

**VILLAGE OF PARDEEVILLE**  
**PARDEEVILLE VILLAGE BOARD MINUTES**  
**Village Hall – 114 Lake Street, Pardeeville**  
**Tuesday, January 19, 2021 at 6:30 p.m.**

**Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, January 19, 2021 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

**Roll Call:** All trustees were present except Haynes. Also present were Rick Wendt; Barry Pufahl, Lt. Menard and Sheriff Brandner, Erin Salmon – Administrator/DPW and Jennifer Becker – Clerk/Treasurer.

**Verification of the posting of agenda:** The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office.

**Agenda Approval:**

**MOTION Babcock/Abrath** to approve agenda amending items E, F, I and J to the beginning of new business. Motion carried unanimously.

**Minutes approval:**

**MOTION Pease/Abrath** to approve previous meeting minutes as presented. Motion carried unanimously.

**Comments from the Floor:** none

**Communications & Reports:**

- **Angie Williams Cox Library:** no report
- **EMS Commission:** Abrath provided the board with a revenue/budget worksheet for review. Discussion on calls and what can be charged out; things are going as well as can be expected right now.
- **Columbia County Supervisor Report:** Pufahl was present to address concerns with the paper and HR issues that have arisen at the county.
- **Ordinance Violation Report:** Clerk forgot to include but stated that most items have been for snow removal on sidewalks. Pease wanted to address 212 W Chestnut as she feels there is still too many items around the property; Salmon stated that she and the sheriff's office are watching and making sure items stay neat and orderly. This is a business and we cannot take that away from them; all we can do is keep an eye on it.
- **Sheriff's department report:** report was reviewed; discussion on alternate side parking and holidays, which will be discussed later in the meeting.
- **Clerk reports**
  - Work report – question on redistricting and Clerk stated she isn't sure what to expect; will follow up after training.
  - Receipts – questions on how many well permit letters went out, Salmon stated approx. 75.
- **Financial Statement review** – report was provided; some questions on attorney fees and clerk office equipment. Items will be looked at and reported back tomorrow; as we cannot look at the detail items in Caselle during a meeting.
- **DPW/Administrator Report** – Report was reviewed and only comment was on the PLMD and if we were able to find any information on the previous Lake management plan; as of now nothing has been located.

## **NEW Business**

### **Presentation of the bills for approval**

**MOTION Pease/Buckley** to approve the bills as presented. **Roll call vote:** motion carried unanimously.

### **Liquor license application for Skuptan Investments LLC (139 N Main)**

Clerk received the application; no issues and it was published in the Portage Daily Register.

Discussion on number of Class B Licenses and what would happen should 131 N Main or the Sportsman's Bar want to re-open; right now, we are at our limit for Class B so these would have to be beer/wine licensed facilities or look into a reserve license from a neighboring municipality.

**MOTION Abrath/Babcock** to approve the application as presented. Vote: Motion carried unanimously.

### **Special Events Review Application – Pardeeville Curling Club event January 30<sup>th</sup>**

Application was presented to the board; no questions.

**MOTION Abrath/Pease** to approve as presented. Vote: motion carried unanimously.

### **Sell surplus items, approve Admin/DPW to authorize sales for items up to specified value.**

Salmon presented the board with a list of 5 items that we would like to sell; also wanted to find out if this should always come to the board first or if discretion can be used to sell items and let the board know. Board stated discretion can be used and any significant item (vehicle) should come to the board first.

**MOTION Buckley/Abrath** to list items and make sure following procedure for sales. Vote: motion carried unanimously.

### **Review/Action on revision to ordinance 32-153 – Winter Parking restrictions**

This item came out of the last meeting when we were discussing 32-158 – parking restricted in specific places. Lt. Menard suggested that the Village could consider eliminating alternate side parking and move to “no on street parking” from November 15<sup>th</sup> – April 1<sup>st</sup>. The committee met with Lt. Menard and discussed pros and cons and decided it would be a benefit to move forward with the idea. Babcock expressed concern that if we are not allowing people to park on the street or in their yard; where do we expect the cars to be parked. Some don't have a place in their driveway or yard that is outside of the right-of-way. Abrath stated that if it's not broke, don't fix it. Decision to leave winter parking as is; except minor revisions with some language clean-up.

No formal action taken.

### **Revision to ordinance 58-160 Off street parking in residential areas**

Public protection recommended removing 58-160 (b)

**MOTION Babcock/Abrath** to approve as presented. Vote: motion carried unanimously.

### **Knox Box ordinance 1<sup>st</sup> reading**

This item came out of the emergency management planning committee. Discussion on how to implement and cost. Chief Wendt was present and provided information on costs to get started and for each business (around \$500). Discussion on if this is necessary, cost is high for small business and more input needed. Wendt will take back to the Fire District for more input and the office will attend a PABA meeting to get input from business owners.

No formal action taken.

### **Employee time off**

The board authorized Administrator/DPW Salmon with an extra 3 weeks off in 2020 due to maternity leave; all of this time was not used so she would like to give that back.

**MOTION Abrath/Possehl** to accept time back and allow clerk to adjust leave report. Motion carried unanimously.

### **Discussion and possible action on allowing ATV/UTV on Village Streets**

Trustee Babcock asked for this to be on the agenda as many communities around us have or are approving use of ATV/UTV on roads and he would like to see Pardeeville be proactive in adopting an ordinance should the time come that trails are established in the County. The Clerk reached out via clerklist and obtained examples of the ordinances that others have adopted for the board to review. The sheriff's department was present to provide some input. County roads not approved at this time (Hwy P) and that state road usage would require additional work (Hwy 22 between Wyocena & Pardeeville couldn't be used). Discussion as to the cost that may be involved with signage and maintenance should the Village allow. Concern expressed on hour restrictions that may be imposed for riders as well as addressing open intoxicants.

**MOTION Babcock/Abrath** to move item to Public Protection committee to draft an ordinance to bring back to the board at a future meeting. Motion carried unanimously.

### **Columbia County Sheriff Contract for 2022-2024**

Sheriff Brandner and Lt. Menard were present to discuss the contract that will come due this year should we want to continue on with them going forward. Due to budgeting the contract should be presented and approved by June. Brandner addressed concerns over cost and explained the value we get from the department by contracting with them. He stated we are more than welcome to go out on our own and they would still respond to calls as they arise. He explained the hours and deputies that are assigned to the Village and that a cut in hours to the contract could possibly mean layoff for someone in the department and he does not feel comfortable cutting hours with the 24-hour gas stations and the number of businesses in town. Abrath wanted to address turnover being an issue. Possehl stated he would like to see the same deputy for 2-years. Brandner stated that he would like to have the same ones here and potentially pick who is here but union contract does not allow that to happen.

**MOTION Babcock/Abrath** to allow Village President or designee proceed with COSO for 3-year contract in 2022, 2023 & 2024. Motion carried unanimously.

**Adjourn:** The meeting adjourned by Possehl at 9:40 p.m.

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Jennifer Becker, Clerk/Treasurer

Approved 02/02/2021