

**Condon Chamber of Commerce
Membership Meeting Minutes - October 13, 2017**

Members Present:

Delaney Watkins, Vice President; Melanie Wise, Treasurer; K'Lynn Lane, Executive Director, Max Klare, Rod McGuire, Lisa Greene, Dale Scobert, Lori Anderson, Mac Stinchfield.

- I. Call to Order**

The meeting was called to order at 8:30 am by Vice President Delaney Watkins.
- II. Welcome & Introductions**
- III. Approve September Meeting Minutes**
 - a. Melanie made a motion to approve the meeting minutes as sent out by email, Lisa seconded. All in favor none opposed.
- IV. Treasurers Report**
 - a. A Profit & Loss Statement was presented from January through December. There were no questions or comments.
- V. Staff Report**
 - a. Phone Calls: 42
 - b. Email: 127
 - c. Visitors: 90
 - d. Assists: 11
 - e. Member Referrals: 27
 - f. Facebook: Likes: 942
 - g. Website Visitors (please check out the new and improved Chamber of Commerce Website)
 - September: 4,299 / October: 1456
 - h. **New Members:**
 - The Condon Diner
 - i. **Correspondence:**
 - Welcome packets assembled for Elks State President and his wife/Welcome badges handed out for Main Street Businesses.
 - Welcome Packets assembled for group of 14/Redmond Car Club
 - Welcome Packets assembled for 15
 - Email and phone Correspondence with 2 couples hoping to retire to Condon.
- VI. Business**
 - a. **Chamber Fundraiser**
 - We would like to thank the owners of the Condon Diner for such a wonderful opportunity for the Chamber of Commerce. We would also like to thank the community who attend the event and those who have sent separate donations in support. Total raised for the fundraiser was \$908.
 - b. **Trick or Treat Main Street**
 - Trick or Treat Main Street will be on Tuesday October 31st from 3-5 pm followed by Haunted Hot Dogs at the Memorial Hall 5-6:30 or until food is gone. We would like to thank ALLETE Clean Energy for sponsoring and hosting the hot dog feed.
 - Please print the attached flyer for your window and or stop by the Chamber office for a participating business sign. (flyer attached)
 - Thank you Lori Anderson for agreeing to hand out candy on Halloween! We appreciate your support.

c. November

- **Out of the Office**

1. Chamber office will be closed November 1-8th phone and email messages will be check periodically throughout the week.

- **Membership Meeting**

1. As a reminder the November Membership Meeting will be held on November 16th at 8:30 am at the Condon Chamber of Commerce. Please join us to listen to our Guest Speaker Melissa Forziat who will be speaking about marketing strategies for your business. . Melissa will also hold a Q&A session for any additional questions members may have.

d. Fall Festival

- Please join us for the Annual Fall Festival that will be held on November 18th 2017 from 10-2 pm. The Festival will be held in the Memorial Hall and the upstairs of the Condon Elks Lodge. Vendor fee is \$15. We currently have 49 Vendors signed up for the event. Save the date and show your support. Local Businesses will also be open for business. Including the Anderson Building who will also have a few vendors set up in the conference room and Lori will have her shop open upstairs.
- November 18th will also kick off our shop local promotion! Rod McGuire donated \$100 towards the shop local campaign this year. There will be \$200 in cash given to the lucky winners who choose to enter the promotion.

e. Scarecrow Contest

- WOW the participation for this year's Scarecrow contest is the best it has ever been. If you have a home or business scarecrow please be sure to email a photo to the Condon Chamber to enter the contest. Voting deadline will be October 28th. Residential entries are eligible for local gift certificates in the amount of \$25 for 1st place \$15 for 2nd and \$10 for 3rd. Business participants will receive a free year's membership to the Condon Chamber of Commerce for 1st place and 2nd and 3rd place will receive \$25 off a year's membership.

f. Membership Fee Increase

- Members who were present discussed the idea of a membership fee increase to offset the additional office expenses. Lori moved to approve the proposed membership fee increase, Lisa seconded. All in favor none opposed.
 1. Corporate Business Members \$150
 2. Business Member \$75
 3. Government Agency \$75
 4. Artisan Business \$35
 5. Non-Profit/Schools \$35
 6. Individual member \$25
 7. Additional Business \$15

g. Condon Light Festival & Parade

- Please consider participating in this year's light festival & parade. The event will take place on December 2nd at 5:30 pm with a matinee to begin at 4 pm and caroling to begin at 5 pm on Main Street. Registration forms are available upon request. Photos with Santa and an evening of fun to take place at the Condon Elks Lodge following the parade. We would like to thank Columbia Basin for sponsoring this year's parade.

I. 2018 Summer Concert Series

- Sponsors needed! Please consider donating at any level. Average cost per concert is \$2200.00 we encourage you to use this as an opportunity to market for your business. Through a sponsorship of \$500.00 you will be featured on all advertising and marketing pieces. You will also be announced before and during intermission of concerts. Funding helps pay for the concert, lodging and hospitality for the band. We hope to raise over \$7,000 for this year's Summer Concerts in the park. Please be on the lookout for your sponsorship opportunity letter.

VII. Member Announcements

- Hospitality Bag items needed by October 20th. Please drop 12 items off to be included in the Hospitality bags. Items can be dropped off at your Chamber office Monday-Thursday 8:30-12 or can be picked up if arrangements are made. Please make sure items donation for bags are non perishable.
- The Woolery Group is ecstatic to report that they have received a wonderful donation of land from the City of Arlington, a 40 acre parcel that sits on the bluff above the A in Arlington. The project has great hope, mentions Rod McGuire.
 1. Rod encourages you to participate and plan to attend the Oktoberfest event happening on October 21st in Arlington on the Marina Peninsula. There will be a huge wall tent, 3 bands, great food and fun for all who can attend. Rod is still accepting donations and encourages your business to support such a wonderful event for all of Gilliam County. They are also accepting desserts for the dessert auction. Volunteers are needed for set up and take town. Tickets can be purchases here at the Condon Chamber of Commerce.
- Lisa Greene with OSU Extension/Gilliam County mentioned that the new 4-H year has started off with a bang! They are looking for volunteers and leaders and would like to incorporate a science/technology/mathematics piece into Gilliam County 4-H. 5-8 year olds are encouraged to become members of Clover Bud 4-H. There was an awards banquet held on October 15th 5-7 pm at Condon High School MPR.

VIII. Upcoming Events

a. October

- SCARECROW Contest
- October 21st Condon Scholarship Foundation Dinner/Auction
- October 21st Woolery Group-Oktoberfest Event
- October 31st Trick or Treat Main Street 3 pm

1. Haunted Hot Dogs 5-6:30 or until food is gone!

b. November 18th-Fall Festival 10-2 pm Condon Elks Lodge/Memorial Hall

c. Battle of the Bulbs Residential & Commercial Light Contest

d. December 2nd Condon Light Festival & Parade

- Sponsor Columbia Basin Electric

Adjournment:

The formal business meeting was adjourned at 9:20 am

The next meeting will be on November 16, 2017 – 8:30 AM at the Condon Chamber of Commerce

K'Lynn Lane, Appointed Secretary

Date: 10/16/2017