

Agenda



CITY COMMISSION REGULAR MEETING CORDELE CITY HALL – COURTROOM MARCH 21, 2023

The Honorable Joshua Deriso
Chairman

The Honorable Vesta Beal Shephard
Ward 1

The Honorable Isaac H. Owens
Ward 3

The Honorable Royce Reeves, Sr.
Vice Chair - Ward 2

The Honorable Wesley Rainey
Ward 4

REGULAR MEETING 9:00 AM

CALL TO ORDER

INVOCATION AND PLEDGE

ROLL CALL

APPROVAL OF AGENDA – March 21, 2023

APPROVAL OF MINUTES – March 7, 2023

SPEAKERS APPEARANCES: Speakers will have 5 minutes

- a. Ms. Laine Lee – AirEvac Lifeteam : Education and Membership

SPEAKERS ON A SPECIFIC AGENDA ITEM: Speakers will have 3 minutes

DEPARTMENT HEADS GOALS AND ACCOMPLISHMENTS:

1. Finance Director
2. Interim Fire Chief
3. Housing and Urban Development Director
4. Chief Codes Official
5. Personnel Director
6. Police Chief
7. Public Works Director
8. UC&T Director

AGENDA ITEMS

1. Second Reading of an Ordinance of the City of Cordele Repealing the Requirement that One Percent of the Hotel/Motel Tax Shall Be Exclusively Used for the Quiet Community Project; Repealing All Ordinances in Conflict Herewith; And for Other Purposes
2. Consider and Approve an Event Permit – Family Easter Event: Organizers – Monica Rentfrow, Downtown Director and Miriam Edwards, Crisp Area Arts Alliance; April 8, 2023, 9:00 AM – 5:00 PM; Gallery 41, 302 North 7th Street, Cordele, GA. Special Requests to close East 9th Avenue from 7th to 6th Streets, have own barricades. Approved by Police Chief Jalon Heard on March 16, 2023.
3. Consider and Approve Alcohol License Renewals. No exceptions noted.

NAME	ADDRESS	TYPE OF BUSINESS
Dollar General Store #4025	1101 E 16 th Ave. Suite N	Beer & Wine – Consumed Off Premises
Hachi Sushi & Japanese Grill	1817 Laporte Dr.	Beer and Wine – Consumed On Premises
Hachi Sushi & Japanese Grill	1817 Laporte Dr.	Liquor By The Drink

Approved by Police Chief Jalon Heard March 16, 2023.

4. **CITY MANAGER'S REPORT**
5. **CITY ATTORNEY'S REPORT**
6. **EXECUTIVE SESSION:** (For Personnel, Litigation, Real Estate)
7. **COMMENTS BY THE GOVERNING BODY**
8. **ADJOURNMENT**

**MINUTES
CITY COMMISSION REGULAR MEETING
March 7, 2023**

The City of Cordele Commission held a Regular Meeting on March 7, 2023 at 9:00 AM, Cordele City Hall Courtroom, 501 North 7th Street, Cordele, Georgia with the following present:

Royce Reeves, Sr., Commission Vice Chair	Wesley Rainey, Commissioner
Isaac Owens, Commissioner	Tommy Coleman – City Attorney
Angela Redding – City Manager	Janice Mumphery – Recording Secretary
Commissioner Vesta Bela Shephard – via Telephone	

Commissioner absent: Commission Chair Joshua Deriso

Staff present: Rusty Bridgers – Finance Director, Interim Fire Chief Frank Bullington, Irene Cantrell – HUA Director, Jack Wood, Sr. – Chief Codes Official, David Wade – Human Resources Director, Jackie Walker – Municipal Court Clerk, Police Chief Jalon Heard, Steve Fulford – Asst. City Manager/Public Works Director, Debbie Wright – UC&T Director.

Media Present: Ricky Smarr - South GA TV; Chris Lewis and Sonia Brown – Cordele Dispatch

Call to Order: Commission Vice Chair Royce Reeves, Sr. called the Meeting to order at 9:02 a.m.

INVOCATION: There was a moment of silent prayer.

PLEDGE ALLEGIANCE TO THE UNITED STATES FLAG: The Pledge of Allegiance was led by Commission Vice Chair Reeves.

ROLL CALL: A quorum was established.

Attendee's Name	Title	Absent	Present
Joshua Deriso	Commission Chairman	x	
Royce Reeves, Sr.	Commission Vice Chairman		✓
Vesta Beal-Shephard	Commissioner Ward 1		✓
Isaac Owens	Commissioner Ward 3		✓
Wesley Rainey	Commissioner Ward 4		✓

APPROVAL OF AGENDA – March 7, 2023: Commission Rainey moved to approve the Agenda for March 7, 2023; seconded by Commissioner Owens; the motion was approved by the Commission.

APPROVAL OF MINUTES – February 21, 2023: Commissioner Rainey moved to approve the Minutes for February 21, 2023; seconded by Commissioner Owens; the motion was approved by the Commission.

SPEAKERS APPEARANCES: Speakers will have five (5) minutes:
No Requests.

SPEAKERS ON A SPECIFIC AGENDA ITEM: Speaker will have three (3) minutes: No Requests.

PRESENTATION: Judge Russell Wright, Municipal Court Judge: Judge Wright stated he was appointed the City Judge in February 2018. He stated the first thing he did as City Judge was to hire Blake Brantley as Prosecutor (Solicitor) and Dustin Land as a Defense Lawyer. He stated a Judge cannot simply change a case, he can take the advice of the Solicitor to settle that case. The Municipal Court meets the second and fourth Tuesday of each month; on the second Tuesday arraignments are done and on the fourth Tuesdays cases are tried. Judge Wright gave a detail description on the operation of the City Municipal Court.

DEPARTMENT HEADS REPORTS

1. FINANCE DEPARTMENT: Rusty Bridgers Reported.

Mr. Bridgers introduced the Staff Accountant, Ms. Sonya Alexander.

LOST (Local Option Sales Tax

<u>Received</u>	<u>Amount</u>	<u>Collected</u>
9/30/2022	218,847.17	August
10/31/2022	230,872.11	September
11/30/2022	228,292.88	October
12/29/2022	228,919.79	November
1/30/2023	237,469.63	December
2/27/2023	213,693.35	January

SPLOST (SPECIAL PURPOSE LOCAL OPTION SALES TAX

9/25/2022	235,043.57	July
10/25/2022	212,136.34	August
11/23/2022	223,016.01	September
12/19/2022	221,910.45	October
1/30/2023	222,089.70	November
2/24/2023	228,904.97	December

TSPLOST (TRANSPORTATION SPECIAL PURPOSE LOCAL OPTION SALES TAX)

9/30/2022	29,444.86	August
10/31/2022	30,007.53	September
11/30/2022	28,683.20	October
12/30/2022	29,474.82	November
1/31/2023	33,427.28	December
2/28/2023	26,894.52	January
Total Collected in February 2023 \$469,492.84		

2. FIRE DEPARTMENT REPORT: No Report.

City Manager Angela Redding introduced Mr. Frank Bullington as Interim Fire Chief.

3. HOUSING AND URBAN DEVELOPMENT – Irene Cantrell Reported.

ECONOMIC DEVELOPMENT REVOLVING LOAN FUND:

The EDRLF Committee has scheduled a public hearing / meeting on Thursday, March 23, 2023, 10:00 a.m., to consider a Revolving Loan Application submitted by Hunt & Company, LLC .

CDBG 2020 SEWER IMPROVEMENTS PROJECT:

The Construction Contractor, RPI Underground, Inc. continues to make progress with the McLeod Subdivision Sewer Improvements and clearing up some small complaints such as replacing mail boxes with the proper height per the mail carriers.

CORDELE HISTORIC PRESERVATION COMMISSION:

The Cordele Historic Preservation Commission met on January 19, 2023, to review one “Application for Certificate for Preservation” submitted by Ms. Juanita Harrold for her property located within the Gillespie Selden Historic District. Ms. Harrold was requesting to construct wooden and chain link fences each at 409 West 13th Avenue and 301 South 11th Street, Cordele, Georgia. The Application was reviewed and approved with some modifications to adjust for proper right-of-way clearance.

CHIP 2018 GRANT PROJECT:

The CHIP Rehab Grant Program have successfully completed two homes and are making progress with the next homeowner.

BOARD OF ZONING APPEALS:

The BZA has been notified that two (2) perspective manufactured home owners are requesting public hearings at the next BZA meeting to submit their applications for review.

4. CODES REPORT: Jack Wood, Sr. Reported.

Combined Total of Commercial/Residential Construction Projects: \$50,475.897.00

5. PERSONNEL DEPARTMENT: David Wade Reported.

February 06, 2023	Promoted a Sergeant to the rank of Captain in the Fire Department.
February 07, 2023	Updated the Section 125 plan of the City’s renewed medical insurance which allows insurance premiums to be deducted pre-tax.
February 09, 2023	Met with Shannon Middleton of Premise Health to update the February and March 2023 provider schedule. They are still in the process of hiring a replacement.
February 15, 2023	A Women’s Health Fair was hosted in conjunction with the Howard’s Women’s Center.
February 15, 2023	Conducted interviews for the vacant Staff Accountant position in the Finance Department. A conditional offer of employment was extended to a candidate on February 16, 2023.
February 27, 2023	Began conducting interviews for the upcoming Fire Chief vacancy. Additional interviews were held on March 01, 2023.
February 28, 2023	Proceeded and submitted required information for filing of the annual 1094/1095 forms.
June 20-22, 2023	Government Risk Management Services will offer a Defensive Driving Course at City Hall; this will be a requirement for all employees who Drives City vehicles and it will also be available to all family members.

6. MUNICIPAL COURT – Jackie Walker Reported.

Monthly Court Summary Report, February 2023
Total Traffic Cases

Total Criminal Cases	<u>50</u>
Total Court Cases	254
Bench Warrants Ordered	6
License Suspensions Ordered	32
Total Cash Bonds Paid	\$ 12,298.00
Total Fines Collected	8,506.00
Total Deposits from CSRA	13,158.80
Total Deposits from CRSA Pretrial Sentences	3,400.00
Total Deposits from Restitution	200.00
Total Deposits from Web Payments Collected	15,529.00
Total Deposits GA Depart. Corrections	<u>148.00</u>
Total	\$ 52,969.80
Total Cases Transferred to Superior Court	1
Total Defendants Incarcerated	0
Total Days in Jail	0

7. POLICE DEPARTMENT – Chief Jalon Heard Reported.

Numerical Breakdown and calls for service – February 1-28, 2023

Robberies (Armed by Force/Strong)	2 (1 armed; 1 by snatching 1 warrant issued)
Motor Vehicle Thefts	3 (3 recovered)
Aggravated Assault	5
Larceny (Thefts)	34 (3 entering autos, 5 shoplifting w/4 arrests, 26 other thefts)
Burglary	4 (4 residential)

Departmental News

The Police Department next “Shop with A Cop” is scheduled for March 17, 2023 at Woodvale Apartments.

The Police Department held their first “Community Forum” on February 28th. The event was a Success and they plan to hold another one in the next few months.

8. PUBLIC WORKS – Steve Fulford Reported.

Mr. Fulford stated that Public Works will start on the Holding Ponds, Thursday, March 9th; they will start on West 18th Avenue and 10th Street.

9. UC&T – Debbie Wright Reported.

Month of February

Water Treated	Treated a little over 49,000,000 gallons from the wells
Waste water Treated	Treated 159,000,000 gallons

Mrs. Wright stated the first of year this was initiated, when a business applies for a Business License, an employee from UC&T has to go out and check to see if the business has a Backflow preventer, they are required by Federal Law and has been required for years. No one is grandfathered in, there is no such thing. Everyone has to have one at your residence, every business, every industry; it depends on the type that is required. Call UC&T before one is installed, to inform of the type that is needed. When a Business License is renewed, this is the process taken.

AGENDA ITEMS

1. **Second Reading of an Ordinance to Establish and Designate Food Truck Zones (areas in which Food Trucks are allowed to use throughout the year by completing an annual form).**
City Attorney Tommy Coleman stated that there was a discussion on the zones, in which the Food Trucks will be allowed in; they can operate in the ones that are provided in the Ordinance, they cannot operate in residential zones. Food Trucks can operate in industrial or commercial zones, but they have to have permission from the property owner.
City Manager Angela Redding stated the Food Truck areas on City owned property will be: Williams Field, The Community Clubhouse (during non-rental hours) and East 9th Avenue, where Main Street is located; these are areas that the City have identified for Mobile Food Vendors. City Manager Angela Redding, asked if there were any more areas the City Commission would like to consider, as far as City property? She also stated that if they are on private property, the Mobile Food Vendor will have to have written permission from the property owner. They are required to have a permit, along with the Ordinance, the City has the Agreement for Mobile Food Vendors, and the insurance requirement. As far as the annual permit fee, this is the decision of the Commission to decide. The permit fee is good for one (1) year and the Mobile Food Vendor can set-up at any time, as long as, they notify the City. City Attorney Tommy Coleman stated that Ice Cream Trucks will be treated differently; Ice Cream Trucks can go in residential areas.
Commissioner Rainey moved to approve the Second Reading of an Ordinance to Establish and Designate Food Truck Zones and to set the permit fee at \$100; seconded by Commissioner Shephard; the motion was approved by the Commission.
2. **Consider and Approve an Event Permit for a Wedding Ceremony: Organizer's Name is Maty Jane Gozman, 514 East Oakland Avenue, Cordele, GA. Date of Event is June 14, 2023, 12:00 noon until 6:00 PM. Requesting to block off: 500 block of East Oakland Avenue, between 2nd and 3rd Street. Approved by Chief Heard on March 2, 2023. Commissioner Shephard moved to approve the Event Permit; seconded by Commissioner Rainey; the motion was carried by the Commission.**
3. **First Reading of an Ordinance of the City of Cordele Repealing the Requirement that One Percent of the Hotel/Motel Tax Shall Be Exclusively Used for the Quiet Community Project; Repealing All Ordinances in Conflict Herewith; And for Other Purposes. Commissioner Rainey moved to approve the First Reading of an Ordinance of the City of Cordele Repealing the Requirement that One Percent of the Hotel/Motel Tax Shall Be Exclusively Used for the Quiet Community Project; seconded by Commissioner Shephard; the motion was approved by the Commission.**
4. **Consider and Approve a Resolution Pledging to Practice and Promote Civility in the City of Cordele. Commissioner Owens moved to approve a Resolution Pledging to Practice and Promote Civility in the City of Cordele; seconded by Commissioner Shephard; the motion was approved by the Commission.**
5. **Consider and Approve Agreement with Albany State University for use of Campus Facilities.**

Commissioner Shephard moved to approve the Agreement with Albany State University for use of Campus Facility; seconded by Commissioner Rainey; the motion was approved by the Commission.

6. Consider a Resolution Creating a Study Committee on Juvenile Crime and Community Safety Repealing All Resolutions in Conflict Herewith; And for Other Purposes.

City Attorney Tommy Coleman stated that the Commission discussed that they wanted to create a Study Committee on Juvenile Crime and Community Safety in general. Mr. Coleman stated he drafted a general Resolution that would create a Study Committee; there are four people who will be on the committee; the Chief of Police, the Sheriff, the Department of Juvenile Justice and Crisp County Superintendent of School. Mr. Coleman stated he left, Section 3, blank for the Commission to decide how many additional people they would like to appoint, then the Committee is free to begin to study this issue and he will assume when they are finished, they would make recommendations back to the Commission.

City Manager Angela Redding stated, please note that in Section 3, if additional members are appointed that they include members of the clergy, education, youth workers or others who have experience in the field of community safety and juvenile justice.

Commissioner Shephard moved to approve a Resolution Creating a Study Committee on Juvenile Crime and Community Safety with the Commission appointing seven (7) additional members, which will make a total of eleven (11) members; seconded by Commissioner Owens; the motion was approved by the Commission.

7. **CITY MANAGER'S REPORT: Angela Redding Reported.**

AED Training

There was Defibrillator (AED) Training for employees and a total of thirty-three (33) employees completed the training.

11th Street/Joe Wright Drive Sidewalk Project

The project is approximately 2.8 miles in length and would provide handicap accessible sidewalks on both sides of 11th Street from 16th Avenue to Bethel Cemetery and on the west side of 11th Street from Bethel Cemetery to the State Farmers Market. The consultants managing the project for GDOT is Atlas Technical Consultants. A project manager has been assigned to the project and a kickoff meeting will be held in April. The total preliminary engineering phase is \$300,000.00, \$240,000 provided by GDOT and \$60,000 is matched by the City.

Occupation License

Occupation license (business license) renewal is due by April 1st. A penalty is imposed for occupation licenses not renewed prior to April 1st. The penalty is ten (10) percent of the regulatory and administrative fee and occupational tax determined to be due. The delinquency will accrue interest at the rate of one (1) percent for each month or partial month of such delinquency.

Georgia Municipal Association (GMA) and Georgia Cities Solution (GSC) Municipal Workforce Needs Assessment

The City of Cordele received an invitation to participate in GMA/Georgia Cities Solution

Municipal Workforce Needs Assessment. Participating cities will receive technical assistance in conducting a workforce needs assessment, leading to the development of a strategy that identifies action items to be implemented to strengthen the city's workforce development efforts. Once the assessment is complete, participating cities will receive assistance in developing a talent recruitment communication strategy using a recruitment tool developed by GMA. There is no cost to the city except staff time and meals for the 2 to 3 onsite meetings during the needs assessment phase. David Wade, HR Director has been designated as the primary liaison to work with GMA/GCS on this project.

Code Enforcement – Residential Parking of Tractor Trailer Trucks and Trailers

Complaints have been received at Cordele Square; food Trucks and citizens selling items. They have been setting up in the parking lot, they do not have permission from the property owner. The property owner has submitted written documentation to the Police Chief that he does not want these types of activities on his property. So, citizens and vendors that set-up on the property will be asked to leave, unless they have written authorization from the owner of the Plaza, not the Store Owner, but the owner of the Plaza.

We have stepped up code enforcement efforts throughout the city. Citizens should be aware that it is unlawful in a residential zone to park tractor trailer trucks and trailers on the public right-of-way of the city or upon privately-owned property.

City Manager Angela Redding stated one way to combat the problem is to make City owned property where tractor trailer trucks can park.

Wage and Compensation Study

The RFP for the Wage and Compensation Study will be advertised this month.

Women History Month

March is Women's History Month; it was designated in 1987 by the U. S. Congress in recognition of women's many accomplishments.

Proposed Ordinance

I will give the Commission a proposed Ordinance to limit the maximum limit of dogs and cats. Because the City is receiving complaints, people have many cats and dogs. City Manager Angela Redding stated she has put together some information for the Commission to review and if it is something the Commission wants to move forward with, it will be added to the Agenda for the next Meeting.

Chief Telfair Retirement Ceremony

City Manager Angela Redding recognized Chief Telfair and his many accomplishments and contributions to the City. The retirement ceremony was held this past Friday, it was well attended

8. CITY ATTORNEY'S REPORT: No Report.

Commissioner Shephard asked the City Manager Angela Redding about the plans for GA Cities Week.

City Manager Angela Redding stated the City has the Employee Service Awards Recognition Luncheon, working on a date for the Employee Appreciation Luncheon, and then there are other activities, one will be Movie Night on the lawn at the Community Clubhouse.

Commissioner Shephard asked the City Attorney Tommy Coleman about the Peanut Gin on 6th Avenue and Joe Wright Drive.

City Attorney Tommy Coleman stated he does not have anything. The Commission turned this over to Mr. Brantley, but Mr. Coleman stated he will call and ask him how it is coming along. Commissioner Shephard asked Mr. Coleman to have a report at the next City Commission Meeting.

9. **EXECUTIVE SESSION:** (For Personnel, Litigation, Real Estate): No Executive Session Requested.

10. **COMMENTS BY THE GOVERNING BODY:** Commission Vice Chair Royce Reeves, Sr. stated he has some comments about this great City in which we live in, there is bad and good property throughout the City. For most of it, it starts with the property owner. The westside is not in as bad of a shape as people make it out to be. We need to get out and take interest in our own property. There have been a lot of talk about the conditions of the westside of town. There are some good people on the westside of town. There is bad property all over the City, on the eastside and westside. There are houses that need to be torn down on the eastside as well as the westside of town. Commission Vice Chair Reeves stated he would like to thank the people like Bryd Tripp, Leonard Patrick and Ricky Redding for the works that they have done in the past few years, works that they are doing to revitalize the westside of town. Commission Vice Chair Reeves stated it starts with the property owners investing into their property. If this governing body can assist anyone along the way, within reason which the law allows, that they will. I just want to thank everyone for working all over this great City of Cordele, Georgia.

11. **ADJOURNMENT:** Commissioner Owens moved to adjourn the Meeting at 9:54 a.m.; seconded by Commissioner Rainey; the motion was approved by the Commission.

CITY COMMISSION OF THE CITY OF CORDELE
AGENDA REQUEST FORM

NAME: Laine Lee
ADDRESS: 1215 S. MIK Blvd.
CITY: AMERICUS STATE: GA ZIP: 31719
PHONE: 229-520-8489 E-MAIL: laine.lee@gmr.net

STATEMENT OF TOPIC REQUESTED TO BE ADDRESSED: _____
AirEvac Lifeteam - education & membership

Any individual wishing to address the Cordele City Commission must complete the information requested above. Speakers will be allotted (5) five minutes in which to complete their presentation abiding by the following rules:

- \$ No person shall be allowed to make obscene, derogatory, or slanderous remarks that disrupt the orderly conduct of the meeting.
- \$ No person shall disrupt or interfere in any way with the orderly conduct of the meeting.
- \$ Remarks shall end when a speaker's allotted time has expired.
- \$ Speakers may respond to questions from the Chairman and Commission members, should clarification be necessary; provided, however, no person shall be permitted to enter into discussion with the Chairman, a Commission member, or any member of the City of Cordele staff during the conduct of a meeting.

Any person willfully violating these rules may be prohibited from appearing before the Commission for a period of 60 days. The Chairman shall order the removal of anyone who disrupts or interferes with the orderly conduct of the meeting.

3/3/23
Date

Laine Lee
Speaker Signature

Received by: Gemmiere Myler
City of Cordele Representative

RECEIVED
MAR 03 2023
Per gm

3.3.2023
Return by March 15, 2023 by 5:00pm



JOSHUA DERISO
Commission Chair

ROYCE REEVES, SR.
Vice-Chair, Ward 2

VESTA BEAL SHEPHARD
Commissioner, Ward 1

WESLEY RAINEY
Commissioner, Ward 4

ISAAC OWENS
Commissioner, Ward 3

ANGELA REDDING
City Manager

TO: Angela Redding, City Manager
FROM: Frank Bullington, Interim Fire Chief
DATE: March 21, 2023
REFERENCE: Goals and Accomplishments

Goals

1. To fill four (4) positions at the Fire Department.
2. We are working on a Fireworks Tax Grant that is a maximum of 25,000.00 for ISO related equipment purchases, which requires a 10% match from City funds.
3. All Fire Pumpers are scheduled to be tested by the end of June along with Air Mask and Harnesses.

Accomplishments

1. The necessary turnout gear has been ordered; all personnel will have a primary set of NFPA compliant structural Firefighting gear.
2. Our Ladder tests have been completed for 2023. All passed.
3. The Hurst extrication tools have been tested and passed for 2023.

TO: ANGELA REDDING, CITY MANAGER
FROM: IRENE SIAS CANTRELL, HUA DIRECTOR
DATE: MARCH 15, 2023 – CITY COMMISSION MEETING
RE: HOUSING AND URBAN ADVANCEMENT DEPARTMENT
GOALS AND ACCOMPLISHMENTS FOR YEAR 2023

FOR YOUR INFORMATION:

POTENTIAL GOALS AND ACCOMPLISHMENTS FOR THE YEAR 2023

A. CDBG 2019 / 2020 EXISTING GOAL: - WE WOULD LIKE TO COMPLETE THE GROUND INSTALLATION OF THE SEWER PUMPS AND SEWER LINE IMPROVEMENTS / ACTIVITIES WITHIN THE MCLEOD SUBDIVISION FOR THE FORTY-EIGHT (48) HOUSEHOLDS.

ACCOMPLISHMENTS:

AS OF MARCH 2023, THE PROJECT ENGINEERS ESTIMATED THE PERCENTAGE OF **CONTRACT COMPLETION IS AT 65%**. THE CONTRACTOR, RPI UNDERGROUND, INC. IS VERY NEAR COMPLETION.

B. GOAL- CHIP 2018 – HOME REHABILITATION:

TO START AND COMPLETE THE HOME IMPROVEMENTS WORK FOR AT LEAST THREE (3) OF THE FOUR (4) HOMES WITH THE CHIP 2018 GRANT FUNDS AND BE PREPARED TO START THE APPLICATION PROCESS FOR ADDITIONAL CHIP FUNDS IN THE NEXT FUNDING YEAR.

ACCOMPLISHMENTS:

OUR ACCOMPLISHMENT IS THAT WE HAVE COMPLETED THE REHABILITATION HOME REPAIRS ON TWO OF THE THREE HOMES AND ARE PREPARING TO START ON THE THIRD HOME AS SOON AS DCA GIVES THE OKAY.

C. GOAL: EDRLF COMMITTEE:

TO DISCUSS WAYS TO BETTER SERVE LOAN RECIPIENTS THAT MAY NEED SOME ASSISTANCE IN PROPERLY MANAGING THEIR INCOME, DEBTS AND ASSETS PRIOR TO OBTAINING AN EDRLF LOAN.

THE EDRLF COMMITTEE WILL CONDUCT A MEETING ON MARCH 23, 2023 TO REVIEW THE LOAN APPLICATION PROCESS, ETC.

THE EDRLF COMMITTEE WILL CONTINUE TO WORK ON THESE GOALS.

D. GOAL: OFFICIAL CITY MAPS UPDATES:

TO BE PREPARED FOR THE UPCOMING U.S.CENSUS BUREAU BOUNDARY AND ANNEXATION SURVEY UPDATES.

ACCOMPLISHMENTS:

PROGRESS IS BEING MADE IN PLACING CURRENT ANNEXATIONS ON THE CITY'S OFFICIAL MAP AND IN PLACING ZONING AMENDMENTS ON THE CITY'S ZONING MAP.

E. GOAL - CDBG 2023 AND 2024 APPLICATIONS:

TO BE PREPARED FOR THE CDBG 2023 OR 2024 APPLICATIONS FOR HOUSING REHABILITATION ON THE NORTH WEST SECTION AND THE GILLESPIE SELDON HISTORIC DISTRICT OF THE CITY AS THE TWO MAIN TARGET AREAS OR POSSIBLY AS A CITY-WIDE TARGET AREA.

ACCOMPLISHMENT:

CONSULTING WITH THE RIVER VALLEY REGIONAL COMMISSION, GRANT ADMINISTRATOR FOR ASSISTANCE.

F. GOAL:

CONTINUE ORGANIZING STORED FILES IN THE COMMUNITY DEVELOPMENT.

ACCOMPLISHMENT:

THE WORK IS IN PROGRESS

CITY OF CORDELE CODES DEPARTMENT

501 North 7th Street Cordele, GA 31015

TO: Angela Redding, City Manager

FROM: Jack Wood, Chief Codes Official

DATE: March 21, 2023

REFERENCE: Goals and Accomplishments City Commission Meeting

CODES DEPARTMENT ACCOMPLISHMENTS AND GOALS

Accomplishments:

- Established a business and citizen oriented Code Enforcement office.
- Working with any and all existing and in-coming businesses to insure that they meet all of the City's requirements pertaining to zoning, construction codes, and safety.
- Fast turn-around on plan reviews and approval for new businesses, additions, and upgrades.
- Respond to inspection requests within 24 hours (usually sooner).

Goals:

- To continue to provide prompt and professional service to all businesses and citizens of Cordele.
- To continue to grow our knowledge of code requirements as they evolve.
Goals Accomplished Year-To-Date
 - *Staying up to date with ICC Codes and Georgia Amendments
- To work towards the continued improvement of The City of Cordele by eliminating dilapidated properties and hazardous conditions.

Goals Accomplished Year-To-Date

- - *Thirteen single-family homes pending demolition at owner's expense.
See list on next page
 - *One commercial building pending demolition at owner's expense.
112 South 7th Street (old TV station building)

*Five vacant single-family homes placarded as condemned due to dilapidation and unsanitary conditions.

712, 714, 716 South 13th Street – Tom Waters

612 West 18th Avenue – Wilson Family

808 West 15th Avenue – Victor Lemmons

*Working to encourage the re-habilitation of any vacant houses that might be saved before they get too far gone.

2022 DEMOLITIONS BY OWNER: (9)

711 South 13 th Street	Tom Waters (vacant and dilapidated)
715 West 12 th Avenue	Willie Johnson Estate (storm damaged)
1415 Oconee Circle	Rustavious Ford (vacant and dilapidated)
110 South Bass Street	Sandra Simpson (burned)
607 West 18 th Avenue	Milton Holly (old trailer replaced by new trailer)
410 West 14 th Avenue	Juanita Harrold (vacant and dilapidated)
108 West 14 th Avenue	Rainey Used Cars (wanted more room for business)
611 South 9 th Street	Southwest Georgia Empowerment Zone (vacant & dilapidated)
1211 South 14 th Street	Mary Grant (burned)

2023 (to date) DEMOLITIONS BY OWNER: (4)

501 Midway Road	Union Compress (commercial – old office building)
713 East 16 th Avenue	Care Connect (more parking space)
807 West 18 th Avenue	Harold Perry (vacant – storm damaged)
414 West 14 th Ave	Juanita Harrold (vacant and dilapidated)

HOUSES PENDING DEMOLITION BY OWNERS: (13)

511 West 8 th Avenue	Shameka Waters (vacant and dilapidated)
506 South 11 th Street	Dravion McGill (vacant and dilapidated)
1702 South 13 th Street	Daniels and Daniels (vacant and dilapidated)
306 West 23 rd Avenue	Malik Rasheed (vacant and dilapidated)
905 West 22 nd Avenue	Windom Family (vacant and dilapidated)
410 West 9 th Avenue	Thomas Phelps (vacant and dilapidated)
702 South 15 th Street	Thomas Phelps (vacant and dilapidated)
304 East 15 th Avenue	Perlis Realty (vacant and dilapidated)
712 South 13 th Street	Tom Waters (vacant and dilapidated)
714 South 13 th Street	Tom Waters (vacant and dilapidated)
716 South 13 th Street	Tom Waters (vacant and dilapidated)
612 West 18 th Avenue	Wilson Family (vacant and dilapidated)
603 North 12 th Street	Bonnie Harper (burned)



JOSHUA DERISO
Commission Chair

ROYCE REEVES, SR.
Vice-Chair, Ward 2

VESTA BEAL SHEPHARD
Commissioner, Ward 1

WESLEY RAINEY
Commissioner, Ward 4

ISAAC OWENS
Commissioner, Ward 3

ANGELA REDDING
City Manager

GEORGIA
◆ MAIN STREET ◆

MEMO

DATE: March 15, 2023

TO: Angela Redding, City Manager

FROM: David Wade, Director of Human Resources 

REF: Commission Report

Attached is the Personnel Department's report for the March 21, 2023 City Commission meeting.

If you have any questions, or if I can be of assistance, please do not hesitate to contact me.

**CITY OF CORDELE
PERSONNEL DEPARTMENT
GOALS AND ACCOMPLISHMENTS**

MARCH 21, 2023

Review and update of 2023 goals. Items in **bold** are updates since the last meeting.

Overview of Functions:

The Human Resources Department plans, directs and oversees the overall human resource functions of the City. The office manages the lifecycle of employees by administering all benefits, workers' compensation, unemployment, retirement, recruitment, staffing, risk management, employee relations and administration of City Personnel Policy.

Goal 1. Recruitment

1. Continued to use expanded recruitment applications and services such as Indeed.com, GLGA and GLGPA.
2. Currently working on the agreement with Crisp County High School's Work Based Learning Program. Met with Susan Fuller on January 31, 2023. Currently developing a scope of work plan and setting up interviews with interested students.
3. Entered into an agreement to utilize the services of a temporary staffing agency.
4. **Attended an H.R. Roundtable hosted by the Cordele/Crisp IDC to discuss various issues including regional recruitment and retention strategies.**

Goal 2. Improve the Employee Experience

1. Held a women's health fair on February 15, 2023 hosted by the Howard Women's Center.
2. Began talks with Premise Health to host a health fair for all employees in an effort to provide a quality health assessment and expand employee awareness of our clinic.
3. Renewed the medical and prescription insurance coverage with no premium increase passed on to the employees.
4. **A Defensive Driving course will be held in June. The course will be available to all employees and their family members to help lower their personal insurance costs. It will be required for everyone that drives a City vehicle.**

Goal 2. Improve the Employee Experience - Continued

5. **A health fair will be held in April in conjunction with Georgia Cities Week. The health fair will be open to all employees. Family members that are covered on the City's insurance may attend as well.**

Goal 3. Succession Planning

1. Promoted a Distribution Mechanic to Assistant Superintendent in the Gas Department.
2. Promoted a Sergeant to Captain in the Fire Department.
3. Began accepting in-house and external applications for the pending Fire Chief vacancy.
4. **Hired a Staff Accountant in the Finance Department.**
5. **Assisted in interviews for the Fire Chief vacancy.**

Goal 4. Leveraging H.R. Technology

1. Updated all the computers in H.R. to Windows 11.
2. Updated the ABRA HRIS software to the latest version and added a peripheral computer.



Cordele Police Department

501 North 7th Street Cordele, GA 31015 Telephone 229-276-2921 Fax 229-273-6773

Jalon Heard Chief of Police

TO: Angela Redding

FROM: Jalon J. Heard

DATE: March 21, 2023

SUBJECT: Cordele Police Department Goals and Accomplishments

Goals

Our department has plans to increase the morale and manpower in the department. This is an ongoing goal.

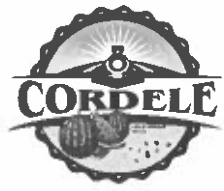
We will continue community policing thru events and public contacts.

We are focusing on increasing the quality of training for our officers, by offering more in-house training class which can be specific to the city's needs.

Our department will be starting the process of becoming State Certified.

Accomplishments

Coffee with A Cop was held at the Woodvale Community Center on Friday March 17. It was well attended and a great time was had by all



JOSHUA DERISO
Commission Chair

ROYCE REEVES, SR.
Vice-Chair, Ward 2

VESTA BEAL SHEPHARD
Commissioner, Ward 1

WESLEY RAINEY
Commissioner, Ward 4

ISAAC OWENS
Commissioner, Ward 3

ANGELA REDDING
City Manager



Memo

Date: March 14, 2023 **(Revised March 17, 2023)**

To: Angela Redding, City Manager

From: Steve Fulford, Director of Public Works

Re: Public Works Goals & Accomplishments – March 21, 2023

Since the February 21st commission meeting, we have updates on two goals.

Please let me know if you have any questions.

Goals & Accomplishments

Public Works Department

3/21/23

Since the February 21st commission meeting, we have two updates. Please see the highlighted items below.

- Goal 1:** Improve the working order and functionality of the 7 holding ponds.
1. Work is underway on the holding pond at 18th Avenue and 10th Street.
- Goal 2:** Redefine critical system valves.
1. No update at this time.
- Goal 3:** Compile and submit PHMSA 7100 Report
1. No update at this time.
- Goal 4:** Compile and submit EIA-176 Report
1. No update at this time.
- Goal 5:** Valve Maintenance
1. No update at this time.
- Goal 6:** Complete the Annual Report (AR) Stormwater Management Program.
1. Submitted the Annual Report to GSWCC on 1/24/23. No update at this time.
- Goal 7:** Prepare and submit Cordele's next five-year SWMP.
1. Working on GI/LID Program, Inspection & Maintenance Procedures, & Logs – required submittal date of February 15, 2020. This portion of the previous 5-year SWMP (2017-2022) was never submitted. GAEPD says I need to complete this portion in order to meet the requirements for our new SWMP.
- Goal 8:** To make our Street Department a more productive department within the city, and improve the overall function and aesthetics of our streets, alleys and rights of way.
1. Culvert Pipe Re-location on 29th Avenue East – No update at this time.
2. Due to the following requiring additional equipment and employees, there is no update at this time.
 - Additional Street Sweeper
 - Implement an Inert Landfill
 - Additional Crew to Trim & Maintain Rights of Way
- Goal 9:** Prevent ground water infiltration into the city's sewer system.
1. No update at this time.

Goal 10: **Shorten the time of water outages during maintenance.**
1. No update at this time.

March 15, 2023

TO: Angela Redding, City Manager

FR: Debbie Wright, Director of Utilities

RE: ACCOMPLISHMENTS

Since I first reported our Goals and Accomplishments in February 2022, we have got the following done:

1. Water restrictions are still in place since 2011. You cannot irrigate/water your property with City water from 10 am till 4 pm. This applies to residential and commercial property. If you have an automatic irrigation system, make sure your timer is set properly.
2. Our sixth samples at the WWTP for Heptaclor and Cyanide came back as Not Detected.
3. We are looking into fixing some of our existing aerators in the old pond. We have several that needs the wire to be replaced and a couple my need rewinding or replacing.
4. We have several big projects in the proposed budget but cannot get started without knowing what is being approved. The price of everything has gone up so much since the budget was first written in the first of the year that we don't really know what has changed and the availability of these items.
5. The UV System is on hold and a ton of chlorine just went up another \$200 a ton last week. It is now over \$2000 a ton. Last year at this time we were paying \$960 a ton.
6. We drained and American Tank Co cleaned and inspected the Cedar Creek Industrial Park Elevated Water Tank. They are recommending that all water tanks have a 24" manway. We have 3 tanks that will have to be retrofitted to meet this recommendation.
7. We started a new project in conjunction with the City Clerk to make sure all businesses have a required Backflow Prevention Device installed. We have run into some problems but most people will comply when they know it is Federal Law to have one.

ORDINANCE NO. 2023-03

AN ORDINANCE OF THE CITY OF CORDELE REPEALING THE REQUIREMENT THAT ONE PERCENT OF THE HOTEL/MOTEL TAX SHALL BE EXCLUSIVELY USED FOR THE QUIET COMMUNITY PROJECT; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES.

WHEREAS, by local act of the General Assembly and the passage of an ordinance by the Cordele City Commission, the City of Cordele has imposed and does collect a hotel/motel tax; and

WHEREAS, the hotel/motel tax is authorized by a bill passed by the General Assembly in 2013(Ga. L. 2013, p.3965); and

WHEREAS, it is clear from the content of the bill that it was the intention of the General Assembly at the time that a portion of the money would be reserved for a quiet community project; and

WHEREAS, the quiet community project required cooperation with the various railroads; and

WHEREAS, such cooperation was never achieved; and

WHEREAS, after careful study and deliberation, the City Commission has determined that the funds should not remain dormant but should be used for other programs promoting tourism in the City of Cordele; and

WHEREAS, it is the position of the Deputy Legislative Counsel of the Georgia General Assembly that notwithstanding the original bill, the money can be used for a purpose other than the quiet community program; and

WHEREAS, the City Commission of the City of Cordele has reserved one percent of the hotel/motel tax for payment of costs and expenses of the quiet community project.

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Cordele as follows:

Section 1. Section 6-93(a) of the City Code of the City of Cordele is amended by deleting the following sentence:

“Further, the proceeds collected from the within increase on one (1) percent in the hotel/motel tax shall be specifically used for the payment of the costs and expenses of the quiet community project as recommended by the Cordele-Crisp Tourism Committee.”

Section 2. All ordinances or parts of ordinances in conflict herewith are repealed.

SO ORDAINED, this _____ day of _____, 2023.

CITY OF CORDELE

By: _____
Chairman, Joshua Deriso

Commission Vice Chair, Royce Reeves, Sr., Ward Two

Commissioner Vesta Beal Shephard, Ward One

Commissioner Isaac Owens, Ward Three

J. Wesley Rainey, Ward Four

(S E A L)

Attest: _____
Clerk, Genivieve (Janice) Mumphery

EVENT PERMIT

TYPE OF EVENT Family Easter Event

NAME AND ADDRESS OF SPONSORING ORGANIZATION: Crisp Area Arts Alliance / Gallery 41 / Downtown Cordele

ORGANIZER'S INFORMATION:

NAME: Monica Rensfrow
ADDRESS: 105 9th Ave East
TELEPHONE: 229-276-2902
FAX: _____

DATE OF EVENT: April 8, 2023 TIME OF EVENT: 9am to 5pm
LOCATION: Gallery 41 302 North 7th Street

Brief description of event to include purpose.

CHILDRENS EASTER EVENT

Special Requests: Must be specific if Street or Alley is being requested to be blocked off

close 9th Ave from 7th St to 6th St. we have our OWN BARRICADES

MUST BE ATTACHED:

- A copy of the Director's Drivers License or Valid ID
- A copy of written permission from land owner of where the event is going to be held

NOISE ORDINANCE GIVEN TO: _____

DIRECTOR'S SIGNATURE

Miriam Edwards
Monica Rensfrow

APPROVED BY:

[Signature]
CORDELE POLICE DEPARTMENT 3.16.2023

The City Manager's decision on approving the above is determined after a review of this information.

DON'T LITTER

CITY MANAGER
Date

RECEIVED

MAR 16 2023

Per [Signature]