

TOWN OF VIRGIL ZONING BOARD OF APPEALS
Public Hearing/Meeting Minutes - Monday, 18 December 2017 - 6 PM
Town Hall Meeting Room - Virgil, Cortland County, NY

Board Members

*Jeannine Sprague, Chairperson
Linda Edwards
*John Coulter
Sheila Morse, Acting Chairperson
Jeffrey Hall
Steve Terwilliger, Alternate

(*absent)

Others Present

Jereme Stiles, Deputy Town Supv.
Eric Snow, Town Councilman
Patrick Snyder, Town Attorney
Joan E. Fitch, Board Secretary

Public Present

Gary Wood.

PUBLIC HEARING

At 6 p.m., Board Secretary Fitch read aloud the Public Hearing notice as published in the *Cortland Standard* on 12 December 2017. Proof of Publication has been placed on file for the record.

Reigning Miracle Ministry, LLC, Applicant/Reputed Owner - 2891 Douglas Road - TM # 105.00-07-12.000 - Area Variance - Parking Spaces & Building Closer to Property Line Than Allowed

Acting Chair Sheila "Sam" Morse acknowledged that there was no applicant nor representative present. She then asked if there was anyone present who wished to comment on the requested area variances; there was no one.

With everyone wishing to be heard having been heard, Chair Sprague closed the Public Hearing at 6:06 p.m.

DISCUSSION/DECISION

With no further discussion, a motion was made by Alternate Member Steve Terwilliger to postpone discussion on this appeal until 22 January 2018 in order for the appellant or representative to be present. The motion was seconded by Member Jeffrey Hall, with the vote recorded as follows:

Ayes: Acting Chair Morse	Nays: None
Member Edwards	
Member Hall	Absent: Chair Sprague
Alternate Member Terwilliger	Member Coulter

Motion carried.

This becomes Action #11 of 2017.

APPROVAL OF MINUTES - 24 JULY 2017

A motion was made by Alternate Member Terwilliger to approve the Minutes of this Board's 24 July 2017 public hearing/meeting, as submitted. The motion was seconded by Member Linda Edwards, with the vote recorded as follows:

Ayes: Acting Chair Morse	Nays: None
Member Edwards	
Member Hall	Absent: Chair Sprague
Alternate Member Terwilliger	Member Coulter

Motion carried.

This becomes Action #12 of 2017.

ORGANIZATIONAL MATTERS

Selection of Board Secretary

A motion was made by Member Edwards to select Joan Fitch as the Board’s secretary for 2018. The motion was seconded by Acting Chair Morse, with the vote recorded as follows:

Ayes:	Acting Chair Morse	Nays:	None
	Member Edwards		
	Member Hall	Absent:	Chair Sprague
	Alternate Member Terwilliger		Member Coulter

Motion carried.

This becomes Action #13 of 2017.

Selection of Meeting Day/Time - 2018

A motion was made by Member Hall to hold the Town of Virgil ZBA’s regular meeting day and time for the fourth Monday of each month at 6 p.m., as needed. The motion was seconded by Alternate Member Terwilliger, with the vote recorded as follows:

Ayes:	Acting Chair Morse	Nays:	None
	Member Edwards		
	Member Hall	Absent:	Chair Sprague
	Alternate Member Terwilliger		Member Coulter

Motion carried.

This becomes Action #14 of 2017.

ADJOURNMENT

A motion was made at 6:12 p.m. by Member Hall to adjourn the meeting, seconded by Member Edwards, with all members present voting in the affirmative.



 Joan E. Fitch, Board Secretary

Submitted via e-mail to Town Supv., Town Clerk,
Town Attorney, CEO, ZBA Members, JS, ES &
Co. Planning on 1/22/18.