

TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS'
MEETING AGENDA

Trinity County Fairgrounds Boardroom
6000 Hwy 3, Hayfork, CA 96041

IN PERSON

September 25, 2025
6:30 PM – Open Session

Board of Directors

Michael Thompson, President, Director 2 nd District	Terra Kephart, Vice President, Director
Margie Watkins, Director, 1 st District.	Adam Dummer, Director, 4 th District.
Adrien Keys, Director, 3 rd District.	Jenny Millsap, Director, 5 th District.
Krista Hymas, Director	Donny Case, Director
Ryan Wilks, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the "Open Comment" portion of the agenda regarding items not agendaized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for "Public Comment," Once "Public Comment" is closed all discussion of Agenda items is limited to Fair Board Directors, unless a director requests input. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give directions to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by _____ at _____pm.

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Rollcall: Watkins_____, Thompson_____, Dummer_____, Hymas_____, Wilks_____
 Kephart_____, Keys_____, Case_____, Millsap_____

3. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

4. CONSENT AGENDA & MINUTES

- a. Approve September 18, 2026, Agenda,
- b. Approve August 21, 2026, Regular Board Minutes and September 2, 2025, Special Meeting Minutes.

5. APPROVE FINANCIAL REPORTS

- a. **August 2025**

6. INFORMATIONAL – VACATION/SICK LEAVE BALANCES

7. EXECUTIVE COMMITTEE REPORT

- a. Question & Answer

8. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Director Michael Thompson (Chairman/Board President), Director Terra Kephart (Board Vice President), Director Marjie Watkins (Finance Committee Chair), Dennis Rourke (Past President),
- b. **FINANCE COMMITTEE:** Director Marjie Watkins (Chairman), Director Michael Thompson, Director Tera Kephart, Dennis Rourke (Past President), Sue Erenberger,
- c. **NOMINATING COMMITTEE:** Director Adam Dummer (Chairman), Director Marjie Watkins
- d. **JR. LIVESTOCK COMMITTEE:** Director Krista Hymas (Chairman), Jennilea Brookins (Co-Chairman), Director Michael Thompson, Director Marjie Watkins,
- e. **TCFA MOTORSPORTS:** Director Donny Case (Chairman), Angela Riggs, Russ Newman, Teresa Newman, Teresa Miller
- f. **ESQUESTRIAN EVENT COMMITTEE:** Jerry Hlavac (Chairman), Director Jenny Millsap, Teresa Miller

9. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Director Adrien Keys (Chairman), Director Terra Kephart,
- b. **FUNDRAISING COMMITTEE:** Director Terra Kephart (Chairman), Teresa Miller, Shelby Proud
- c. **EXHIBITOR'S HANDBOOK COMMITTEE:** Director Jenny Millsap (Chairman), Director Krista Hymas, Shelby Proud, Teresa Miller, Jennilea Brookins, Christina Merritt,
- d. **SPONSORSHIP COMMITTEE:** Director Terra Kephart (Chairman), Director Adrien Keys, Director Donny Case, Teresa Miller, Shelby Proud
- e. **WELL COMMITTEE:** Director Donny Case (Chairman), Director Adrien Keys, Director Terra Kephart, Teresa Miller
- f. **RODEO COMMITTEE:** Director Terra Kephart (Chairman), Director Krista Hymas, Renie Ryan, Jud Fietas, Jennilea Brookins, Teresa Miller
- g. **LOGGING SHOW COMMITTEE:** Teresa Miller (Chairman), Director Jenny Millsap, Shelby Proud, Jason McCollum, Jason Jurin, Aaron Haight, Taylor Haight
- h. **GRANTS COMMITTEE:** Director Adrien Keys (Chairman), Director Marjie Watkins, Morgan Rourke, Jerry Hlavac, Sue Erenberger,
- i. **REVENUE DEVELOPMENT COMMITTEE:** Director Krista Hymas (Chairman), Director Terra Kephart, Director Marjie Watkins, Teresa Miller, Dennis Rourke

10. CORRESPONDENCE:

- a. Thank You card from Hayfork Boosters Club
- b. Roger Brown's Letter of intent for the CEO position.

11. NEW BUSINESS

- a. Approve termination of the MOU between the Trinity County Fair Board and Jackie Koll
- b. Approve request of the Hayfork Lions Club to reconfigure the lions club building. Steve Miller will be doing the work and Joe Trindade will be completing the electricity. Both will be donating their time and supplies.
- c. Approve for the Trinity River Inmates to do work on the fairgrounds to prepare for winter, trim and take out dead trees, fix/mend fence and hazards, secure metal roofing, etc.
- d. Consideration and approval of a Resolution to add and remove authorized signers on the Trinity County Fair Association's accounts at Tri Counties Bank
- e. Consideration and approval to add a fee for well water usage to the Trinity County Fair Association's fee schedule at a rate of \$40 per 2,500 gallons.

12. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

Interim Rental

1. RA25-18e Hayfork Rotary Calcutta

Judge

2. HFJA25-12 CATHERINE SIDMAN
3. HFJA25-13 Lazar Pejovic
4. HFJA25-14 Ed Ochoa
5. HFJA25-15 Caleb Chen

Com

6. COM25-22 Nor Cal Unlimited
7. HFCOM25-01 Leaf filter
8. HFCOM25-02 Cutco
9. HFCOM25-03 Trinity Handmade Haven
10. HFCOM25-04 The Yeti Club

13. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVERNMENT CODE SECSTIONS 54957

- a. **Personnel Matter – Public Employee Appointment/Employment – PRUSUANT TO GOVT. CODE 54957**
Personnel Matter – Staff Compensation – PRUSUANT TO GOVT. CODE 54957

14. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

15. DIRECTORS' REPORTS

16. ADJOURNED

Adjourned by _____ at _____ pm.

Submitted By:

Krista Hymas, Director and Appointed Secretary

***Michael Thompson, TCFA
President or Terra Kephart, TCFA
Vice President or Marjie Watkins,
TCFA Committee Chair of Finance
Committee***