

**Clarion County Career Center
Joint Operating Committee
October 28, 2024 Minutes**

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on October 28, 2024 at 7:00 p.m. by Todd MacBeth, Chairperson.

Members present were: Rick Best, Heidi Byers, Brady Feicht, Kevin Johnson, David Lewis, Todd MacBeth, Chris Mogus, Jeffrey Powell, Abby Simcheck, Gary Sproul, and Terry Sweeney.

Members absent: Winfield Lutz, Jason McMillen, and Lisa Norbert.

Administration present were: Traci Wildeson, Director, David McDeavitt, Superintendent of Record and Crissy Long, Board Secretary/Confidential Administrative Assistant.

Community members present: None

Public Comment Period:

No public comments were made.

Committee Reports:

The Buildings & Grounds committee met prior to the JOC Meeting. The Public School Facilities Improvement Grant award in the amount of \$1.5 million was discussed including review of projects related to the grant. Traci stated that the boilers and compressors are the next items that will need to be addressed by the committee in the upcoming years.

Agenda:

On a motion by Kevin Johnson seconded by Chris Mogus with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the October 28, 2024 meeting.

Minutes:

On a motion by Rick Best seconded by Brady Feicht with all members voting in the affirmative, **IT WAS RESOLVED** to approve the September 23, 2024 regular meeting minutes.

Financial Reports:

On a motion by Rick Best, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the payment of the General Fund bills for October 2024, the Activity report for September 2024, and the Treasurer's report for September 2024.

Other/New Business:

- A. PA System Update- Total cost \$52536; majority paid for through the CDC Public Health Grant; \$26432 paid using the Buildings & Grounds funds.
- B. Phone System- NEC phones will no longer be sold in the USA after 2025. The board will need to determine if the school continues with the NEC phones or explores new options.
- C. PCCD 24/25 Grant Award- CCC awarded this grant in the amount of \$70,000 for a SPO (school police officer); information provided and discussed to compare hiring a school employee vs a contracted employee.

Executive Session:

On a motion by Abby Simcheck seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED** to enter into Executive Session to discuss Personnel items at 7:21 pm.

- A. Personnel
- B. Legal

On a motion by Brady Feicht seconded by Terry Sweeney, with all members voting in the affirmative, **IT WAS RESOLVED** to return to the General Session to discuss Personnel items at 7:55 pm.

Personnel:

On a motion by Brady Feicht, seconded by Kevin Johnson, with all members voting in the affirmative, **IT WAS RESOLVED** to approve one (1) unpaid day for employee #8485 and to approve the updated part-time custodian job description.

On a motion by Brady Feicht, seconded by David Lewis, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the hiring of Stacey Wiles as the Receptionist at a salary of \$30,000 and benefits with prorated benefit days effective 11/20/24, pending receipt of all clearances and to approve the hiring of Sherry Neal as a part-time custodian at an hourly rate of \$13.50/hr with a .25/hr increase after successful completion of the 90 day probationary period; there are no benefits with this position.

Travel:

None

Policy:

On a motion by Kevin Johnson seconded by Jeffrey Powell with all members voting in the affirmative, **IT WAS RESOLVED** to approve table indefinitely policies 234, 247, 249, 252, 317.1, 336, 339, and 824.

On a motion by Brady Feicht, seconded by Jeffrey Powell, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the first reading Policy #235.1 Surveys.

On a motion by Brady Feicht, seconded by Jeffrey Powell, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the first reading Policy #807 Opening Exercises/Moment of Silence/Flag Displays.

On a motion by Brady Feicht, seconded by Jeffrey Powell, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the retiring of Policy #138 Limited English Proficiency Program.

Considerations:

On a motion by Brady Feicht, seconded by Gary Sproul, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the OAC members for each program.

On a motion by Brady Feicht, seconded by Gary Sproul, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the 24/25 Supplemental Equipment Grant budget and the 24/25 Competitive Equipment Grant budget.

On a motion by Rick Best seconded by Terry Sweeney, with all members voting in the affirmative, **IT WAS RESOLVED** to approve to terminate agreement with Interstate Building Maintenance.

On a motion by Brady Feicht seconded by Kevin Johnson, with all members voting in the affirmative, **IT WAS RESOLVED to** approve Garland Company to begin the PA procurement/bid process for the roof restoration project.

On a motion by Brady Feicht seconded by Kevin Johnson, with all members voting in the affirmative, **IT WAS RESOLVED to** approve the advertisement of an RFP for the replacement of eleven (11) unit ventilators.

On a motion by Rick Best seconded by Jeffrey Powell, with all members voting in the affirmative, **IT WAS RESOLVED to** approve the advertisement of a full-time SPO (School Police Officer).

Old Business:

- A. Ross McGinnis & AmeriCorp Opportunities- Will be moving forward with the scholarship and the potential Co-Op student to work with AmeriCorp/Smiles.
- B. Public School Improvement Grant Award- spoke about earlier in the meeting under new business.

Director's Report – Traci Wildeson:

- Co-Op- 4 student currently out with 2 more in the works.
- Audit- The 23/24 school year financial audit has been completed; reconciliation money will be returned to the sending districts at the end of the month.
- Melissa Ace- social worker through PCCD grant; One of the best decisions that could have been made! She is currently talking with eighteen students on a regular basis, assisting students in their programs, and working with instructors.
- Open House- Nov 7th 4:30-6:30 Traci invited the JOC to attend if they are available.
- CCAC Welding Technology Certification Program- 14 Career Center students began the class last Tuesday.
- Nav360- Emergency alert and drill app that we began using this month and it is working well. This software was paid for with the Public Health Grant at a cost of \$3515 for a 3-year subscription.
- Traci recognized Crissy Long for her efforts in obtaining new articulation and dual enrollment agreements with Penn Tech and is working on many others. Crissy also recognized the ability to use Jupiter Ed as the SIS (student information system) instead of CSIU. She is working on the transition this year for full implementation in the 25/26 school year. This will save the Career Center approximately \$7,000 annually.

Superintendent of Record – Dr. David McDeavitt:

- HB755- Introduction of a bill requiring portable airway devices in all schools.
- HB1990- Introduction of a bill that would require training for signs and symptoms of seizures for school employees.
- HB2383- Introduction of a bill to provide an adult mentor program for junior and senior high school students.

Announcements:

- A. Committee: Facilities: **Tuesday 11/19/24 at 6pm *If needed.**
- B. Regular JOC meeting for November 2024: **Tuesday 11/19/24 at 7pm**

Adjournment:

J.O.C. Minutes
October 28, 2024
Page 4

On a motion by Kevin Johnson, seconded by Gary Sproul, with all members voting in the affirmative, **IT WAS RESOLVED** to adjourn the meeting at 8:24 p.m.

Respectfully submitted,

Crissy Long
J.O.C. Secretary