

1 **Rockford Town Regular Council Meeting**  
2 **May 15, 2019 7:00pm**  
3

4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN  
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A  
6 SUMMARY OF THE DISCUSSION AND VOTING.  
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9 Mayor Roecks called the regular meeting to order at 7:00pm with the Pledge of Allegiance.  
10 Roll call took place. Those present were Councilmembers Clint Stevenson, Micki Harnois, Tim Fricke,  
11 William Benson and Brian Laude. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson  
12 were also in attendance.  
13

14 **Mr. Stevenson made a motion to approve the amended agenda. Mr. Laude seconded the motion.**  
15 **Motion was carried.**  
16

17 **Mr. Stevenson made a motion to approve the minutes from the 05/01/2019 regular meeting. Mr.**  
18 **Fricke seconded the motion. Motion was carried.**  
19

20 **ANNOUNCEMENTS**

- 21 - An AWC Conference will be held in Spokane from 06/25-06/28/19. There is a scholarship
- 22 available through AWC and possibly one through RMSA for Councilmembers attending.
- 23 - Town Hall will be closed 05/27/19 in observance of Memorial Day.
- 24 - The SE Spokane County Fair Royalty Coronation will be at the McIntosh Grange on 05/19/19.  
25

26 **COUNCIL REPORTS**

27 Ms. Harnois attend the AWC Conference in Chelan a couple weeks ago. A focus of the conference was  
28 affordable housing. Ms. Harnois mentioned that a representative of the state was there discussing the 2020  
29 census. The representative said that official census forms will be mailed to physical addresses only. Ms.  
30 Harnois expressed concern about this, stating that many small-town residents use a PO box as their only way  
31 to receive mail. There may need to be some coordinating with the local Postmaster about delivering to the  
32 proper addresses.  
33

34 Ms. Harnois stated that she received a flyer from WSDOT regarding their statewide Active Transportation  
35 Plan. The individual that sent the flyer may be a good candidate to nominate Rockford for the Complete  
36 Streets program. She asked that Councilmembers take the survey that the flyer references.  
37

38 **COMMISSION REPORTS**

39 Planning and Zoning  
40 None  
41

42 **Comprehensive Plan**

43 The updates to the Comprehensive Plan are ready to be sent to the town's engineers, JUB, and also to the  
44 town's attorney, Chuck Zimmerman for review. The SEPA review will be published in the next available  
45 Spokane Valley News Herald edition. Ms. Harnois would like to schedule a special meeting to discuss the  
46 remaining planning and zoning regulations that haven't been discussed. Council decided to meet  
47 Wednesday May 22 at 7pm.  
48

49 **COMMITTEE REPORTS**

50 None  
51  
52

53 PUBLIC COMMENT

54 - Resident Ivan Willmschen asked about the shed on Stringham Road. He said that there is sewer line  
55 above ground that is connected to the sewer cleanout on the property. Mr. Thompson said that  
56 Spokane County is aware of the situation and they will place a stop worker order on the premise. Mr.  
57 Thompson told Council that he will touch base with his contact at the county and see what else  
58 needs to be done.  
59

60 ORDINANCES/RESOLUTIONS

61  
62 OLD BUSINESS

63 Lion’s Club Lease – no update currently. Mrs. Johnson asked when the farm equipment would be removed  
64 from the building. Freeman’s graduates are scheduled to be there in a couple weeks. Mr. Willmschen said  
65 he would ask that it be removed soon.  
66

67 Recycling Services – Mrs. Johnson read an email to Council from the owner of Empire Disposal. The owner  
68 stated that very little “recyclables” were recycled, and most were landfilled. Because this piece of information  
69 was news to all the councilmembers, Ms. Roecks said that she will call her contact at Spokane County and  
70 get some more information.  
71

72 Surplus Property – Seminary parcel

73 Mrs. Johnson asked Council if they wanted to discuss selling the property on Seminary Road, since the last  
74 attempt was unsuccessful. They agreed that Mrs. Johnson find out more information on how to sell it for less  
75 than “fair market” value, being that the property was in a less than desirable location.  
76

77 NEW BUSINESS

78 None

79  
80 Ms. Roecks said that she would like to move the second public comment period to after the staff reports on  
81 the agenda. Council agreed to continue doing this going forward.  
82

83 STAFF REPORTS

84 Public Works

- 85 • Mr. Thompson said that he received the communications radios for the water system and is ready to  
86 install them.
- 87 • At the last regular meeting, Council had asked Mr. Thompson to prioritize three different projects that  
88 needed to be done to the water system. This prioritization was submitted to Council, along with the  
89 budget. A stub out needs to be installed at Lake and Sprague Streets before the chip-sealing project  
90 started on Sprague Street. Both concrete reservoirs need epoxy and all three reservoirs need  
91 professionally cleaned. Mrs. Johnson stated that there is enough money in the budget for all  
92 projects, especially with importance of all three. After discussion, Council decided that it would be in  
93 the town’s best interest to complete all three projects as soon as possible.
- 94 • Mr. Thompson mentioned that there was a major water leak on Stringham Road that was fixed on  
95 Monday. There was a lot of water that was lost, so Public Works is waiting for the hole to dry out  
96 before backfilling it.  
97

98 Clerk/Treasurer

- 99 • Mrs. Johnson submitted the April Utility Bill Adjustments report. There were no adjustments made in  
100 April.
- 101 • Mrs. Johnson gave the Treasurer’s Report. It was reported that at the end of April, the total amount  
102 in all funds was \$557,360.73.
- 103 • Ms. Roecks asked if the Annual Report has been submitted. Mrs. Johnson said yes.  
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PUBLIC COMMENT

- Mr. Willmschen asked when the State Auditor was due to come to the office. Ms. Roecks said we will have an audit this year covering the last three years.
- Mr. Willmschen asked where the water leak on Stringham was. Mr. Stevenson said close to the road on a vacant piece of land.

Mr. Stevenson asked Council to start considering installing new infrastructure up near Center/Emma/Ruby Streets as a proactive measure toward any development that may happen in the future.

APPROVE CHECKS

**Mr. Stevenson made a motion to approve checks 16050-16064 and one EFT for a total of \$38,925.30. Mr. Benson seconded the motion. Motion was carried.**

**Mr. Benson made a motion to adjourn the meeting at 8:08pm. Mr. Fricke seconded the motion. Motion was carried.**