

Minutes from Annual Meeting of Ratepayers of the Hamlet of Sunset Beach  
August 13, 2016

Meeting called to order 9:00 am

Present

David Criddle – Chair

Brad Ewen – Hamlet Board Member

Earl Gosick – Hamlet Board Member

17 ratepayers; 2 guests

Minutes from previous meeting held August 15, 2015 were read

Moved: that the minutes be accepted as read – David Criddle

Seconded: Ken Lemieux

CARRIED

**Update on items from 2015 minutes:**

- Updated list of ratepayers is virtually complete and a new hamlet directory will be delivered by e-mail to ratepayers in near future. In the future the hamlet board will utilize email as the primary means of communication with ratepayers thereby allowing more timely communication and more effective involvement of ratepayers.
- Various letters and other correspondence have been sent – still no response from the RM of Grayson.

**New business:**

The Chair raised discussion on the three Public Reserve parcels included within the hamlet boundaries.

- It is the apparent view of the RM of Grayson that the hamlet is responsible for any maintenance that is done on these three parcels of land.
- Grass is being cut currently on the majority of two parcels and on the parking area across from the boat launch on the third parcel. Significant portions of two of the parcels have not been maintained regularly for several years.
- The Chair asked the meeting to consider the current uses of the Public Reserves with a view to improving the appearance of these properties, developing effective guidelines as to the appropriate use by the properties by the public; and exploring whether there may be acceptable uses of this property that could possibly generate revenues to the benefit of the hamlet.

Moved: That the Hamlet Board approach the RM of Grayson to confirm that, since the hamlet is responsible for the Public Reserve, that the hamlet should be able to direct the use of the public reserve at the discretion of the hamlet so long as any potential use of the public reserve would comply with all relevant municipal and other statutes. – Mitch Clark

Seconded: Norma Fleece

CARRIED

Moved: That the Hamlet Board communicate with all ratepayers to solicit ideas for the more effective use of public reserves and for any potential uses that may be considered inappropriate. – Mitch Clark

Seconded: Norma Fleece

CARRIED

Moved: That the Hamlet Board, with assistance from the ratepayers, undertake to install appropriate signage and access control around public reserves to control traffic and parking as well as to inform the public as to appropriate use of facilities such as the filleting shack and boat launch. – Mitch Clark

Seconded: Ken Lemieux

CARRIED

The Chair reported to the meeting several significant issues pertaining to the fish filleting station and public washroom facility:

- G. Ermel, the contractor that provides pump-out services for the facility has indicated that unless a better solution is found for handling fish refuse, he will not be prepared to provide pump-out services after this season.
- Jack Martin has indicated that after this season he will not be providing the cleaning and maintenance of the facility.
- An organization at Round Lake has constructed an 'open' fish filleting station that included a grinder to reduce fish refuse to a size that would more easily pass through the pump-out hoses and be easier to dispose of; But, provincial parks and recreation officials have required that the station be closed to the public pending resolution of several public safety issues.
- It was reported that it is the position of the hamlet board that any decision to incur significant capital costs or on-going maintenance costs in support of the fish filleting station should be presented to all ratepayers, given that the current financial situation of the hamlet would mean such expenditure(s) would almost certainly involve increased property taxes through a special levy.

Moved: That the hamlet board continue to explore cost effective solutions and potential sources of funding for the improvement and on-going operation of the fish filleting station, including approaching the RM of Grayson for financial assistance since the use of the facilities is not limited to the ratepayers of the hamlet of Sunset Beach. – Cherylynn Degrow

Seconded: Don Anderson

CARRIED

Jessica Criddle attended the meeting to make a presentation to the ratepayers on potential improvements to playground equipment.

- Jessica reported that she was exploring various funding sources for possible grants for capital equipment.
- The hamlet board's recommendation to the ratepayers is that, given the potential financial commitments involved for both capital expenditures and on-going maintenance costs, a full package of information including the nature of equipment being considered, the capital budget and on-going maintenance budget requirements, as well as identified sources and any required process involved to access such funding would have to be presented to all ratepayers before a project like this could be taken to the ratepayers for a decision.
- Jessica, with support from at least two ratepayers indicated that she was prepared to undertake this information gathering and development process.
- The Chair reported that the hamlet board would support her in any reasonable way as she goes forward.

Norma Fleece enquired as to how they may arrange to get speed-bumps to be placed on 1<sup>st</sup> Street adjacent to their property.

The hamlet board will communicate with all ratepayers to determine whether anyone else would like to install speed-bumps at their property and then arrange to purchase them on behalf of the ratepayer(s).

Election of hamlet board member:

Earl Gosick's four year term as hamlet board member will expire at this meeting.

The Chair requested nominations from the floor.

Lesa George nominated Earl Gosick for election

Seconded: Debby Criddle

Moved: that nominations cease – Irene Norton

Seconded: Don Anderson

CARRIED

The Chair declared Earl Gosick elected for another four year term and thanked Earl for his continuing support of the hamlet.

Financial statements and budget for 2017:

David Criddle presented the financial statement for 2015:

- Garbage pickup costs are significantly higher in 2015. This increase relates to the major clean-up project in the spring of 2015. Loraas bins were arranged to haul away the garbage.
- Waste management site costs allocation for 2015 was \$6,630 as compared to budget of \$2,000. This relates to the major increases in the costs of operating the dump.
- The annual stipend of \$1,200 for cleaning services at the public washroom and filleting station, as approved at the 2015 meeting is included in the budget.
- The hamlet board intends to meet with the RM Council to discuss potential cost saving efforts for dump expenses as well as exploring segregated bins for the various hamlets.

Moved: that the 2015 financial statement be accepted as presented – David Criddle

Seconded: Don Anderson

CARRIED

David Criddle presented the proposed budget for 2017:

- Revenues are based on assumption that mill rate and total assessed value remain largely unchanged.
- Expenditures are based on historical numbers with noticeable decline in dust proofing budget because road condition is now much improved through the hamlet.

Moved: that the budget for 2017 be accepted as presented – David Criddle

Seconded: Don Anderson

CARRIED

On behalf of the Sunset Beach Community Fund, David Criddle presented the financial statement and budget for the fish shack and public washroom, for information purposes only.

Next meeting date

Motion: That date for the 2017 Annual Meeting of the Ratepayers be left to the call of the hamlet board. -

Debby Criddle

Seconded: Norma Fleece

CARRIED

Lesa George advised the meeting that July 1, 2017 will signal the 150<sup>th</sup> birthday of Canada and that she and a group will be pursuing plans for a celebration that may include Sunset Beach, other hamlets, perhaps the RM of Grayson and both Cowessess and Sakimay First Nations.

Motion to adjourn: Irene Norton

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David Criddle, Chairman

**Hamlet of Sunset Beach  
Budget - General Tax Levy**

	Actual 2015	Budget 2015	<i>Proposed</i> Budget 2016	<i>Proposed</i> Budget 2017
<b>TOTAL ASSESSMENT</b>				
Total assessment per allocation calculations by RM	<u>3,946,320</u>			<u>4,000,000</u>
Effective mill rate (based on total regular assessment below	9.9			10
<b>TAX LEVY</b>				
TOTAL REGULAR ASSESSMENT	<u>38,961</u>	40,000	<u>41,500</u>	<u>40,000</u>
OTHER REVENUE				
INTEREST AND PENALTIES	492	200	200	250
TAXES CANCELLED				
LESS TAX DISCOUNTS	<u>(1,412)</u>	(1,000)	<u>(1,000)</u>	<u>(1,500)</u>
NET TAXES ASSESSED	<u>38,041</u>	39,200	<u>40,700</u>	<u>38,750</u>
RM SHARE OF TAXES LEVIED	<u>(19,021)</u>	(19,600)	<u>(20,350)</u>	<u>(19,375)</u>
ANNUAL HAMLET LEVY (Special Levy)				
PORTION OF HAMLET LEVY RETAINED BY RM				
SUB-TOTAL HAMLET LEVY	<u>19,021</u>	19,600	<u>20,350</u>	<u>19,375</u>
Grant from RM re SBR				
NET TO ACCOUNT OF HAMLET	<u>19,021</u>	19,600	<u>20,350</u>	<u>19,375</u>
PROVINCIAL GRANT	4,442	4,500	4,500	4,500
RM TRANSFER FROM GREEN SPOT				
TRAILER LICENSE FEES	700			
GRANT FROM RM RE PUBLIC RESERVE MAINTENANCE		1,500	1,500	1,500
PDAP - road repairs				
TOTAL FUNDS AVAILABLE	<u>24,163</u>	25,600	<u>26,350</u>	<u>25,375</u>

Hamlet of Sunset Beach

Budget - Summary

	Actual 2015	Budget 2015	Budget 2016	<i>Proposed</i> Budget 2017
TOTAL FUNDS AVAILABLE	24,163	25,600	26,350	25,375
TOTAL RECURRING EXPENDITURES	25,753	19,150	23,575	25,200
<b>NET SURPLUS (DEFICIT)</b>	<b>(1,590)</b>	<b>6,450</b>	<b>2,775</b>	<b>175</b>
TRANSFER FROM OTHER FUND				
SURPLUS, BEGINNING OF YEAR	17,954	17,097	16,364	19,139
<b>SURPLUS, END OF YEAR</b>	<b>16,364</b>	<b>23,547</b>	<b>19,139</b>	<b>19,314</b>
SURPLUS AS % OF TOTAL ASSESSMENT	86%	120%	94%	100%

**Hamlet of Sunset Beach  
Budget - Recurring Expenses**

	Actual 2015	Budget 2015	Budget 2016	<i>Proposed</i> Budget 2017
<b>GENERAL GOVERNMENT SERVICES</b>				
OTHER - MEETINGS AND OFFICE				
LEGAL				
AUDIT	237	250	300	250
WCB				
LIBRARY LEVY	98	50	100	100
BY-LAW ENFORCEMENT OFFICER	186		400	200
SAMA REQUISITION	646	550	700	650
SUB-TOTAL	<u>1,166</u>	<u>850</u>	<u>1,500</u>	<u>1,200</u>
<b>PROTECTIVE SERVICES</b>				
POLICE PROTECTION	339	150	325	350
Citizens on Patrol				
FIRE PROTECTION	2,800	3,500	3,300	2,800
ONE TIME CHARGE - 911				
SUB-TOTAL	<u>3,139</u>	<u>3,650</u>	<u>3,625</u>	<u>3,150</u>
<b>TRANSPORTION</b>				
GRAVEL				
ROADS MAINTENANCE - OTHER	350	1,000	250	250
MOWING				
DUST CONTROL	6,833	3,000	3,000	4,000
SNOW REMOVAL	1,680	2,500	3,000	2,500
STREET LIGHTING	2,351	2,300	2,200	2,400
SIGNS			250	100
MISCELLANEOUS	120		400	200
SUB-TOTAL	<u>11,334</u>	<u>8,800</u>	<u>9,100</u>	<u>9,450</u>
<b>ENVIRONMENTAL HEALTH SERVICES</b>				
WELL				
GARBAGE PICKUP	3,183	850	850	900
WM SITE MAINTENANCE	6,630	2,000	5,000	7,000
WM SITE CONSTRUCTION				
SEWAGE CONTRACT				
DUTCH ELM TREE REMOVAL				
SUB-TOTAL	<u>9,813</u>	<u>2,850</u>	<u>5,850</u>	<u>7,900</u>
<b>ENVIRONMENTAL DEVELOPMENT SERVICES</b>				
PLANNING AND ZONING				
PARCS				
WEED CONTROL				
SUB-TOTAL	<u>0</u>	<u>0</u>		
<b>RECREATION &amp; CULTURE SERVICES</b>				
BEACH MAINTENANCE		2,000	2,000	2,000
PUBLIC WASHROOM AND FILETING BLDG	301	1,000	1,500	1,500
BEACH MAINTENANCE - EQUIPMENT				
SUB-TOTAL	<u>301</u>	<u>3,000</u>	<u>3,500</u>	<u>3,500</u>
<b>TOTAL RECURRING EXPENDITURES</b>	<u>25,753</u>	<u>19,150</u>	<u>23,575</u>	<u>25,200</u>