repairs have not been completed, the Village will assess a special tax against the property to have the items fixed. Clerk King will provide updates to Mr. Hensley.

Sealed bids for the Fire Station remediation were opened and reviewed. Because of the scope of work covered in the responses, the vote was tabled to the next meeting allowing the Board an opportunity to

review the responses in more detail. Chairman Stoufer thanked both companies **ServePro and Bieber Engineering** for attending the meeting.

Bids for Village snow removal services were submitted by BC Hardscapes and B&T Services. Trustee Powell moved, seconded by Trustee Barker, to accept the bid response from B&T Services of \$225 per push for all Village properties **and contingent upon producing documentation of holding at least \$1M in liability insurance**. All yeas. Motion carried.

Trustee Barker thanked Al D'Antonio for clearing the parking lots for the Village following the ice and snow the area received on January 3.

Trustee Powell moved, seconded by Trustee Barker, to approve cancelling the Village credit cards with Enterprise Credit and submitting an application to open a credit card account with Bank Liberty for all full-time employees. Credit cards will be maintained at City Hall except for Department Heads. All yeas. Motion carried.

Trustee Powell asked about the following:

1. To Chief Coonce and Stewart, what performance review processes were in place and how often was this conducted within their departments. Chief Coonce replied the Police department had annual reviews. Chief Stewart stated this had not been part of the department process **for 2 decades** and had not conducted reviews.
2. What could be done about synchronizing the lights on 69 during the Ford shift change? Traffic backs up significantly with the current light pattern.
3. Asked to look into the lights at Keeney Park. It appears several lights are in need of repair.

Clerk King stated the budget process for the next fiscal year was beginning and is targeting early February to present the Board with an initial draft.

Chief Stewart handed out the 2014 Fire Department statistical breakdown (Village website will post details under the Fire Department page). Chief Coonce stated he had to collect data from his department, along with KC so his department details would be available soon.

There being no further business with the Board, Trustee Powell moved, seconded by Trustee Barker, to recess the meeting subject to the call of the Chairman. All yeas. Motion carried. Recessed at 8:34 pm.

Dennis W. King, Village Clerk

Jim Stoufer, Chairman
Board of Trustees