

**City of Clark Council Meeting
January 4, 2021**

Call to order: The Clark City Council met in session on January 4, 2021 at 7pm in the City Hall Community Room.

Council Members Present: Nick Dalton, Derrick Dohmann, Shane Hagstrom, Dennis Larson, Terry Schlagel and Andrew Zemlicka.

Others Present: Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Bill Krikac, and Brandon Kottke.

Mayor Kline called the meeting to order at 7pm.

Motion # 001-2021

Adopt Agenda

Motion by Larson and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Public Input

Mayor Kline was contacted by Robin Arne to display her artwork in City Hall. Kline and Wellnitz decided to allow members of the public to display artwork for six months in the hallway of City Hall.

Mayor & Department Updates

Wellnitz discussed the positive response to a City of Clark Facebook post reminding the public that they can help out families in need by paying late utility bills. Golf course manager Tammy Rusher emailed Dohmann, Wellnitz, and Kline an inventory spreadsheet that was printed out for the council members to look over. Kline informed the council that the Tesch's moved the shed that was on the city's right of way.

Motion # 002-2021

Water Tower Paint Project

Motion by Larson and seconded by Dalton to hire Maguire Iron to paint the water tower. All members voting yes. Motion carried.

Motion # 003-2021

Annual Approvals

Motion by Dohmann and seconded by Larson to approve the 2021 Operations Manual which lists Dacotah Bank as depositor, Clark County Courier as the official newspaper, and approves the Fire Department for perpetual care work comp coverage. All members voting yes. Motion carried.

Election Date and Council Vacancies

Election date was set for April 13, 2021. Council members up for election are Schlagel, Dohmann, Hagstrom, Larson, and Zemlicka.

Schlagel Resignation

The council received a resignation letter from Schlagel and approved his resignation.

Motion # 004-2021

Ward I Replacement

Motion by Dohmann and seconded by Zemlicka to appoint Brandon Kottke as the new council member in Ward I. Schlagel abstained. All other members voting yes. Motion carried.

Motion # 005-2021

Approve Minutes

Motion by Larson and seconded by Zemlicka to approve the December meeting minutes. All members voting yes. Motion carried.

Motion # 006-2021

Approve Financial Statements

Motion by Hagstrom and seconded by Dalton to approve the December financial statements. All members voting yes. Motion carried.

Motion # 007-2021

Approve Claims

Motion by Hagstrom and seconded by Larson to approve the following claims. All members voting yes. Motion carried.

28673	Clark Fire Department	jaws of life	\$	7,500.00
28674	Cook's Wastepaper & Recy.	Dec garbage	\$	7,125.20
28675	Dakota Pump Inc.	Maintenance at WTP	\$	3,401.28
28676	Clark Chamber of Commerce	chamber bucks	\$	650.00
28677	SD Supplemental Ret.	processing for vac pay	\$	45.00
28678	Clark Comm. Oil Comp.	propane	\$	410.81
28679	Moeller Sheet Metal	furnace check	\$	139.90
28685	Northwestern Energy	utilities	\$	471.13
28681	Norlan Froke	CPR Training	\$	70.00
28682	Temple Displays	christmas décor	\$	4,325.79
28683	Black Hills Ammunition	ammo	\$	599.00
28684	Clark Building Center	supplies	\$	47.98
28686	SD Retirement Systems	Retirement	\$	3,667.08
28687	Child Support Payment Center	Child Support	\$	352.62
28688	Guardian Fleet Safety	Squad equipment	\$	6,000.00
28689	Dell Marketing	computer	\$	2,347.02
2312	EFTPS	Council Payroll Taxes	\$	567.32
2313	City of Clark	utilities	\$	466.20
2314	EFTPS	Payroll Taxes	\$	3,839.86
2316	A&B Business Solutions	copier maintenance	\$	129.83
2321	Wellmark BCBS	health insurance	\$	5,183.34
2324	SD Dept of Revenue	Nov Sales Tax	\$	61.58
2325	SD Dept of Revenue	Nov GC Sales Tax	\$	65.55
2326	EFTPS	Payroll Taxes	\$	1,332.80

12/10/2020				
Payroll	Council	Payroll	\$	3,708.00
12/15/2020	Mayor	payroll	\$	321.58
Payroll	Finance Office	payroll	\$	4,204.37
	Govt Bldg	payroll	\$	66.39
	Police	payroll	\$	4,307.29
	Streets	payroll	\$	3,742.65
	Sewer	payroll	\$	1,448.52
	Water	payroll	\$	1,448.77
	Clubhouse	payroll	\$	41.90
	Library	payroll	\$	478.28
	Overtime included in the above: E. Brush \$26.81; T. Silkman \$31.50; A. Wellnitz \$30.00			
12/14/2020	SD Supp. Retirement System	payroll	\$	3,655.08
12/28/2020	Mayor	payroll	\$	221.58
Payroll	Finance Office	payroll	\$	2,050.17
	Govt Bldg	payroll	\$	105.61
	Police	payroll	\$	3,895.46
	Streets	payroll	\$	3,866.63
	Sanitation	payroll	\$	233.94
	Sewer	payroll	\$	1,448.53
	Water	payroll	\$	1,448.76
	Clubhouse	payroll	\$	54.47
	Library	payroll	\$	434.80
	Overtime included in the above: E. Brush \$26.81; T. Silkman \$31.50			
12/31/2020	Finance Office	Payout & Bonus	\$	927.58
Vacation	Police	Payout & Bonus	\$	2,012.02
Payout &	Streets	Payout & Bonus	\$	1,445.62
Hazard	Sewer	Payout & Bonus	\$	1,081.11
Bonus	Water	Payout & Bonus	\$	1,081.29

To:	For:	Amount:
Clark Chamber of Commerce	2021 Membership Fee	\$ 3,000.00
SDML Work Comp Fund	Insurance	\$ 11,205.00
Creative Printing	building permit supplies	\$ 131.93
SD Municipal League	membership dues	\$ 1,285.85
SD Assoc. of Code Enforcement	membership dues	\$ 40.00

SD Police Chief's Assoc.	membership dues	\$	96.59
SD Human Resource Assoc.	membership dues	\$	25.00
SD Municipal Street Maint Assoc	membership dues	\$	35.00
SD Government Finance OFC Assc	membership dues	\$	70.00
USGA	membership dues	\$	150.00
Sturdevants	supplies	\$	579.37
Star Laundry	rags and rugs	\$	174.43
Amazon Capital Services	books	\$	168.86
SD DENR	certification fees	\$	24.00
SD DENR	discharge fee	\$	50.00
Pitney Bowes	Meter rental	\$	162.00
Quill	supplies	\$	261.63
Heiman, Inc.	fire extinguisher maintenance	\$	408.50
Delta Dental	Insurance	\$	1,132.05
Principle Financial Group	insurance	\$	49.04
Vision Service Plan	insurance	\$	354.51
SD Rural Development	sewer loan #2	\$	1,307.00
SD Rural Development	water loan	\$	908.00
SD Rural Development	sewer loan #1	\$	787.00
Clark Co. Historical Society	subsity	\$	577.00
SD Dept of Health	water specimen	\$	30.00
Cardmember Services	credit card bill	\$	196.16
Northwestern Energy	utilities	\$	6,211.41
AT&T Mobility	utilities	\$	157.86
US Bank Corporate Trust	SRF Loan 1	\$	6,940.29
Mid-States Organized Crime	membership fees	\$	100.00
212 Truck & Trailer	parts	\$	70.25
WW Tire Service	repair	\$	50.00
ESEIND	panic buttons	\$	306.00
Butler Machinery Company	inspection	\$	645.00
Clark County Courier	advertising	\$	616.90
Mack's Standard	parts	\$	443.50
U Drive Technology	text tool	\$	50.00
Westside Implement	parts	\$	30.40
ITC	utilities	\$	630.08
Tritech Software Systems	Zuercher annual maint	\$	2,346.82
FuturePOS	cc fees	\$	55.67
Dacotah Bank	service charge	\$	33.15

Motion # 009-2021

Adjourn

Motion by Dohmann and seconded by Hagstrom to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:31pm.

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Mayor Kerry Kline

Attest: Finance Officer Alaina Wellnitz
(seal)

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City of Clark Council Meeting February 1st, 2021

Call to order: The Clark City Council met in session on February 1st, 2021 at 7:00pm in the City Hall Community Room.

Council Members Present: Nick Dalton, Derrick Dohmann, Shane Hagstrom, Dennis Larson, and Andrew Zemlicka. Absent was Brandon Kottke.

Others Present: Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Bill Krikac, City Attorney Chad Fjelland, Darin Altfillisch, Officers Nate Nickeson and Jeremy Wellnitz, Nickeson Family, Chris Bokinske, Dala Albright, Craig Spieker, Randy Angermeier, John Birnell, and Gavin Wigg.

Mayor Kline called the meeting to order at 7:00pm.

Motion # 010-2021

Adopt Agenda

Motion by Zemlicka and seconded by Larson to adopt the agenda. All members voting yes.
Motion carried.

All stood and recited the Pledge of Allegiance.

No public input.

Department Updates

Police Chief Jeremy Wellnitz presented Officer Nate Nickeson with the Lifesaving Award for his response to a medical emergency on July 24th, 2020. Darin Altfillisch discussed the option of utilizing the asphalt plant that will be set up south of town and asked for input regarding the street department's budget. Altfillisch also provided the council with Forest Excavating's updated estimate for the South Smith water project. The council discussed funding for this project and decided to revisit the issue next month after talking with First District. Altfillisch advised the council that the skating rink will remain closed this winter due to the warm weather. He also inquired about enforcing an ordinance that would prevent citizens from pushing snow into the streets after plowing and he discussed the possibility of changing rates and hours at the city dump.

Motion # 011-2021

Dakota Style Field Addition

Motion by Hagstrom and seconded by Dohmann to donate \$6000 to the Rotary Club to help construct an addition to the Dakota Style Field at Dickinson Park. All members voting yes.
Motion carried.

Motion # 012-2021

Approve Minutes

Motion by Dohmann and seconded by Dalton to approve the January 4th meeting minutes. All members voting yes. Motion carried.

Motion # 013-2021**Approve Financial Statements**

Motion by Larson and seconded by Hagstrom to approve the January financial statements. All members voting yes. Motion carried.

Motion # 014-2020**Approve Claims**

Motion by Zemlicka and seconded by Larson to the following claims. All members voting yes. Motion carried.

To	For	Amount
SD Dept of Revenue	Dec Sales Tax	\$ 28.80
SD Dept of Revenue	Dec GC Sales Tax	\$ 58.48
Oscars Machine Shop	supplies	\$ 1,202.09
JB's Auto Repair	battery	\$ 206.00
Tony's Collision Center	alignment	\$ 70.00
Overdrive	SD Digital Cons mbship	\$ 600.00
Dekker Hardware	supplies	\$ 342.20
Clark Community Oil Co	gas	\$ 1,215.08
City of Clark	utilities	\$ 231.25
City of Clark	Alyssa Nelson Water Deposit	\$ 71.76
Alyssa Nelson	water deposit	\$ 28.24
Midwest Alarm Company	fire protection	\$ 270.99
EFTPS	Payroll Taxes	\$ 3,303.30
Cook's Wastepaper	dumpsters	\$ 115.57
Cook's Wastepaper	Jan Garbage	\$ 7,104.57
Wellmark BCBS	insurance	\$ 5,183.34
Northwestern Energy	utilities	\$ 352.89
A & B Business Solutions	copier	\$ 82.39
Dacotah Insurance	notary fees	\$ 50.00
Secretary of State Office	notary fees	\$ 30.00
South Dakota 811	fees	\$ 28.35
Cardmember Services	Jan bill	\$ 343.13
FuturePOS	service fees	\$ 240.30
Mayor	payroll	\$ 271.58
Finance Office	payroll	\$ 2,115.88
Govt Bldg	payroll	\$ 54.84
Police	payroll	\$ 3,934.04
Streets	payroll	\$ 3,958.05
Sewer	payroll	\$ 1,482.55
Water	payroll	\$ 1,482.80
Clubhouse	payroll	\$ 253.68

Library	payroll	\$	475.96
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Overtime included in the above: T. Silkman \$31.50; A. Wellnitz \$7.50

Mayor	payroll	\$	221.58
Finance Office	payroll	\$	2,115.51
Govt Bldg	payroll	\$	82.55
Police	payroll	\$	4,402.88
Streets	payroll	\$	3,824.15
Sewer	payroll	\$	1,476.33
Water	payroll	\$	1,476.59
Clubhouse	payroll	\$	26.25
Library	payroll	\$	440.40

Overtime included in the above: D. Altfillisch 46.35; E. Brush 41.63 & DT 37.00

Colonial Research Chem Corp	20 Gallon Drum	\$	694.71
A-I Computer Solutions	printer and setup	\$	1,706.49
Clark Rural Water System	materials	\$	14,113.40
Star Laundry	rags and rugs	\$	62.00
Helms and Associates	storm sewer study	\$	11,875.00
212 Truck & Trailer Repairs	fuel treatment	\$	492.62
Forest Excavating	supplies and services	\$	2,218.50
Creative Printing	supplies	\$	918.04
Principal Financial Group	insurance	\$	42.91
Amazon Capital Services	books	\$	132.95
Quill	supplies	\$	293.51
Vision Service Plan	insurance	\$	354.51
Delta Dental	insurance	\$	1,132.05
Sign Pro	decals	\$	135.00
SPS Works	dog tag links	\$	10.00
Elan City Inc	repairs	\$	695.00
J & J Heating	repairs	\$	466.15
First District Association	2021 Dues	\$	1,477.12
SD Rural Development	sewer loan #1	\$	787.00
SD Rural Development	sewer loan #2	\$	1,307.00
SD Rural Development	water loan	\$	908.00
Clark Co Historical Society	subsity	\$	577.00
US Bank Corporate Trust	SRF Loan	\$	25,016.47
Northwestern Energy	utilities	\$	6,510.02
AT&T	utilities	\$	126.08
SD Dept of Health	specimen	\$	30.00
Moeller Sheet Metal	furnace work	\$	269.85
Clark Co Courier	advertising	\$	108.02

Mack's Standard	gas	\$	186.50
Sturdevants	supplies	\$	239.33
WW Tire Service	tires	\$	3,046.80
ITC	utilities	\$	643.29
Dekker Hardware	supplies	\$	242.73
Dacotah Bank	service charge	\$	20.19

Motion # 015-2021

Government Building Improvements

Wellnitz advised the council that the cost to replace the doors in the Ulliot building was increasing significantly and asked the council to consider replacing two or more doors a year. Motion by Larson to replace all the doors in the Ulliot building. Motion failed due to no second. Wellnitz will get a quote to replace all the door and revisit the matter next month.

Motion # 016-2021

Executive Session

Motion by Hagstrom and seconded by Dohmann to enter executive session per SDCL 1-25-2-3. All members voting yes. Motion carried.

Motion # 017-2021

Adjourn

Motion by Hagstrom and seconded by Dohmann to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:02pm.

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Mayor Kerry Kline

Attest: Finance Officer Alaina Wellnitz
(seal)

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