

1 **Rockford Town Council Meeting**
2 **August 3, 2016 7:00 pm**
3
4

5 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
6 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
7 SUMMARY OF THE DISCUSSION AND VOTING.
8
9

10
11 Mayor Carrie Roecks called the meeting to order at 7:04 pm with the Pledge of Allegiance.
12

13 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Micki
14 Harnois, Dave Thompson, Bill Benson, Jim Oshanick and Deputy Clerk Heidi Johnson. Several
15 residents were also in attendance. Councilmember Jim Oshanick was absent.
16

17 **Mr. Thompson made a motion to approve the amended Agenda. Mrs. Harnois seconded the**
18 **motion. Mr. Benson asked if he could speak later in the meeting. Motion was carried.**
19

20 **Mr. Thompson made a motion to approve the minutes from the July 20, 2016 regular meeting.**
21 **Mr. Benson seconded the motion. Motion was carried.**
22
23

24 PUBLIC COMMENT

25 None
26

27 ANNOUNCEMENTS

28 Mr. Benson asked for some help in planning a spaghetti feed to benefit a local resident in need of some
29 financial assistance, due to medical emergencies.

30 Ms. Roecks read an email that was sent to the Town Clerk, from a Tekoa resident. The email was
31 requesting Palouse area mayors and councilmembers to sign a letter supporting the quest to stop the
32 John Wayne Trail from closing.
33
34

35 COMMISSION REPORTS

36 Planning and Zoning

37 **Mrs. Harnois made a motion to approve the Vail building permit at 324 N First St. Mr. Stevenson**
38 **seconded the motion. Motion was carried.**
39

40 Mrs. Harnois asked that the councilmembers look at their section of the Comprehensive Plan and give
41 her an update by the next regular meeting.
42
43

44 COMMITTEE REPORTS

45 Personnel Policy

46 No update
47
48

49 ORDINANCES/RESOLUTIONS

50 None

51 STAFF REPORTS

52 Public Works

- 53 • The Missile Base Road resurfacing project will begin on September 19, 2016 with a substantial
54 completion date to be October 7th.
55
56 • A section of the sewer line on Stringham Road has been replaced. Mr. Thompson mentioned
57 that there were large root balls clogging the pipes. It has been fixed and the portion of line that
58 was clogged is now fixed.
59
60 • The bid opening for Well #4 is at 10am on Friday, August 5, 2016.
61
62 • Mr. Thompson submitted the July water log to Council and explained that the Town will now be
63 in "stage 2" of the Water Shortage Response Plan. "Mandatory reduction" will be in place and
64 he will get a plan together on how to reduce the water usage by the next meeting.
65
66 • Mr. Stevenson spoke about the Town's backhoe needing brakes. It was discussed that the
67 backhoe needs to be replaced. Mr. Benson suggested that Mr. Thompson or Mr. Stevenson
68 look into pricing for a replacement and another quote for fixing the existing machine. There was
69 discussion about using the \$5000 grant money from Risk Management Service Agency toward
70 fixing the backhoe.
71 **Mr. Benson made a motion for Public Works to check into repair costs up to \$5000 with**
72 **the intent of using the grant money from RMSA. Mrs. Harnois seconded the motion.**
73 **Motion was carried.**
74
75 • Mr. Stevenson would like to look into asphalt sealing at the lagoon before winter.
76

77 Clerk/Deputy Clerk

- 78 • Mrs. Johnson submitted the July Utility Adjustment Report
79 **Mr. Stevenson made a motion to approve the July Utility Adjustment Report. Mr.**
80 **Thompson seconded the motion. Motion was carried.**
81
82 • Mrs. Johnson asked that the councilmembers look over the current garbage ordinance, 15-03,
83 and consider removing a sentence.
84 **Mrs. Harnois made a motion to delete the second sentence of Section 2, line "a", reading**
85 **"in the event of a property vacancy, the minimum required garbage service will continue.**
86 **Mr. Benson seconded the motion. Mr. Stevenson abstained. Motion was carried.**
87
88 • Past Dues were submitted to council. There were no questions.
89 •
90 • Updating Council on the Spokane County overcharge for utilities, the County requested a credit
91 to their account.
92

93 OLD BUSINESS

- 94 • The \$500.00 loss control grant is available.
95 • Ms. Roecks stated that she has not heard back from the property owner in regard to the offer
96 that the town had made. She will know more by Friday. It was decided that if there was no
97 update by Friday, council will pull their offer.
98 • There are no updates on the insulating the fire station.
99
100

101 NEW BUSINESS

- 102 • Ms. Roecks asked that the playground equipment be inspected. Mr. Thompson said he will do
103 this.
104 • Ms. Roecks will check into the current SCRAPS agreement before accepting the increase in
105 cost.
106

107
108 PUBLIC COMMENT

- 109 • Resident Ivan Willmschen asked if there was a way to see the price difference for the Town's
110 Public Works Department fixing the Stringham Road sewer line versus the bid that was received
111 from Wm Winkler.
112 • Resident Bill Creed mentioned that he had seen a report from the City of Spokane showing
113 what the City was doing about abandon houses and asked if the Town could adopt something
114 similar. Ms. Roecks told him that we do not have a compliance officer to enforce our nuisance
115 ordinance.
116

117 COUNCIL REPORTS

118 Mr. Benson announced that the State Auditor's report came back with no management letters or
119 findings and spoke very highly of the Ms. Cochrane and Mrs. Johnson for having such a successful
120 outcome after only having been on staff for six months of the three years that were audited. He also
121 mentioned what a great job the Public Works staff has been doing with the projects going on around
122 town, particularly the Stringham Road sewer replacement project.
123

124 APPROVE CHECKS

125 **Mr. Stevenson made a motion to approve checks 13488-13519 and two EFTs for \$29,068.49 with**
126 **check 13497 being voided and 13519 to be voided and reissued. Mr. Thompson seconded the**
127 **motion. Motion was carried.**
128

129 **Mr. Benson made a motion to adjourn the meeting. Mrs. Harnois seconded the motion. Motion**
130 **was carried.**
131

132 Meeting was adjourned 8:35 pm.
133
134
135
136
137
138
139
140
141
142
143
144
145
146
147
148
149

150 Heidi Johnson, Deputy Clerk

Carrie Roecks, Mayor