

**Clarion County Career Center
Joint Operating Committee
December 19, 2023 Minutes**

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on December 19, 2023 at 7:015 p.m. by Todd MacBeth, Chairperson.

Members present were: Rick Best, Heidi Byers, Brady Feicht, Kevin Johnson, David Lewis, Todd MacBeth, Jason McMillen (alt), Chris Mogus, Lisa Norbert, Jeffrey Powell, Gary Sproul and Stacey Thompson.

Members absent: Abby Simcheck, Terry Sweeney.

Administration present were: Traci Wildeson, Director, David McDeavitt, Superintendent of Record and Crissy Long, Board Secretary/Confidential Administrative Assistant.

Public Comment Period:

No members of the public were presented.

Committee Reports:

The Strategic Planning committee meeting was cancelled. No committee reports were presented.

Agenda:

On a motion by Rick Best seconded by Gary Sproul with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the December 19, 2023 meeting.

Minutes Approved:

On a motion by Gary Sproul seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the minutes of the November 21, 2023 regular meeting.

Financial Reports Approved:

On a motion by Brady Feicht, seconded by Rick Best, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the payment of the General Fund bills for December, 2023, the Activity report for December, 2023 and the Treasurer's report for November, 2023.

Other/New Business:

No Other or New Business items were presented.

Executive Session:

On a motion by Brady Feicht, seconded by Kevin Johnson, with all members voting in the affirmative, **IT WAS RESOLVED** to enter into Executive Session to discuss Personnel items.

Personnel:

On a motion by Kevin Johnson, seconded by Gary Sproul, with all members voting in the affirmative, **IT WAS RESOLVED** to approve unpaid days for Employee #0924 in October 2023, November 2023 and January 2024.

On a motion by Gary Sproul, seconded by Chris Mogus, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the Confidential Administrative Assistant Compensation Plan.

On a motion by Stacey Thompson, seconded by Kevin Johnson, with all members voting in the affirmative, **IT WAS RESOLVED** to table the advertisement for a part-time instructional aide position.

Travel:

On a motion by Rick Best, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED to A.** Approve Randy Shook, SkillsUSA Advisor, Bridget O'Brien, Paula Davis and Brandy Girt to chaperone sixteen (16) students to the PA SkillsUSA District X competition on January 12, 2024 to New Castle School of Trades and Lawrence County CTC, at an approximate cost of \$600. This will be paid through general funds.

On a motion by Brady Feicht, seconded by Jason McMillen, with all members voting in the affirmative, **IT WAS RESOLVD TO B.** Approve Jeff Courson and Bridget O'Brien to chaperone one (1) Welding student to the PA SkillsUSA District X competition on January 9, 2024 at the Steamfitters Union in Harmony, PA at an approximate cost of \$50. This will be paid through general funds.

Policy

On a motion by Rick Best, seconded by Chris Mogus, with all members voting in the affirmative, **IT WAS RESOLVED to A.** Approve first reading of Policy 100 – Comprehensive Planning; **B.** first reading of Policy 101 – Mission Statement/ Vision Statement; **C.** first reading of Policy 102 – Academic Standards; **D.** first reading of Policy 103 – Discrimination/ Title IX Sexual Harassment Affecting Students; **E.** first reading of Policy 103.1 – Nondiscrimination- Qualified Students with Disabilities; **F.** first reading of Policy 104 – Discrimination/ Title IX Sexual Harassment Affecting Staff; **G.** first reading of Policy 105 – Curriculum; **H.** first reading of Policy 105.1 – Review of Instructional Materials by Parents/ Guardians and Students; **I.** first reading of Policy 105.2 – Exemption from Instruction; **J.** first reading of Policy 106 – Guides for Planned Instruction; **K.** first reading of Policy 107 – Adoption of Planned Instruction; **L.** first reading of Policy 108 – Adoption of Textbooks; **M.** first reading of Policy 109 – Resource Materials; **N.** first reading of Policy 110 – Instructional Supplies; **O.** first reading of Policy 126 – Class Size/ Quotas.

Considerations:

On a motion by Gary Sproul, seconded by Kevin Johnson, with all members voting in the affirmative, **IT WAS RESOLVED to** approve the 23/24 Health & Safety Plan.

On a motion by Stacey Thompson, seconded by David Lewis, with all members voting in the affirmative, **IT WAS RESOLVED to** approve the Comprehensive Guidance Plan.

On a motion by Rick Best, seconded by Jason McMillen, with all members except Todd MacBeth and Gary Sproul who abstained, voting in the affirmative, **IT WAS RESOLVED to** approve investing \$200,000 into a seven (7) month no penalty CD at 4.70% with Clarion Community Bank. *Discussion among the board took place regarding policy and investment options outside of the 6-month post budget adoption per Board Policy # 609 Investment of Funds.*

On a motion by Brady Feicht, seconded by Rick Best, with all members voting in the affirmative, **IT WAS RESOLVED to** approve a quote from Stallion Mechanical for \$28,556.00 for the installation of one (1) HVAC unit.

On a motion by Brady Feicht, seconded by Chris Mogus, with all members voting in the affirmative, **IT WAS RESOLVED to** approve the updated PCCD Mental Health grant.

Old Business:

No Old Business was discussed.

Director's Report – Traci Wildeson:

- Grant updates- Kronospan grant awaiting an update next month or so. Supplemental Equipment grant-

asked for \$20K, anticipate receiving \$76K. Giving \$38K now and anticipate and other \$38K coming). Grant written for cars for Automotive Technology program.

- Current applications received are at 116 thus far for the 24/25 school year, which is higher than any other school years at this time of the year. Application breakdown thus far: 82 AM, 34 PM
- 1 student potentially going out on the German American Pre- Apprentice program. Kronospan
- Phone lines have been fixed
- Female locker room door to be replaced hopefully in February (wrong door and hardware ordered by contractor)
- Exterior kitchen door has been replaced.
- Traci working with contractor to resolve issue with HVAC in secure vestibule.
- 19 students on co-op; 8 more actively applying for positions and expected to begin cooperative education.
- Completed Adult Ed EMT class on December 18, 2023. Ten adult students took part. Ten passed the class. Nine passed the EMCO WEST test.
- Project: SAP team up and running. 2 meetings to date.
- Awaiting the Climate Assessment Reports from the Center on Safe Schools that was completed in November.
- Traci working on Trauma Informed plan.
- Board has been strategically speaking regarding the expansion of the welding program. Traci wants to take a step back and do a strategic survey of current welding students as well as upcoming 9th and 6th graders and stakeholders within the community. Stacey asked where funding would come from. Traci discussed the potential grants through Workforce Development grant opportunities- ARC Grant, matching grants available, and the McElhattan Foundation is willing to assist was well. We will do everything possible to fund the project through grants and donations
- PDE present for 339 evaluation and will exit on Thursday. So far everything is going well.

Superintendent of Record – Dr. David McDeavitt

- *Budget update- 5-month stalemate has been approved through the general assembly as well as Governor Shapiro's office.*
- *House Bill 301 and Senate Bill 843 educator pipeline support and teacher's shortage loan reimbursement.*
- *\$90 million school mental health grant- \$100,000 per school (as in the past) then something through ADM to distribute the remaining monies.*
- *\$45 million school safety grant*
- *\$150 mill Education Tax Credit program (vouchers)*
- *House Bill 1300 authorizes \$175 million to school and facility grants (Act 56 of 2023).*
 - *Repairing of infrastructure, energy improvements, health and safety and internet*
 - *25% local match*
- *House Bill 301*
 - *Additional \$75 million for school repairs (abatement of hazardous materials- lead asbestos and/or mold)*
 - *Maximum grant of \$10 million to apply with 50% match*
- *House Bill 1507 changed- 180 days **OR** 900 elementary or 990 secondary school.*

Announcements

- *Committee: Personnel (if needed), 1/22/24, 6pm*
- *Regular JOC meeting for January, 2024: 1/22/24, 7pm*

Traci welcomed the new board members. Todd reiterated her sentiments.

Adjournment

On a motion by Kevin Johnson seconded by Gary Sproul, with all members voting in the affirmative, **IT WAS RESOLVED** to adjourn the meeting at 8:18 p.m.

Respectfully submitted,

Crissy Long
J.O.C. Secretary