

DUBUQUE SOIL & WATER CONSERVATION DISTRICT COMMISSIONER'S MEETING

January 17, 2024

210 Bierman Road, Epworth, IA 52045-9529

Call Meeting to Order: The organizational meeting of the Dubuque Soil & Water Conservation District Commissioners was called to order by Chairperson Wayne Demmer at 4:00 p.m. in person at the District office in Epworth, IA and online through Zoom on January 17, 2024. Those present included Staff: Bill Meyer, Allisen Freihage (Conservation Assistant). Commissioners: Wayne Demmer, Mike Freiburger, Jeff Schmitt, Jack Smith & Ron Lindblom

Adopt Agenda:

The agenda was approved as presented.

24-1 Motion was made by Schmitt to approve the agenda. Motion was seconded by Freiburger. Motion carried unanimously.

Appointment of Officers:

Demmer questioned if anyone would be opposed to appointments staying the same as last year. No objections were heard.

24-2 Motion made by Smith to keep appointments of officers as they were in 2023. Motion seconded by Freiburger. Motion carried unanimously.

- **Chair-** Demmer
- **Vice Chair-** Schmitt
- **Treasurer-** Ronald Lindblom
- **Co-Treasurer-** Mike Freiburger

Other Appointments:

Demmer called to discussion other appointments.

24-3 Motion made by Freiburger for appointments to remain as they were in 2023. Motion seconded by Smith. Motion carried unanimously.

- **CCWMA Representative-** Ronald Lindblom
- **MRWMA Representative-** Mike Freiburger
- **Personnel Committee-** Jeff Schmitt and Ronald Lindblom
- **Finance Committee-** Mike Freiburger and Ronald Lindblom
- **Check Signing Authority-** Wayne Demmer and Mike Freiburger
- **Dubuque County Watershed-** Jeff Schmitt and Jack Smith

Review Of:

District Financial Policies Annual Checklist
State Employee Policy Regarding SWCD Financial Accounts
Public Funds Usage policies
Monthly Financial Checklist

24-4 Motion made by Schmitt to change the Watershed Program Travel/Training & Supply Request Policy to replace Colleen's name with "Conservation Assistant". Motion seconded by Smith. Motion carried unanimously.

Being no further business to discuss, Demmer requested a motion to adjourn.

24-5 Motion made by Freiburger to adjourn. Motion seconded by Lindblom. Motion carried unanimously.

The meeting adjourned at 4:15 p.m.

The next meeting will be held on **Wednesday, January 17, 2024 at 4:15 p.m.** at the district office.


Chairperson _____ Date 2/13/24


Secretary _____ Date 2/13/24