

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SILVER SANDS, IN THE PROVINCE OF ALBERTA, HELD ON FRIDAY, OCTOBER 18TH, 2013 AT FALLIS HALL IN FALLIS, ALBERTA AT 2:04 P.M.

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Bob Duncan Councillor: Rob Kirk</p> <p>Administration: Wendy Wildman, CAO Heather Luhtala, Assistant CAO</p> <p>Public Works: 0 Public at Large: 0</p>
1.	CALL TO ORDER	Mayor Poulin called the meeting to order at 2:04 p.m.
2.	AGENDA 144-13 (Agenda)	<p>a) <u>October 18, 2013 Regular Council Meeting Agenda</u> MOTION by Councillor Kirk that the October 18, 2013 agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 145-13 (Confirmation of Minutes – Regular Meeting)	<p>a) <u>Regular Council Meeting Minutes – September 27, 2013</u> MOTION by Deputy Mayor Duncan that the minutes of the September 27th, 2013 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS	None
5.	BYLAWS	None
6.	BUSINESS 146-13 (2014 FCSS) 147-13 (ARB Training)	<p>a) <u>Family and Community Support Services – copy of 2014 agreement between the Province and the Summer Village of Silver Sands – Province is \$4,386, Silver Sands is \$1,097 for a total of \$5,483</u> MOTION by Deputy Mayor Duncan that Council approve the 2014 Family and Community Support Services agreement between the province and the Summer Village of Silver Sands and ratify execution of same. (Province - \$4,386 / Silver Sands - \$1,097 for a total of \$5,483).</p> <p style="text-align: right;">CARRIED</p> <p>b) <u>Assessment Review Board Training Sessions – October 3 email from AB Municipal Affairs on upcoming course dates</u> MOTION by Councillor Kirk that Council accept for information the correspondence from Alberta Municipal Affairs in regards to the upcoming Assessment Review Boards Training Sessions.</p> <p style="text-align: right;">CARRIED</p>

		<p>c) <u>North West Fire Rescue and Training – September 25th, 2013 letter on their company and providing fire/rescue services to municipalities</u> Mayor Poulin will invite North West Fire and Training to the next SVLSACE meeting scheduled for Saturday, November 2nd, 2013.</p>
7.	<p>FINANCIAL</p> <p>148-13 (Road Project – Reserve Transfers)</p> <p>149-13 (Accounts Payable)</p> <p>150-13 (Income and Expense Statements)</p> <p>151-13 (Bank Reconciliations)</p>	<p><u>Road Paving Project</u> Administration presented the final costs for the 2013 Road Paving Project in the amount of \$529,503.84. The final project numbers were higher than budgeted due to the extra base preparation work that was required on Golf Course Road. Administration advised that some transfers would need to be made out of reserves which could be replaced by the 2014 MSI-Capital grant allocation and requested a motion from Council for year end audit purposes.</p> <p><u>2013 Road Paving Project Funding</u> MOTION by Deputy Mayor Duncan that Council authorize the following reserve transfers for the 2013 Road Paving Project: a transfer from the Road Reserve Account in the amount of \$15,000.00, a transfer from the Sustainability Reserve Account in the amount of \$80,000.00 and a transfer from the Land Disposition Reserve Account in the amount of \$31,949.62 AND THAT the Land Disposition Account be refunded in full by the 2014 MSI-Capital allocation AND FURTHER THAT the Sustainability Reserve Account be refunded in part by the remainder of the 2014 MSI-Capital allocation. <p style="text-align: right;">CARRIED</p> <p><u>a) Accounts Payable – Cheques #549 to #574 including auto withdrawals totaling \$45,324.07 for August 2013</u> MOTION by Deputy Mayor Duncan to accept for information Accounts Payable Cheques #549 to #574 including auto withdrawals totaling \$45,324.07 for August 2013. <p style="text-align: right;">CARRIED</p> <p><u>b) Income and Expense Statements – as of August 31, 2013</u> MOTION by Deputy Mayor Duncan that the Income and Expense Statements as at August 2013 be accepted for information. <p style="text-align: right;">CARRIED</p> <p><u>c) Bank Reconciliations – as at August 31, 2013</u> MOTION by Deputy Mayor Duncan that the Bank Reconciliation as at August 31, 2013 be accepted for information. <p style="text-align: right;">CARRIED</p> <p><u>d) Grant Report – n/a</u></p> </p></p></p></p>

<p>8.</p>	<p>COUNCIL REPORTS</p> <p>152-13 (Council Reports)</p>	<p><u>Mayor Poulin</u> - road project costs (distributed by administration earlier) - Bank signing authorities</p> <p><u>Deputy Mayor Duncan</u> - ticket sales are on for Fallis Hall Octoberfest / the hall had a successful show & shine fundraiser</p> <p><u>Councillor Kirk</u> - discussion regarding possible future revenues for the Summer Village</p> <p><u>Councillor's Reports</u> MOTION by Deputy Mayor Duncan that the verbal Council Reports be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
<p>9.</p>	<p>ADMINISTRATION /PUBLIC WORKS REPORTS</p> <p>153-13 (Admin/PW Reports)</p>	<p><u>a) Administration Report – Wendy Wildman</u> - update on previous Council motions: septic field systems (some discussion on feedback from the Development Officer), permanent RV's on vacant land (admin to get more feedback from the assessor and report back Council)</p> <p><u>b) Public Works Report – Mike Hoffman</u> - n/a</p> <p><u>Administration/Public Works Reports</u> MOTION by Mayor Poulin that the Administration/Public Works Reports be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
<p>10.</p>	<p>INFORMATION / CORRESPONDENCE</p> <p>154-13 (Information & Correspondence)</p>	<p>MOTION by Deputy Mayor Duncan that the following Information and Correspondence be accepted for information:</p> <p>a) Alberta Emergency Management Agency – October 7th, 2013 letter on application for Disaster Recovery Assistance b) Gov't of Alberta – Direct Deposit October 1 of \$1,096 which is fourth quarter FCSS funding c) Alberta Health Services – October 3rd, 2013 letter from Minister Horne responding to our letter on x-ray machine d) Yellowhead Regional Library – September 26th, 2013 letter on draft 2014 budget and upcoming annual organizational meeting scheduled for November 4 e) Canadian Wireless Telecommunication Association – Sept. 23 letter on Recycle My Cell in Alberta f) Correctional Services Canada – letter on Restorative Justice Week Nov. 17-24 g) Lac Ste. Anne County – September 20th, 2013 letter on Municipal Services Package and specifically Community Peace Officer</p>

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		<p>Services</p> <p>h) Lac Ste. Anne County – September 24th, 2013 letter and attached Patrol Reports for January to August 2013</p> <p>i) Fortis Alberta – Between the Lines Fall 2013 publication</p> <p style="text-align: right;">CARRIED</p>
11	OPEN FORUM	None
12.	IN CAMERA	None
13.	<p>NEXT MEETING(S)</p> <p>155-13 (Next Council Meetings)</p>	<p>The next regular Council meetings have been scheduled for the following dates:</p> <p>Friday, November 29th, 2013 at 2:00 p.m. at Fallis Hall Friday, December 20th, 2013 at 2:00 p.m. at Fallis Hall</p> <p><u>Next Council Meetings</u> MOTION by Mayor Poulin that the regular Council meeting for January 2014 be moved to Friday, February 7th, 2014 at 2:00 p.m. at Fallis Hall and that the regular Council meeting for February remain scheduled for Friday, February 27th, 2014 at 2:00 p.m. at Fallis Hall.</p> <p style="text-align: right;">CARRIED</p>
14.	ADJOURNMENT	Mayor Poulin declared the meeting adjourned at 2:57 p.m.

Mayor

CAO

Next Meetings:

- Friday, October 25th and 26th, 2013 ASVA Conference
- November 2, 1013 - SVLSACE Meeting - Birch Cove to host
- November 20-22, 2013 – AUMA Convention – Calgary
- Friday, November 29th, 2013 at 2:00 p.m. at Fallis Hall
- Friday, December 20th, 2013 at 2:00 p.m. at Fallis Hall
- Friday, February 7th, 2014 at 2:00 p.m. at Fallis Hall
- Friday, February 27th, 2014 at 2:00 p.m. at Fallis Hall