

Township of Toms River Parking Authority

Meeting Minutes

Regular Meeting
April 24, 2025

Call to order

The Regular meeting of the Toms River Township Parking Authority was called to order at 4:45 p.m. by Chairman Tariq Siddiqui, who also led those present in the flag salute.

Open Public Meetings Act Statement

This meeting is called in accordance with the Open Public Meetings Act of the State of New Jersey. Notice of the meeting was published in the Asbury Park Press. Notice was also posted on the bulletin board at Town Hall and placed on file with the Township Clerk for public review.

Roll call

Executive Director Pam Piner conducted a roll call as follows:

Commissioner Tariq Siddiqui	Present
Commissioner Bill Beining	Present
Commissioner Norvella Lightbody	Present
Commissioner Brenda Tutela	Present
Commissioner Moshe Kupferstein	Absent
Commissioner Mike Maulshagen	Present

Additional Attendees are as follows:

Executive Director Pam Piner
Legal Counsel Joe Coronato, Jr.

Public Guests:

None

Approval of Minutes

Motion to approve the minutes of the March 2025 meeting: Treasurer Brenda Tutela

2nd Motion: Vice Chairman Bill Beining

All in Favor

Approval of the April 2025 Bill List for the Parking Authority

Thirteen (13) checks totaling \$14,407.15 and Seventeen (17) electronic payments totaling \$31,255.15 and Two (2) checks from the NJT Trust Account totaling \$73,254.90.

Motion to accept bill list for the Parking Authority: Vice Chairman Bill Beining

2nd Motion: Secretary Norvella Lightbody

Roll Call:

Vice Chairman Bill Beining	Yes
Secretary Norvella Lightbody	Yes
Treasurer Brenda Tutela	Yes
Commissioner Mike Maulshagen	Yes
Commissioner Moshe Kupferstein	Absent
Chairman Tariq Siddiqui	Yes

Approval of the April 2025 Bill List for the Park and Ride

Ten (10) checks totaling \$9,372.16

Motion to accept bill list for the Park and Ride: Treasurer Brenda Tutela

2nd Motion: Commissioner Mike Maulshagen

Roll Call Vote:

Treasurer Brenda Tutela	Yes
Commissioner Mike Maulshagen	Yes
Vice Chairman Bill Beining	Yes
Secretary Norvella Lightbody	Yes
Commissioner Moshe Kupferstein	Absent
Chairman Tariq Siddiqui	Yes

Financial Overview

- The Parking Authority had YTD revenue as of March 31, 2025 of \$213,849. This is \$692 higher than the previous year. Total YTD expenses were \$101,946. A decrease of \$11,214 compared to the previous year. Net YTD revenue was \$111,903. An increase of \$11,907 compared to 2024.
- The Park and Ride had YTD revenue as of March 31, 2025 of \$71,396. This is \$3,374 higher than the previous year. Total YTD expenses were \$54,027. A decrease of \$2,125 compared to the previous year. Net YTD revenue was \$17,369. An increase of \$5,499 compared to 2024.

Unfinished Business

- **NJT/DOT:** No Update
- **2023 Audit:** The Audit results will be available for presentation to the Board of Commissioners at the May meeting.
- **NJ Soil Remediation (Park and Ride):** No updates
- **2025 Budget:** Will be presented to the Board of Commissioners for approval once the 2023 Audit is approved by the Board of Commissioners and sent to the Division of Local Government Services.
- **Park and Ride Rates:** Joe Coronato sent the Parking Authority's Resolution requesting a rate increase at the Park and Ride to NJDOT. They are going to discuss the request internally and get back to Joe. The DOT is hesitant about an increase but the rates have been the same for over twenty years. The increase is necessary in order to start rebuilding the contingency fund and for badly needed maintenance.

New Business

- **MUA Shared Services Agreement:** The Shared Services Agreement between the Parking Authority and the TRMUA was presented to the Board of Commissioners for approval.

Motion to approve and enter into a Shared Services Agreement between the Parking Authority and the TRMUA: Vice Chairman Bill Beining

2nd Motion: Secretary Norvella Lightbody

Roll Call Vote

Vice Chairman Bill Beining	Yes
Secretary Norvella Lightbody	Yes
Treasurer Brenda Tutela	Yes
Commissioner Mike Maulshagen	Yes
Commissioner Moshe Kupferstein	Absent
Chairman Tariq Siddiqui	Abstained due to conflict of interest

- **Part Time Bus Ticket Agent:** A resolution was presented to the Board of Commissioners, to hire Jennifer J. Fernandez at an hourly rate of \$21.00 to fill one of the part time bus ticket agents at the Park and Ride, for approval.
Motion to approve the hiring of Jennifer J. Fernandez at an hourly rate of \$21.00 for the position of part time Bus Ticket Agent: Vice Chairman Bill Beining
2nd Motion: Treasurer Brenda Tutela

Roll Call Vote:

Vice Chairman Bill Beining	Yes
Treasurer Brenda Tutela	Yes
Secretary Norvella Lightbody	Yes
Commissioner Mike Maulshagen	Yes
Commissioner Moshe Kupferstein	Absent
Chairman Tariq Siddiqui	Yes

Public Comments/Questions

- None

Executive Session

- None

Next Meeting Date

Thursday, May 22, 2025 @ 4:45 p.m. in the Sunshine Room.

Adjournment

There being no further business before the Board of Commissioners, a motion was made to adjourn the meeting.

Motion to Adjourn: Vice Chairman Bill Beining

2nd Motion: Treasurer Brenda Tutela

All in Favor

Respectfully Submitted,

Pam Piner
Executive Director