

TOWN OF GREENWOOD  
MINUTES OF THE WORK SESSION  
OF THE MAYOR AND BOARD OF ALDERMEN  
Thursday, June 16, 2022 -6:00 PM

Present: Mayor Pro Temp Brad Edwardes, Alderman Davis, Robinson, Town Attorney Jennifer McKay, Police Chief Shayne Gibson, Town Clerk Veronica Brown, and members of the public.

Absent: Alderman Doughty, and Mayor Frank

There was a quorum

Mayor Pro Temp Edwardes called the meeting to order at 6:00 p m, he then led the invocation and Pledge of Allegiance.

Staff Reports:

Town Clerk, Veronica Brown- Reminded the Council that the LMA District Meeting will be held on Monday, June 20<sup>th</sup> and the Regular Session Meeting will be postponed until Tuesday, June 21<sup>st</sup> at 6:00 PM

Chief of Police Department, Shayne Gibson gave updates/information on the following: 1) No use of force incidents in the month of May 2) Officer hired on June 2<sup>nd</sup>, Michael Taylor which was formerly a Sgt. At the Caddo Correctional Center 3) Advised the Council that there were in excess of 100 arrests for marijuana (14 grams or less) within the past 12 months

Mayor Pro Temp, Brad Edwardes gave update/information on the following issues: 1) Veteran's Memorial Wall 2) Venue development on property out by Boothill 3) Digital Sign located at Townhall 4) New Water Department employee 5) Construction Projects 6) Updated Code of Ordinances Book (see official Minutes Book for more detail)

Public Comments on Agenda Items: None

Approval of Minutes:

Work Session Meeting –May 12, 2022 Cancelled

Public Hearing & Regular Session- May 16, 2022

There was no discussion or questions from the Board

Approval of Financial Statements- May, 2022 Financials

There was no discussion or questions from the Board.

1. ORDINANCE NO. 5 of 2022

TITLE: AN ORDINANCE TO SET THE SALARY OF THE CHIEF OF POLICE OF THE TOWN OF GREENWOOD EFFECTIVE JULY 1, 2022 (Public Hearing to be held June 21st at 6:00 PM)

Town Clerk, Veronica Brown read the Ordinance by title and advised that the Ordinance reflected a 3% increase in salary. Alderman Larsen questioned the amount of the increase and inquired on how to amend the Ordinance, Town Attorney McKay advised on the correct procedure. There were no additional questions or concerns at this time.

2. ORDINANCE No. 6 of 2022

TITLE: AN ORDINANCE TO SET THE SALARY OF THE TOWN CLERK OF THE TOWN OF GREENWOOD EFFECTIVE JULY 1, 2022 (Public Hearing to be held June 21st at 6:00 PM)

Town Clerk, Veronica Brown read the Ordinance by title and Mayor Pro Temp Brad Edwardes explained that the Ordinance reflected a 5% increase. He stated upon review of the salaries, he was trying to close the gap on the salary of the Police Chief and Town Clerk.



3. ORDINANCE No. 7. Of 2022

TITLE: AN ORDINANCE ADOPTING THE BUDGET FOR THE TOWN OF GREENWOOD, PARISH OF CADDO, STATE OF LOUISIANA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023. (Public Hearing to be held June 21st at 6:00 PM)

Town Clerk, Veronica Brown read the Ordinance by title and there was no discussion from the Board

4. ORDINANCE No. 8 of 2022

TITLE: AN ORDINANCE TO SUPPLEMENT THE CRIMINAL CODE FOR THE TOWN OF GREENWOOD, TO ADD AN ADDITIONAL OFFENSE TO THOSE ALREADY ADOPTED FOR THE PURPOSE OF REGULATING OR PROHIBITING CERTAIN DRUG ACTIVITIES; TO PROVIDE PENALTIES FOR VIOLATION OF SUCH REGULATIONS OR PROHIBITIONS; AND TO PROVIDE AN EFFECTIVE DATE TO WIT: (Possession of Marijuana) (Public Hearing to be held on June 21st at 6:00 PM)

Town Clerk, Veronica Brown read the Ordinance by title and asked the Chief of Police to elaborate. Chief explained that this citation would be for 14 grams or less of marijuana and the fine amounts would be a maximum amount of \$100 per incident. There were no further questions or discussion from the Board

5. ORDINANCE No. 9 of 2022

TITLE: AN ORDINANCE TO SUPPLEMENT THE CRIMINAL CODE FOR THE TOWN OF GREENWOOD, TO ADD AN ADDITIONAL OFFENSE TO THOSE ALREADY ADOPTED FOR THE PURPOSE OF REGULATING OR PROHIBITING CERTAIN DRUG ACTIVITIES; TO PROVIDE PENALTIES FOR VIOLATION OF SUCH REGULATIONS OR PROHIBITIONS; AND TO PROVIDE AN EFFECTIVE DATE TO WIT: (Possession of Drug Paraphernalia) (Public Hearing to be held June 21st at 6:00 PM)

Town Clerk, Veronica Brown read the Ordinance by title and asked the Chief of Police to elaborate. Chief explained that this citation would be for any drug paraphernalia and the fine amounts would be a maximum amount of \$300 per incident. There were no further questions or discussion from the Board

6. ORDINANCE No. 10 of 2022

TITLE: AN ORDINANCE TO SUPPLEMENT THE CRIMINAL CODE FOR THE TOWN OF GREENWOOD, TO ADD AN ADDITIONAL OFFENSE TO THOSE ALREADY ADOPTED FOR THE PURPOSE OF REGULATING OR PROHIBITING CERTAIN PARKING ISSUES; TO PROVIDE PENALTIES FOR VIOLATION OF SUCH REGULATIONS OR PROHIBITIONS; AND TO PROVIDE AN EFFECTIVE DATE TO WIT: (Parking spaces for certain disabled persons) (Public Hearing to be held June 21st at 6:00 PM)

Town Clerk, Veronica Brown read the Ordinance by title and advised that the maximum amount of the fine is \$500 and the town needs to notify the businesses and advise them of the guidelines for handicap parking spaces. There was a brief discussion by the Board

7. Approval of two appointments to the Caddo Fire District Board Of Commissioners as recommended by Brad Edwardes, Mayor Pro Temp

1) Reappointment Mr Gary Roan

2) Appoint Mr. Mickey Walker

Alderman Larsen requested that each quarter, one of the two appointees attend a Council Meeting and give updates on financial statements and approved projects. There was no further discussion from the Board.

8. Resolution No. 9 of 2022

TITLE: A RESOLUTION AUTHORIZING THE MAYOR PRO TEMPORE TO COMPLETE AND SUBMIT APPLICATIONS FOR A GRANT OF FUNDS FROM THE STATE OF LOUISIANA—OFFICE OF TOURISM (LOT) COMPETITIVE GRANT PROGRAM FOR GLOW GREENWOOD AND PIONEER FESTIVAL

Town Clerk, Veronica Brown read the Resolution by title and explained that we would be completing a grant request for \$15,000 for marketing of the festival and GLOW in September. There was no discussion from the Board.

**Public Comments:**

Alderman Larsen inquired on Mayor Frank, Town Clerk Veronica Brown advised that there was a report from him recently placed on the website and that he is continually updated on the operations

Alderman Robinson advised the Public that Mr Chris Harmon, Berkshire Hathaway, has initiated the circulation of a petition needed for alcohol sales

**Adjourn**

There being no further business, a motion was made by Alderman Edwardes and seconded by Alderman Larsen the meeting was adjourned at 7:13 pm. Next meeting to be held on Thursday, July 14, 2022 @ 6:00 p.m. for the Work Session of the Board of Aldermen and Monday, July 18, 2022 at 6:00 pm Regular Session Meeting of the Board of Alderman. All meetings held in the Town Hall Chambers.

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s/s Veronica Brown LCMC, Town Clerk

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s/s Brad Edwardes, Mayor Pro Temp

STATE OF LOUISIANA

PARISH OF CADDO

I, THE UNDERSIGNED Town Clerk of the Town of Greenwood, do hereby certify that the foregoing is a true copy of the minutes of the Work Session of the Mayor and Board of Aldermen of the Town of Greenwood for June 16, 2022

This the 27<sup>th</sup> day of June, 2022

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s/s Veronica Brown LCMC, Town Clerk