

West Groton Water Supply District
Minutes of the Monthly Meeting
March 11, 2025

The meeting was called to order @ 1:03 PM. The following were in attendance:

Bob Blood, Jason Kauppi, Josh West, Commissioners
Paul W. Curtin, General Manager
Dawn Priest, Treasurer

Review of the Monthly Minutes: February 2025 Monthly Minutes were approved and accepted.

Review of Monthly Invoices/Treasurer's Report: February 2025 invoices were approved and accepted.

Review of Profit & Loss Statement: The Profit & Loss Statement for 07/01/24 – 02/28/2025 was approved and accepted.

Report of the General Manager

On Saturday morning, March 8th Paul received a call regarding a break in the service line at 24 Arbor Way. Paul called Alex to check it out. Alex shut off the curb box and called in Lagasse who dug it down. Paul replaced the curb box and a section of the water line. Most of Arbor Way was shut off during the repair. The call came in at 8:00 a.m. and the water was back on at 2:00 p.m. The homeowner was not home but Paul was in contact with them. They know they will be billed for this service call.

We received an email from DEP regarding a missing PFAS test. Paul re-sent DEP the results for the Townsend Road test, but DEP was looking for the Town Forest result, which is not tested as frequently. DEP had adjusted the testing schedule for the same time as Townsend Road to make it easier. Paul informed them that TF had not been tested. DEP wrote back saying we will not receive a non-compliance and to test in March.

Work is being done on the 2024 CCR/Water Quality Report. A notice will go out in the April bills notifying the customers that they can view the report online or request a copy to be sent to them. This will save money on extra mailings.

Paul is working on the Annual Statistical Report. We are at 1.6% unaccounted for water which is well under the DEP allowance of 10% (meters are +/- 2%).

The hydrant at the end of Fieldstone Drive, that was hit in February, will be able to be fixed now that the weather is breaking. There is still about 6" of frost in the ground.

Other Business

Dawn suggested we plan to have our Annual Meeting in June instead of April. This will allow more time for preparation. It was decided to schedule it for Tuesday, June 10th at 6:00 p.m. (followed by our June Monthly Meeting). The proposed budget for F/Y 2026 was reviewed and discussed.

The draft of the Commissioner's Report was reviewed. Jason suggested possibly adding work that was done on hydrants throughout the year such as replacing, repairing and painting them.

David Doneski had to reschedule this week's meeting regarding outstanding matters. He will reschedule when he returns to the office (he is out next week).

Dawn received the name of the auditor that Shirley and Lunenburg Water Districts use, Mark Mueller, CPA of Leominster. She will contact him to get a price as a starting point and will also get the names of other firms/pricing for a comparison.

As there was no further business, a motion was made and seconded to adjourn the meeting at 2:02 PM.

Respectfully Submitted,

Lisa M. Dearth

Clerk