



Forest Grove Board of Fire Commissioners Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on September 23rd, 2025 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members' Present

X Andrew Bellone Jr. - Chairman
X Samuel Scapellato - Vice Chairman
X Mykola "Nick" Myronowskyj - Secretary
X Joseph Scapellato - Treasurer
X Thomas Bellone Sr. – Commissioner

Public Present & Others:

Tamara Ardito - DTA Solutions, book keeping.

2. Reading of the minutes of the previous meeting

A motion to accept the June minutes as read was made by Thomas Bellone and seconded by Samuel Scapellato. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Petty cash balance \$231.20

The third installment of the tax payment was received and deposited.

We received and deposited the check from Norma Alliance FD for \$100,000.00 for the purchase of the 2003 Pierce engine. This was deposited.

A motion to pay all bills and to accept the Treasurers report was made by Andrew Bellone and seconded by Mykola Myronowskyj.



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4. Old Business

The Norma Alliance Fire Company has purchased the 2003 Pierce Engine (43-52). The paperwork was completed and the check for \$100,000.00 was received and deposited as noted in the Treasurers report.

Bolster Hardware (Ace) also has been resolved. The current invoice will be \$4,092.23 and was paid in full at this meeting.

Mykola Myronowskyj has been in conversation with WB Mason regarding outstanding invoices. Apparently there was a billing error on their end, due to late charges and shipping fees that should not have been charged. This correction has resulted in a credit in our favor of over \$6.00. This credit will be applied on our next invoice.

The emergency Katolight Generator has been repaired and is back in service. After extensive troubleshooting and replacing additional parts the total additional bill from GenServe was \$4,182.81. This was submitted to the insurance company and was paid. The full accounting and parts list is on file. After the repair, the major preventative maintenance was completed.

A demo of the new OSD Fit Testing unit was done in July. The Chief obtained a quote showing show pricing and a rebate for the old tester in the amount of \$9,135.00. The purchase was approved, and the Chiefs PO was approved and he is authorized to make the purchase.

Mykola Myronowskyj expressed interest in reaching out to our previous insurance agent, Kelly, to see if her non-compete agreement has expired, and if so would she be interested in taking us back as a client with the insurance company that she now works with and if the insurance costs were the same or less. The Board members agreed, and Mr. Myronowskyj will contact Kelly and obtain additional information for the next meeting. During conversations with Kelly, it was determined that the workmans compensation insurance that we share with 2 other departments may be problematic if they do not want to change insurance companies.

The 2003 Pierce was removed from our insurance coverage and the new Seagrave was added to the policy. These changes went into effect on 09-13-25. There was a coverage cost change of \$1,319.00 which included the additional premium for the Seagrave and the returned premium credit or the Pierce. This cost was paid tonight.



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5. New Business

A new resolution to allow a Board member to perform MVC work to register the new Seagrave needs to be approved. Resolution 2025-02 BoFC District 4 Commissioner Authorization for MVC Work was put before the Board. All Board members voted Aye, and the Resolution is passed. Mr. Joe Scapellato is authorized to perform all work needed to title and register the new 2025 Seagrave engine. This Resolution is signed and notarized. A copy of the Resolution is on file. An appointment with NJMVC for Mr. Scapellato has been made for 09-25-25 to perform the work needed. Any fees due for the registration and title will be paid by Mr. Scapellato and will be reimbursed at the next meeting. The entire document package was given to Mr. Scapellato.

A new resolution for the 2026 Commissioner compensation package needs to be voted on. Resolution 2025-03 BoFC District 4 Commissioner Compensation Resolution for 2026 was put before the Board. All Board members voted Aye, and the Resolution is passed. This resolution is signed and notarized and will be sent to the town council for presentation at the next council meeting.

Mykola Myronowskyj is working with DTA Solutions to determine if we can transfer the QuickBooks program from one computer to another without having to purchase a new version. Further details as events warrant.

The late clause in the materials cost agreement was confirmed by the new salesman. This clause details a monetary fine to Seagrave in the amount of \$100.00 per day if our truck is not delivered in February. Per our salesman, there is currently a fine penalty payment due to the Board of approximately \$10,000.00. The Board also has a parts credit of \$10,000.00. There are also a number of adds and changes to the build. The final amount due to Seagrave after applying the credits and debits is \$84,632.88. Per a conversation with Wayne from Seagrave, we will be withholding this payment until all of the “we owe” and initial warranty issues that are being discovered are corrected. Mr. Myronowskyj is keeping a email open with Seagrave with each issue as we find them, and will report as they are fixed.

After the credits and debits noted above, there was a balance left from the initial materials cost increase of \$19,866.12. These remaining funds, since they were approved by taxpayers for the Seagrave, will be used to purchase SCBA tanks for the engine.

Public Comments – None

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present



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7. Adjournment

A motion to adjourn the meeting was made by Mykola Myronowskyj and seconded by Andrew Bellone. The meeting was adjourned at 19:24 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



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5:25 PM
09/23/25
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of December 31, 2025

	<u>Dec 31, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-48,242.69
Newfield Savings 9924	972,159.43
Total Checking/Savings	<u>923,916.74</u>
Total Current Assets	<u>923,916.74</u>
TOTAL ASSETS	<u>923,916.74</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	<u>378,748.54</u>
Total Current Liabilities	<u>378,748.54</u>
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	<u>-83,223.90</u>
Total Liabilities	<u>295,524.64</u>
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	504,670.61
Net Income	79,117.33
Total Equity	<u>628,392.10</u>
TOTAL LIABILITIES & EQUITY	<u>923,916.74</u>



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5:22 PM

09/23/25

Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of September 30, 2025

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	09/23/2025	13812	Blaze Emergency Equipment C...	-13,272.22
Bill Pmt -Check	09/23/2025	13813	Bolster Hardware	-4,092.23
Bill Pmt -Check	09/23/2025	13814	Comcast (Xfinity)	-34.03
Bill Pmt -Check	09/23/2025	13815	Comcast 569	-224.75
Bill Pmt -Check	09/23/2025	13816	Cumberland County Fire Acade...	-90.00
Bill Pmt -Check	09/23/2025	13817	Custom Graphics	-60.00
Bill Pmt -Check	09/23/2025	13818	Dennis Allonnardo	-827.96
Bill Pmt -Check	09/23/2025	13819	Douglas Perry	-393.85
Bill Pmt -Check	09/23/2025	13820	DTA Solutions LLC	-175.00
Bill Pmt -Check	09/23/2025	13821	F&T Products	-1,450.00
Bill Pmt -Check	09/23/2025	13822	Forest Grove Fire Co	-5,150.37
Bill Pmt -Check	09/23/2025	13823	Gen-el Safety & Industrial Prod...	-661.27
Bill Pmt -Check	09/23/2025	13824	GenServe	-11,857.86
Bill Pmt -Check	09/23/2025	13825	Gill Energy	-398.70
Bill Pmt -Check	09/23/2025	13826	Glenn Insurance, Inc.	-1,319.00
Bill Pmt -Check	09/23/2025	13827	Luis Maldonado	-20.79
Bill Pmt -Check	09/23/2025	13828	MES Service Company LLC	-1,697.00
Bill Pmt -Check	09/23/2025	13829	My-Lor Inc	-33.30
Bill Pmt -Check	09/23/2025	13830	Mykola Myronowskyj	-80.00
Bill Pmt -Check	09/23/2025	13831	Public Saftey Outfitters	-402.00
Bill Pmt -Check	09/23/2025	13832	Redline Fabrication & Machine ...	-6,710.00
Bill Pmt -Check	09/23/2025	13833	Riggins	-324.32
Bill Pmt -Check	09/23/2025	13834	Verizon Wireless 197	-172.80
Bill Pmt -Check	09/23/2025	13835	Vineland Auto Electric	-375.00
Bill Pmt -Check	09/23/2025	13836	W.B. Mason Co. Inc.	-82.68
Bill Pmt -Check	09/23/2025	13837	Wheat Road Coldcuts	-136.92
Bill Pmt -Check	09/23/2025	13838	Witmer Public Safety Group Inc	-1,304.00
Total Newfield Na Bk 0505				-51,346.05
Newfield Savings 9924				
Deposit	09/10/2025			100,000.00
Deposit	09/18/2025			141,558.00
Total Newfield Savings 9924				241,558.00
TOTAL				190,211.95