

Appendix 1



Application for Canadian Nurseries to Participate in the Phase 1 *C. buxicola* Certification Program

Company: _____ **Contact:** _____
Mailing Address: _____ **Nursery Owner or GM:** _____
City: _____ **Prov:** _____ **General Office Phone:** _____
Postal Code: _____ **Contact's Direct Line** _____
Fax No.: _____ **Lead Contact Email:** _____

Nursery Site Location(s):

Address	Size	Nursery Stock Description (container, fieldgrown, perennial etc)
1. _____		
2. _____		
3. _____		

Conditions for Certification:

By signing this agreement, the facility agrees to follow the terms and conditions as provided on Page 3 of this document.

The fees payable upon application, and annually, are noted on Page 2 of the document.

I, _____ the owner/operator in possession, care or control of the above named facility have read, understood and agree to comply with all terms, conditions, obligations, and requirements described in the Clean Plants Certification Standard and I hereby apply for the above named facility to become a Certified Clean Plants Facility.

Dated _____, 20____ at _____, in the Province of _____

Applicant Signature: _____

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Application and Annual Fees*:

Member Fees: For nurseries who are members of the provincial nursery association:

Category	Annual Sales	Certification Fee
Small	Up to \$2 million	\$ 250/year
Medium	\$2 million to \$5 million	\$ 500/year
Large	Over \$5 million	\$ 1,000/year

Non-member Fees: For nurseries who are not members of the appropriate provincial nursery association:

Category	Annual Sales	Certification Fee
Single Operator	Up to \$300,000	\$1,000 per year
Small	\$300,000 - \$600,000	\$1,400 per year
Medium	\$600,000 - \$2 million	\$1,800 per year
Large	\$2 million - \$5 million	\$2,500 per year
Other	\$5 million +	\$3,500 per year

Additional Fees:

Clean Plants Workshop DVD - \$250 +HST/GST

This two-disc DVD package provides step-by-step instructions on the development and implementation of the Clean Plants domestic phytosanitary certification program, and completion of the Clean Plants certification manual. Staff are required to go through this training program.

Annual External Audits

Annual audits are also required for participating nurseries. Audit fees are in addition to the annual fees and will vary with the duration and expenses associated with the nursery.

Payment information:

Applications may be sent via mail, e-mail or fax.

Nursery Name:	
Application Fee	\$
DVD Quantity (___ x \$250)	\$
Subtotal	\$
GST/HST	\$
Total	\$

Payment Method: ☐ Cheque – Payable to the Canadian Nursery Certification Institute (CNCI)

☐ Credit Card – Visa or M/C only (below)

Credit Card Number: _____ Exp: ____/____

Cardholder Name: _____

Cardholder Signature: _____

QUESTIONS? Contact Julia Ricottone, Program Administrator at the number below

*Applicable provincial taxes are in addition to the fees noted.

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Conditions for Certification:

1. The facility will develop, implement, document and maintain a Phytosanitary Management System (PMS) and a Pest Management Plan (PMP) that complies with the Phase 1 *C. buxicola* Certification Program.
2. The facility must develop and maintain a Phase 1 *C. buxicola* Manual that describes the PMS and the PMP in place at the facility. The nursery's manual must be submitted to the Canadian Nursery Certification Institute (CNCI) for approval.
3. The facility will ensure that all certified plant material meets the requirements of the Phase 1 *C. buxicola* Clean Plants program.
4. The facility will pay all fees associated and applicable to the CNCI.
5. The facility will immediately notify CNCI if *C. buxicola* is found.
6. The facility will immediately stop shipping plants under Clean Plants if *C. buxicola* is found, or if the facility is suspended by the CNCI.
7. The facility will immediately cease the use of their Clean Plants stamp on all documents and cease to market material as certified if they are suspended from the Clean Plants program.
8. The facility will notify the CNCI within 14 days of any change in ownership of the facility.
9. The name and address of Phase 1 *C. buxicola* certified domestic production facilities will be listed on the CNCI website. When a facility is suspended from the Clean Plants program, the facility will be removed from the list of Certified Nurseries until remediations are completed as required by CNCI.
10. The facility assumes all liability, if any, arising from the movement and sale of plants from the facility which have been grown according to the Clean Plants program.
11. In Order to remain certified, the nursery must move into the full Clean Plants program (with the *C. buxicola* optional module) within 1 year of becoming Phase 1 certified.