

**City of Fountain Inn
Council Meeting Minutes
July 13, 2017 – 6pm – Council Chambers**

MAYOR AND COUNCIL PRESENT:

Matthew King
Mayor, Sam Lee
Phil Clemmer
Andrew Stoddard

Berry Woods, Jr.
Rose Ann Woods
John Mahony

STAFF PRESENT:

Kaylee Summerton, Administration
Naomi Reed, Finance Director
Ronnie Myers, Fire
Sue Weil, Public Works
Ross Fletcher, Gas
Keith Morton, Police

David Holmes, City Attorney
Mike Pitman, Interim City Administrator
Russell Alexander, Fire
Roger Case, Public Works
Tammy Finley, Judicial
Beth Anne Zivitski, Recreation

VISITORS: 7

CALL TO ORDER

Mayor Sam Lee called the meeting to order.

INVOCATION AND PLEDGE OF ALLEGIANCE

Police Chief Keith Morton gave prayer.

NEW BUSINESS

First Reading, Ordinance 2017-008 – An Ordinance to amend the City Code of Ordinances, Article II Business Licenses, Sec. 11-46 (B) Entitled “Classification and Rates” by adopting a new rate schedule to be designated as Appendix A; and to make other provisions related thereto.

City Attorney, David Holmes explained that the Public Works Committee met to review the current business license rate structure. After researching other municipalities they found some of our rates were in line, but others were not. Ordinance 2017-008 proposes the new business license rates for the City of Fountain Inn.

Motion by Matthew King to approve Ordinance No. 2017-008, second by John Mahony. The motion carried unanimously 7/0.

First Reading, Ordinance Z 2017-001 – An ordinance to amend the official zoning map of Fountain Inn, Docket # FI 2017-004, 308 West Jones Street to be rezoned from I-1 Industrial to C-1 Central Business District

Roger Case explained that this property is a house that was “wrapped up” with the other properties in the area that were zoned for industrial use. Recently, the property was purchased and the new owner would like to turn the home into an office. He has requested the change in zoning from I-1 Industrial to C-1 Central Business District. This comes as a recommendation from the Planning Commission.

Motion by Andrew Stoddard to approve Ordinance Z 2017-001, second by Phil Clemmer. The motion carried 7/0.

CONSENT AGENDA:

June 2017 Preliminary Financial Report

June 8, 2017 Council Meeting Minutes

June 22, 2017 Called Council Meeting Minutes

June 27, 2017 Called Council Meeting and Master Plan Public Hearing Minutes

Motion by Andrew Stoddard to approve the Consent Agenda, second by John Mahony. The motion carried unanimously 7/0.

ADMINISTRATORS REPORT

- ❖ WOODSIDE MILL PROJECT – (NATIONAL PARK SERVICE ENCUMBRANCE EXCHANGE) DIAMOND TIP BLVD FOR VALLEY VIEW:
 - NOTHING NEW – CONTACTED AMY BLINSON (SC DEPT. OF PARKS) AND SHE IS CHECKING FOR AN UPDATE
 - CURRENT INVESTMENT ~ \$594,994
 - SUBMITTED REVISED PLAT TO SC DEPARTMENT OF PARKS, RECREATION & TOURISM FOR REVIEW
 - REQUIRED DOCUMENTATION TO TAKE ABOUT 1 YEAR TO COMPLETE

- ❖ WOODSIDE PARK:
 - MOVING FORWARD WITH DESIGN DEVELOPMENT DRAWINGS – EXPECTED COMPLETION DATE FOR THE DRAWINGS IS JULY 13TH
 - COMMUNITY MEETING WAS HELD ON TUESDAY, JUNE 6TH
 - PRELIMINARY MAPS DRAWN FOR 3 OPTIONS BASED ON FUNDING AVAILABLE

- ❖ WOODSIDE STREETScape PROJECT:
 - \$489,000 IN BOND FUNDS AVAILABLE
 - WORKING WITH ARBOR ENGINEERING & SCDOT TO GET THE PROPER ROW AND PERMITTING IN PLACE

- ❖ WOODSIDE PARK CONNECTOR:
 - SEE MAP INSERT
 - PROJECT WILL BE TO CONVERT AN OLD WALKING PATH TO A 10' WIDE MULTI-USE TRAIL CONNECTING WOODSIDE PARK TO FOUNTAIN INN ELEMENTARY SCHOOL AND WILL COST \$149,250 TO COMPLETE
 - RECEIVED A TRANSPORTATION ALTERNATIVES PROGRAM (TAP) GRANT OF \$119,400
 - CITY MATCH AMOUNT OF \$29,850

- ❖ RECREATION DEPARTMENT:
 - PROJECT TO INSTALL PARKING LOT LIGHTS AT THE ACTIVITY CENTER ARE BEING REEVALUATED DUE TO THE POWER LINES RUNNING THROUGH THE PARKING LOT – WAITING ON BIDS
 - FUNDING FROM GCRA FOR THE PROJECT

- ❖ FIRE DEPARTMENT:
 - RECEIVED A GRANT FOR \$3,345 FROM FM GLOBAL - FUNDS WILL BE USED TO PURCHASE 2 NEW COMPUTERS FOR THE DEPARTMENT
 - MEETING WITH LAURENS COUNTY COUNCIL ON TUESDAY, JULY 11TH TO DISCUSS PROPOSED INCREASE IN FIRE SERVICE FEE FOR FY 2018

- ❖ SPECIAL EVENTS:
 - 4TH OF JULY FIREWORKS-CONCERT
 - OUTSTANDING SUCCESS AS ATTENDANCE EXCEEDED ALL EXPECTATIONS

- ❖ ECONOMIC DEVELOPMENT:
 - NEED TO SCHEDULE A TIME TO SETUP A “RETAIL RECRUITMENT PLAN” WEBINAR PRESENTATION WITH RETAIL STRATEGIES – PLAN DETAILS THE DATA AND RESEARCH COLLECTED SO FAR AND WILL TAKE ABOUT 1 HOUR

- ❖ PALISADE APARTMENT PROJECT (NORTH WOODS DRIVE):
 - 396 UNITS
 - CLEARING LAND TO BEGIN CONSTRUCTION – SEPTEMBER START DATE

- RECEIVED A CHECK FOR \$173,500.25 FOR PERMITTING FEES FOR THE PROJECT

- ❖ JONES MILL CROSSING SUBDIVISION:
 - 136 LOTS PLANNED
 - CURRENTLY 11 HOMES ARE PERMITTED AND UNDER CONSTRUCTION
 - WORKING ON AGREEMENT WITH A 3RD PARTY TO OPERATE AND MAINTAIN THE LIFT STATION FOR THIS PROJECT UNTIL SUCH TIME AS A GRAVITY MAIN IS CONSTRUCTED

- ❖ FOUNTAINBROOK SUBDIVISION:
 - TOTAL OF LOTS FOR DEVELOPMENT > 400
 - TO DATE 51 PERMITS HAVE BEEN ISSUED
 - PHASE 4 IS IN PROGRESS WITH 72 LOTS PLANNED
 - PHASE 5 WILL BE REVIEWED WITH UTILITY PROVIDERS ON JUNE 27TH AT 6:00PM – 38 LOTS PLANNED

- ❖ VILLAGE AT FOUNTAIN INN SUBDIVISION:
 - 70 TOTAL LOTS
 - 23 PERMITS HAVE BEEN ISSUED AND 14 HOMES COMPLETED

- ❖ QUILLEN MANOR ASSISTED LIVING:
 - PERMITTING FOR EXPANSION PROJECT OF 18 NEW UNITS

- ❖ OAKS AT GULLIVER SUBDIVISION:
 - 51 LOTS PLANNED
 - AUGUST START DATE FOR PERMITTING

- ❖ WEST FARM SUBDIVISION:
 - PHASE I IS COMPLETED WITH 96 LOTS
 - PHASE II HAS 32 LOTS PLANNED

- ❖ TUCKER BRANCH SUBDIVISION:
 - 95% COMPLETED (53 LOTS) WITH 8 LOTS REMAINING

- ❖ TRAILSIDE AT GARRETT SUBDIVISION:
 - JUNE 19TH PLANNING MEETING
 - 30 LOTS ARE PLANNED

- ❖ LAKEVIEW CHASE TOWNES:
 - 52 TOWNHOMES PLANNED
 - EXPECTED TO START IN JULY '2107

- ❖ OAKS OF HUNTER SUBDIVISION:
 - CLEARING LAND FOR 125 LOT SUBDIVISION

- EXPECTED START DATE OF LATE SUMMER FOR PERMITTING

❖ EMPLOYMENT NEEDS:

- 2 NEW DISPATCHERS
- 2 CDL DRIVER FOR PUBLIC WORKS
- 1 FIREFIGHTER
- 1 COMMUNITY DEVELOPMENT/SPECIAL EVENTS MANAGER

UNFINISHED BUSINESS

Final Reading, Ordinance No. 2017-005 to adopt an updated 2017 Master Plan for the City of Fountain Inn pursuant to the provisions of the Local Government Comprehensive Planning Enabling Act of 1994; and various provisions related thereto.

David Holmes reminded Council that the city is required to update its master plan every 10 years. A public hearing was held and Andrew Ratchford with Greenville County Planning Commission gave a presentation of the master plan last month. Mayor Lee commented that Andrew Ratchford is no longer with Greenville County Planning Commission. He did a wonderful job assisting us on this project.

Motion by John Mahony to approve Ordinance 2017-005 on final reading, second by Rose Ann Woods. The motion carried unanimously 7/0.

Final Reading, Ordinance No. 2017-007 – an ordinance to approve the transfer of ownership, operation and maintenance of the Younts Center for the Performing Arts to the Cultural Arts Foundation Fountain Inn (CAFFI) pursuant to S. C. Code Ann. §5-7-260; and various provision relating thereto.

David Holmes explained that the City as already adopted an agreement with CAFFI to take over the ownership and operations of the Younts Center. This ordinance completes that agreement. Motion by Berry Woods to approve Ordinance No. 2017-007 on final reading, second by Matthew King. The motion carried unanimously 7/0.

H3352 Changes to the Freedom of Information Act (FOIA)

David Holmes explained the new changes to the Freedom of Information Act (FOIA). He stated that this went in effect on May 19th, 2017 and we have been complying with these changes since that date.

Safety Committee

Mayor Sam Lee stated that we are appointing a new Safety Committee. This committee will meet at least once a quarter. The new Safety Committee members are: Ross Fletcher (Chair), Naomi Reed, Kaylee Summerton, Robert Singletary, Tammy Finley, Roberta Perry, Russell Alexander, and Chad Chandler.

City of Fountain Inn Council Meeting Minutes
07/13/2017

There being no further business Mayor Sam Lee adjourned the meeting.

Respectfully submitted,

Sandra Woods
City Clerk