

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: August 14, 2023

Ms. Libby Stidam called the meeting to order at 5:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member
Mr. Dave Wallace, Council Member
Mr. Dan Tynan, Water Superintendent

Minutes: July 24, 2023 Meeting

Ms. Mary Herring made a motion to approve the July 24, 2023 minutes as written.

Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Ms. Libby Stidam made a motion to approve the bills as paid by the Fiscal Officer.*

Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

REPORTS:

A. Water Loss Report

The July water loss was 30.9%. There was a leak on Burkhart Ave. that likely contributed to the high loss. This leak was repaired last week. An ultra-sleeve was used during the repair which enabled the repair to be made while maintaining pressure so that a boil water alert and testing was not required. It was suggested that more of these sleeves be purchased and used. The purchase will wait until closer to the end of the year to determine how much money can be spent to stock this item.

ADJUSTMENTS: None

RESOLUTIONS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. North Tower Light

Leary Construction will replace the electrical wiring to the light when they are here to do the annual inspection on both tanks. They are scheduled to be here August 29th.

NEW BUSINESS:

A. PUD Utility Infrastructure

The listing of items needed by the developer of the PUD on Lincoln Blvd. was sent to EJ Prescott to get quotes. The quotes were reviewed by the board to determine what, if any, costs the water department would assist the developer with. As with some municipalities, they only cover the cost or supply the developer with the fire hydrants but the developer is responsible for the installation of them. The developer is also responsible for the purchase and installation of all other materials needed for the infrastructure.

Ms. Libby Stidam made a motion to approve the purchase of the four hydrants needed for the PUD development, the developer will be responsible for the installation of the hydrants as well as the purchase and installation of the remaining supplies.

Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

B. EPA Loan for New Meters

Choice One Engineering met with Tim Reese and Dan Tynan to review the information that will be incorporated into the bid packet for the project. Once the bid packet is complete and been reviewed and approved by the EPA the project can be advertised for bid.

C. Water License

Mr. Tynan has completed the required continuing education hours and his license has been renewed which is good through December of 2025.

Ms. Mary Herring moved to adjourn the meeting. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 5:50 p.m.

Next Meeting Date: **Monday, August 28, 2023 at 5:00 p.m.**

Jeff Weidner, Fiscal Officer

BPA Chairperson Libby Stidam

Date Accepted _____