



SkillsUSA Kansas Foundation Board of Directors Meeting Minutes July 30, 2017

Meeting called to order at 7:30 pm, by President, David Praiswater

Roll Call: Deb Hargrove presented roll call. A quorum was established with 11 voting members present: Peggy Torrens, PJ Reilly, Deb Hargrove, Denver Mishler, Rod Murphy, Beth Conrad, Ed Hensley, Alan Beck, David Praiswater, Roy Shafer, and Chris Sterrett.
Non-voting members present: Becky Warren, and Cassandra Puletapuai
Guest: James Wilson, Kelli Byrne, Marty Warren, and Mrs Shafer.

Approval of Minutes: Deb Hargrove presented the March 3, 2017 minutes for approval. Roy Shafter moved to accept the minutes. Denver Mishler seconded the motion. Motion carried.

Budget Review: PJ Reilly gave the treasurers report as of July 30, 2017 with a balance of \$63,883.85 in the General Account. Mr. Reilly noted the Reserve Fund, Scholarship Fund and the Endowment Fund were in place and SkillsUSA Kansas remains within the budget. Mr. Reilly's recommendation is to continue with the Reserve Fund. Discussion was held regarding if there is currently a cap on the Reserve fund and if there is not a cap, should one be put in place. No decision was made at this time.

State Directors Report: At 6:00 pm, prior to the official meeting during the dinner, Director, Becky Warren reviewed the State Directors Report mailed out to all members. She presented a quick overview of the increased membership and medalist report and the 2018-2020 Strategic Plan. The Strategic Plan has now been aligned with the SkillsUSA National Strategic Plan, with similar verbiage. Discussion was held on the Alumni component. David Praiswater suggested contacting all of the Kansas State Officers from 2004 – present to help build the Kansas Alumni. Cassandra Puletapuai is interested in getting the Kansas Alumni group involved in activities. Discussion was held. It was suggested that we have an Alumni booth at the KSC. Also, if we can ask Mark Williams for a box to be added in the CMS Registration system for signing up for the Alumni at the same time Membership is added for students graduating in that year. It is also requested for State Directors to have access to the Alumni database at any time throughout the years.

Becky Warren reviewed the new Kansas Corporate Sponsorship Document developed over the summer. She informed the Board that Textron had contacted her and along with David Praiswater and Marty Warren, had met with Textron officials. They are interested in increasing their SkillsUSA Kansas sponsorship as well as providing for a SkillsUSA Kansas medalist banquet for all gold, silver and bronze winners with their parents. It was suggested that all medalists know that this banquet is mandatory. Becky sent the Corporate Sponsorship Document to be reviewed by staff at the National office and they approved. Discussion was held on our current list of sponsors and how to increase corporate sponsorship, Rod Murphy presented several names of Kansas companies as possible sponsors.

Research is continuing for Fundraising Applications options. Mobile Cause is continuing talks with Becky.



Becky Warren announced that Lucas Springer is now the SkillsUSA Kansas Social Media Coordinator. He will be handling all social media and has already updated our Facebook page, which has contributed to increased activity on our site.

Becky Warren reviewed the State Standards of Excellence document that had been emailed prior to the meeting. Noted on the document were the weaknesses that we need to work on to get aligned with the national standards of expectations.

Becky Warren recommended that the Board members meet with Tim Lawrence, Executive Director of SkillsUSA during the Kansas State Championships (KSC) for a board training session. It was decided that Tuesday, April 24, 2018 would be the best day for them to meet. Becky will contact Mr. Lawrence to make arrangements.

Miscellaneous:

James Wilson, owner of a collision repair shop in Wichita, Kansas would be joining the Board officially in November as an Industry representative.

Cassandra Puletapuai will continue serving the board as a student representative throughout FY2018. Cassandra spoke to the Board about the need to have outgoing State Officers mentor the incoming State Officer teams to facilitate a smoother transition and assist the new State Officers in learning their roles. Cassandra also suggested adding a State Officer resource page to our website to encourage participation and educate future State Officers of the procedures and what is expected of a State Officer. She stressed the need for the Alumni to be active, stay connected and she envisions the Postsecondary and Alumni working together to take on larger issues such as marketing and fundraising for the organization.

New Board member elections will be held at the Advisor Meeting in Hutchinson on Friday, August 25, 2017. There will be 2 High School Representative and 1 Postsecondary Representative openings. Beth Conrad, David Praiswater and Chris Sterrett are all eligible to run for a second term.

Peggy Torrens spoke about her future retirement plans of leaving in January of 2019 with her National SkillsUSA Board position ending in the summer of 2018. Peggy stressed the need for someone to volunteer to learn her role as KSC Prize Coordinator while she is still here and would like the new person to be on board to work with her throughout the process this year so she can train them. Chris Sterrett agreed to work with Peggy and learn the Prize Coordinator role.

David Praiswater announced the passing of the gavel to incoming President Roy Shafer whose term will begin at the next Board meeting, November 3, 2017.

Roy Shafer moved to adjourn the meeting. PJ Reilly seconded the motion. Motion carried. Meeting adjourned at 8:30 pm.

Next meeting will held November 3, 2017 in Emporia, location to be determined.

Minutes recorded by: Deb Hargrove

Minutes Approved: November 3, 2017