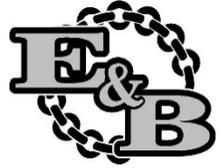


E&B OILFIELD SERVICES INC.

DATE: 5/11/15

EXPIRES: Indefinite



## **SIMULTANEOUS OPERATIONS PROCEDURES**

This Safe Work Practice (SWP) details the prerequisites and guidelines for the planning and execution of Simultaneous Operations (SIMOPS) to ensure the safety of personnel and protection of equipment and the environment. SIMOPS shall be defined as conducting independent operations in which the events of any one operation may impact the safety of personnel or equipment or the environment of another operation. Typically, this involves production operations, drilling operations, and project execution operations, but may include any incidence where concurrent operations create risk.

### **Purpose:**

The purpose of this standard is to ensure that simultaneous operations are performed in a safe and controlled manner.

### **Objective:**

The objective of this standard is to ensure that potential conflicts, risks or hazards are identified and assessed prior to performing two concurrent activities at or near the same location or work area. This Simultaneous Operations Safe Work Practice (SWP) standard is applicable to work performed by Chevron employees and their delegates and contractors within Chevron Global Upstream Exploration and Production (GU) operational control.

### **Requirements:**

1. Communication shall be established at the outset of simultaneous operations (SimOps) and maintained daily through both normal and abnormal conditions and documented on the Daily Simultaneous Operations Log.
2. SimOps should be discussed daily at shift/hourly meetings between all parties.
3. Communication it to be documented with exchanged signatures on JSA

### **Terms and Definitions:**

**Company Representative** –A Chevron employee or designee who is responsible for liaising with and managing the contractor to ensure that the contractor performs the work safely in accordance with applicable SWP standards.

**SimOps Controller** –A Chevron employee or designee who is responsible for coordinating the Simultaneous Operations activities at a facility.

**SimOps Representative**–A Chevron employee or designee who is responsible for coordinating one of the contributing Simultaneous Operations with the SimOps Controller.

When working around others, always ensure that clear communication is used via radio or telephone, or in person. **Never take any action** without alerting others, as such could result in serious harm or accident. Always work in a calm orderly fashion as to not create an unsafe environment. Be conscious of your surroundings and use your **STOP WORK AUTHORITY** when necessary.

I \_\_\_\_\_ have read and understand the **E&B SimOps Procedures**

**Updated: May 11, 2015.**

I understand that I am required to follow these procedures. I also understand that my failure to do so may result in disciplinary action, termination and or increased personal liability.

\_\_\_\_\_

Employee Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Supervisor Signature

\_\_\_\_\_

Date