

CJ BAIL BONDS LLC  
240 Battlefield Blvd N  
Chesapeake, Virginia 23320  
Office: (757) 266-1666  
(757) 330-1424  
Fax: (844) 812-6680

## ADMINISTRATIVE FEE SCHEDULE

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Pursuant to Section 38.2-1812.2 of the Code of Virginia, CJ Bail Bonds LLC may charge administrative and / or service fees. An administrative fee may be charged by a bail bondsman, not to exceed reasonable costs. Reasonable cost may include but are not limited to; travel, court time, recovery fees, phone expenses, administrative overhead and postage. Our schedules of fees are as follows:

1. Arrest Fee	\$250.00
2. Change of Indemnitor /Co-Signer	\$100.00
3. Collection Fee	35% of unpaid balance
4. Translation Fee	\$25.00
5. Interest on Unpaid Balance	18% per annum
6. Court Appearances e.g. Show Cause Fee	\$150.00
7. Amendment to Recognizance (travel out of Virginia)	\$50.00
8. Recovery Agent Fees	20% of bond
9. Mileage for Fugitive Recovery	\$0.55 per mile
10. File Surety's Capias and Bail Piece	\$50.00
11. Collateral Fees if any:	Actual Costs plus 5%
12. Processing/Administrative Fees:	\$25.00
13. Credit Card convenience fee	5%
14. Returned Check/Credit Card Chargeback	\$50.00

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Administrative fees will be charged **only** when a service listed is required. The fees are applicable for the policy from today until the bond is exonerated. The agent is entitled to receive a commission from the insurer for selling, soliciting or negotiating the insurance coverage.

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Agent's Name

\_\_\_\_\_  
Insured Name

\_\_\_\_\_  
Agent's Signature

X \_\_\_\_\_  
**Insured Signature**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date