



mirfield  
town council

## **Minutes of Mirfield Town Council Meeting**

**Held on:** Tuesday 16<sup>th</sup> April 2019 at 7.30pm

**Held at:** St Mary's Community Centre, Church Lane, Mirfield

### **Councillors Present:**

M Bolt (Deputy), P Tolson, A Burton, J Hirst, D Pinder, S Guy, J Nottingham

### **In Attendance:**

Clerk: Lisa Staggs

Public: Member Mirfield Arts Festival, Newly elected members MTC

Press: None

### **MTC243/2018 Chairman's Welcome and Remarks:**

The Deputy Chairman Cllr Bolt welcomed Cllrs & members of the public, due to the Mayor being delayed. Cllr Bolt congratulated Cllr Guy on becoming an officer in the cadet force and wished him good luck. Cllr Bolt thanked all members of the community that took part in the Love Where You Live event. Cllr Bolt wished the 6 retiring Cllrs (K Sibbald, J Taylor, C Walker, A Burton, P Blakeley & D Pinder) good luck and read an email from Cllr James Taylor thanking MTC for 18 years as a town councillor. Cllr Bolt reported the election was not contested and looked forward to the next 4 years. Cllr Bolt reported he attended the RBL Annual Review as Deputy Mayor and thanked them for all the work they are doing within the community.

### **MTC244/2018 Apologies For Absence**

Councillors to send apologies and reasons for absence to the clerk or chairman for approval

**Cllrs:** C Walker, J Taylor, K Sibbald, M Ibberson (delayed), M Burton, S Benson, K Taylor, P Blakeley, V Lees-Hamilton,

**Absences were accepted**

### **MTC245/2018 Declaration of Interest**

Councillors to declare an interest, if applicable to any item on the agenda including any pecuniary interests whether they have been declared under the Council's Code of Conduct or Members Register of Pecuniary Interests.

a pecuniary interest member of Heavy Woollen Planning & Kirklees Licensing  
Cllr Bolt declared an other interest MTC250(3ii)

Cllr Ibberson arrived 7.45pm.

### **MTC246/2018 Confirmation of Minutes**

To approve minutes of the ordinary meeting of 2<sup>nd</sup> April 2019 as a true and correct record including payments of Nil. Cllr Tolson **Proposed** the minutes were a true & correct record Cllr Pinder **Seconded** Cllr Burton **Abstained**  
**Vote: 6 in favour**

**MTC247/2018**

**Matters Arising From The Minutes:**

To receive information on the following ongoing issues and decide further action where necessary.

1. To receive an update from Cllr Pinder on Ambassadors Board and agree any action or costs necessary – Board not yet ready. Cllrs thank retiring Cllr Pinder for his help with this matter.
2. To receive an update from Cllr Guy on Defibrillator Plaques & agree any action or costs – Cllr Guy to chase.
3. To receive an update from Cllr Bolt on Mirfield Water Safety Initiative & agree any action or costs – Cllr Bolt reports that he had met with Canal & River Trust & Fire Brigade. Canal & River Trust may be able to help with installation. Cllr Pinder reports that MCP were complimented on the promenade path that they had maintained. Cllr Bolt reports The River Stewardship have a work programme for Environmental clean ups to help cure the issue of trees,
4. To receive an update from Clerk on Community Wardens & agree any action necessary – Clerk confirms that she emailed Kirklees but will chase this up.
5. To receive an update on Community Right to Bid and agree any action necessary – Clerk to circulate information to new members. Cllrs discuss previous bids/purchases by Mirfield Urban District Council. Cllr Guy **Proposed** that MTC look at setting up a working party Cllr Burton **Seconded**  
**Vote: All in favour**

**MTC248/2018**

**Finance:**

To approve the following accounts for payment:

<b>APRIL</b>		
<b>Payee</b>	<b>Description</b>	<b>Amount</b>
Clerk L Staggs	April Salary	£ TBC
HMRC	April PAYE	£ TBC
Clerk L Staggs	Home Working Allowance	£ 18.00
Clerk L Staggs	Nest Pension	£ 77.82
St Mary's	April Room Hire	£ 42.00
Just Gardens	April Maintenance	£ 80.00
	Hanging Baskets	
Kirklees	Street Lights Christmas	£ 1620.00
Zurich	Renewal Balance	£ 63.91
YLCA	Membership Renewal	£ 1770.00
<b>TOTAL</b>		<b>£ 3671.73</b> <b>+ Salary &amp; HMRC TBC</b>

Clerk reports issues with the Laptop that has erased the HMRC Basic Paytools and is unable to provide exact salary amounts. Cllr Guy **Proposed** items 1-9 payment en block as payments must be made irrespective of computer issues Cllr Pinder **Seconded**  
**Vote: All in favour**

10. To receive a bank reconciliation to 31/03/19 – **Noted**
11. To receive a spend/income comparison with the adopted budget – Cllr Bolt stated that the 2018/19 budget was prudent. Cllr Bolt **Proposed** to maintain the ringfenced reserves Cllr Pinder **Seconded Vote: All in favour** Cllr Bolt **Proposed** to move £1600 from Annual Events to Wages, £1000 from Community Fund to Admin and £1000 from Regen to Remembrance Events in order to not overspend on any column Cllr Guy **Seconded Vote: All in favour**
12. Cllr Pinder **Proposed** to add an urgent item To source and purchase suitable replacement Laptop Cllr Burton **Seconded Vote: All in favour** Cllr Bolt **Proposed** to delegate to the Clerk the purchase of a suitable replacement laptop with adequate storage and consult with the Mayor or deputy on costs if the amount exceeded Clerks delegated maximum spend Cllr Burton **Seconded Vote: All in favour**

## MTC249/2018

### **Grant Applications:**

1. To consider grant applications submitted: **Mirfield Arts Festival** – A representative is present. Member of Mirfield Arts Festival updates on the 2019 event. Cllrs are concerned that Events Insurance is not in place. Cllrs state that they are minded to help the group but do not feel that sufficient information/accounting has been provided by the group. Cllrs would like sight of the actual constitution. Cllr Bolt **Proposed** to defer the application and for the member to liaise with the Clerk to provide adequate information Cllr Pinder **Seconded Vote: All in favour**

## MTC250/2018

2. To receive updates from previously approved grants: **None**

### **Planning**

1. To consider planning applications received from Kirklees Council. An urgent application was added 2019/91105 Land off Old Bank Road - Cllr Bolt **Proposed** MTC submit objections as per the previous application submitted 2018 18/91713 (***MTC objects to the outline application due to serious environmental hazard, cross contamination to local residents & harmful to the health of local residents. MTC demand of the developer extensive core samples from numerous places around the and that a full detailed investigation be carried out due to the previous use of the land***) in addition MTC are concerned that there is poor visibility from the site to the main highway, due to parking along Old Bank Road. MTC are also concerned that this was not listed in the Local Plan. Has Kirklees adopted the Local Plan with a justifiable plan for housing as this is not included and this is contrary to the adopted Local Plan and doesn't conform Cllr Guy **Seconded Vote: All in favour**
- 2019/90966 – **Noted**  
 2019/90896 – **Noted**  
 2019/91021 – **Noted**  
 2019/91075 – **Noted**
2. To consider planning decision notifications from Kirklees Council: **No Comments/Noted**
3. To consider potential controversial applications:
- i. 2017/94124 Outline application for erection up to 60 dwellings Land at Dunbottle Lane – No update
  - ii. 2018/90801/90802/91005/93622 Land at Slipper Lane – Cllr Bolt reports a TRO in place from Far Common Rd to Lumb Lane, 20mph for 31 weeks. Cllrs are concerned that MTC was not informed of the TRO although MTC asked Kirklees for a TRO on HGV's with no action forthcoming. Cllr Bolt **Proposed** MTC contact Chief

Executive regarding the lack of notification regarding the TRO on A62 from Far Common Rd - Lumb Lane. MTC asked Kirklees for a blanket TRO on HGV activity within the Mirfield Triangle and have not had confirmation of this. MTC has concerns that TRO will not be effective or enforced as the distance is too long. MTC asks that a traffic flow investigation is carried out prior to the TRO coming into effect, to ascertain the traffic flow and during the 31-week period including the highway outside John Cottons. MTC also request that Kirklees look into incident management on M62 Cllr **Guy** **Seconded**  
**Vote: All in favour.**

- iii. To discuss Dewsbury Riverside Development and agree any action necessary – Cllr Bolt & Clerk to liaise with Enzygo & engage their services.

Cllrs are concerned at the finances of local schools and the use of Section 106 monies from local developments. Cllr Bolt **Proposed** with amendments from Cllr Burton MTC have sincere concerns regarding failure of officers/cabinet/planning committee regarding Section 106 monies from developments within Mirfield. Despite diligent administration in their finances Lower Hopton Primary are having financial problems that could have been avoided had they been allocated funds from the Southbrook Mills Development. MTC believe the school should have had a share of approx. £19,576 collected by Kirklees. MTC would like confirmation where the £19k was spent, what Kirklees intend to do in the future to prevent loss of Section 106 monies and MTC would like to see the £198k Kirklees has in reserves, used to supplement the shortfall from that development in region of £87,500 for Mirfield Schools Cllr Guy

**Seconded Vote: All in favour**

#### **MTC251/2018** **Outside Bodies**

To receive information on the following items and decide any action where necessary. Reports to be circulated by email prior to the meeting.

Cllr Pinder requested MCP be kept informed of any matters regarding Lady Wood. Cllr Bolt asked Cllrs to submit a report on Outside Bodies they attend to include in the Annual Report.

#### **MTC252/2018** **Internal Matters**

To receive information on the following items and decide any action necessary.

1. To receive an update from Cllr Lees-Hamilton on easement for Allotment Society on entrance to Nab Lane site and agree any action – Defer due to absence of Cllr Lees-Hamilton
2. To note NALC 2018/2019 National Salary Award and ratify annual increase to Clerk's salary – National Salary Award Noted. Clerk's salary appraisal to take place asap in new council year.

#### **MTC253/2018** **Correspondence**

To receive the following new items of correspondence and decide any action where necessary.

1. NALC Annual Conference – Cllr Bolt **Proposed** MTC allocate 2 places for Cllrs including full reimbursement of expenses as per 2018 Cllr Pinder  
**Seconded Vote: All in favour**
2. YLCA Governance & Accountability Smaller Authorities – **Noted**
3. NALC Chief Executive Bulletin - **Noted**

#### **MTC254/2018** **Matters for Report and Information**

Members wishing to raise items under this heading should consult the

Chairman prior to the meeting.

Retiring Cllr Pinder wished all Cllrs elect success and thanked Cllrs for their support & camaraderie during his time as a Mirfield Town Councillor.

**MTC255/2018**

**The Date Of The Next Town Council Meeting:**

Date of next meeting **Tuesday 14<sup>th</sup> May 2019**

Time Meeting Closed.....**8.52pm**.....