

APPROVED

Arrowbear Park County Water District Regular Meeting November 18, 2021 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held November 18, 2021, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Sheila Wymer
Vice President Pat Oberlies
Director Rickey Weber
Director Terisa Bonito
Director Mark Bunyea

Directors who were absent:

None

Also present were the following:

General Manager Huff
Secretary Rimmer
Field Operations Supervisor Weber
Battalion Chief Lindley

Visitors who were present:

Paul Miller
Richard Bonito

Open Session

President Wymer called the meeting to order. Field Operations Supervisor Weber led the recitation of the Pledge of Allegiance. President Wymer certified the posting of the agenda. President Wymer performed a roll call, Directors that were present: Directors Bonito, Weber, Bunyea, Oberlies, and Wymer. Directors that were absent: None.

Approval of Consent Agenda:

Director Bonito made a motion to accept the consent agenda, second was by Director Weber. After a brief discussion regarding the expenses and budget for the month of October, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Bonito, Weber, Bunyea, Oberlies, and Wymer

Nays: None

Abstain: None

Absent: None

Public Comments:

There were no public comments.

Staff Reports:

- A) Field Operations Supervisor Weber reported on the monthly repairs for October. There were 3 customer requests to turn off/on water, 1 District initiated shut-off, 0 District equipment repairs, 2 meters replaced, 5 meters read/re-read, 2 main repairs, 2 service line repairs, 1 customer inquiry requiring investigation, and 2 sewer issues/repairs. There

were also 16 new owners, 0 liens filed, 0 liens released, 32 shut-off notices, 2 non-payment shut-offs (unoccupied), and 3 turn-on after water shut-off. Field Operations Supervisor Weber also reported that there were not a significant amount of service line leaks in October, that the pipeline project on Deerlick was completed with 640 linear feet of new pipeline, 22 new service lines, and that the Technicians eliminated over 1,600 feet of old 2" pipe. Field Operations Supervisor Weber completed his report by updating the Board on the new SCADA System.

- B) Chief Ozias was absent from the Board Meeting and Battalion Chief Lindley reported on the Fire Department calls for the month of October. There were a total of 10 calls, 9 were in the District, and 1 was out of the District. Battalion Chief Lindley also reported on the Fire Department Open House that was held October 23rd, 2021 and that the department hosted about 150 guests. He reported that the department would be assisting with the Helping Hands Thanksgiving Day Meal on November 23rd, 2021, that Santa would be visiting the Fire Department on December 11th, 2021 from 10 AM to 1 PM, and that Chief Ozias' Retirement Party would be on December 18th, 2021 from 6 PM to 8 PM at the Fire Department. Director Bonito present Battalion Chief Lindley with a plaque from the Inland Empire Fire Safety Alliance for the work of the Fire Department and the volunteers.
- C) General Manager Huff reported to the Board that staff was continuing with audit preparation work. General Manager Huff recognized Secretary Rimmer's work in completing the bank reconciliations when the accountant who was doing this work resigned with little notice. General Manager Huff concluded his report by recognizing Service Person Matt O'Shea's 1 year anniversary and that the new SCADA system will help with cost savings over time.

President Wymer excused any individuals who were not required for the balance of the meeting.

COMMITTEE REPORT:

- A) Chairperson Wymer

Chairperson Wymer gave her report on the meeting of the Fire & Safety Committee which met to discuss Fire Department leadership succession. She reported that the committee reached a consensus to recommend that General Manager Huff appoint current Battalion Chief Lindley as Interim Fire Chief for one (1) year, effective January 1st, 2022, with the additional recommendation that the appointment of a new Battalion Chief be a high priority and occur as soon as reasonably possible..

DISCUSSION / ACTION ITEMS:

- A) General Manager Huff

1. General Manager Huff presented the first draft of the APCWD's Emergency Response Plan for the Board to review and to obtain input and/or questions from the Board.

Due to security precautions, the first draft version was available for the Board to review electronically via secure document (link and password was provided in the Board's weekly email), and in printed format to be checked out by Board members.

No action was taken by the Board.

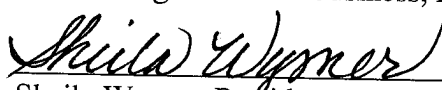
Announcements:

- A) The President decided that before the next Board meeting, a holiday potluck would be reinstated with modifications to the gathering.
- B) The Board had no announcements.
- C) The Staff had no announcements.

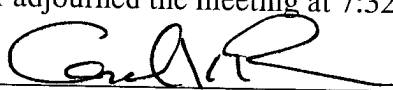
The next Regular Board Meeting will be December 16, 2021, at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Wymer adjourned the meeting at 7:32 PM.



Sheila Wymer, President



Caroline V. Rimmer, Secretary