

Richwood Village Council Regular Meeting – Agenda 9/9/2024

1. Pledge of Allegiance 7:00 pm

2. Call to order and Roll Call

Reddy Brown P Pat Morse P Von Beal A Donald Ridgeway P Jackie Hamilton P Brad Plotner A

3. Meeting Minutes from regular meeting 08/26/024

Motion to approve Minutes:

Motion PM Second DR Vote: RB ✓ PM ✓ VB X DR ✓ JH ✓ BP X

4. Warrants

Motion to approve Warrants

Motion RB Second PM Vote: RB ✓ PM ✓ VB X DR ✓ JH ✓ BP X

5. Introduction of Visitors

6. Legislation

- **Waive 3 reading rule due to time restraints for Resolution 09092024 accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor (estimated); Deadline is before October 1, 2024, received 9-6-24**

Motion RB Second PM Vote: RB Y PM Y VB X DR Y JH Y BP X

- **Resolution 09092024 accepting the amounts and rates as determined by the Budget Commission and Authorizing the necessary tax levies and certifying them to the County Auditor. (only reading)**

Motion RB Second DR Vote: RB Y PM Y VB X DR Y JH X BP X

7. Mayor's Report:

8. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

9. Old Business:

10. New Business:

11. Adjourn

Motion RB Second JH

Vote: RB _____ PM _____ VB _____ DR _____ JH _____ Time: 7:50

Next Council meeting Monday September 23rd @ 7:00 PM

August 26, 2024
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on August 26, 2024 at 7:00 pm.

Mayor Jerew called for attendance. Council members present were, Donald Ridgeway, Von Beal, Pat Morse and, Brad Plotner, Jackie Hamilton, and Reddy Brown. Village Administrator Monte Asher, Zoning Officer Marion Bump, Sarah Sellers Fiscal Officer, and Julie Spain, Solicitor (virtual). Police Chief, Jim Hill absent.

Pat Morse moved and Donald Ridgeway seconded a motion to approve the regular meeting minutes from 8/12/24. Motion passed unanimously.

Von Beal moved and Reddy Brown seconded a motion to approve the warrants. The motion passed 6-0.

Visitors:

- Jerry Moore asked if the village can lock the park restroom in the evenings to avoid vandalism. It was explained that the restrooms are locked every night and the vandalism occurs in the day time.

Legislation:

Mayor's report:

- Discussion regarding phone blast for boil alerts. Cost and resources discussed. Will have Eric put the most recent on website for Landon and North Franklin.
- Park received grant from Union County Foundation for shade for splash pad. Has been ordered and might be in during this fall or next spring.
- Cornhole boards are not in, there was a glitch in their system. Have asked for at the bases to be put in so there is something for the funds sent and people can bring their own boards.
- North Franklin Street lot has been sold and closed.
- Fair grand opening is Wednesday at 7:30 at the cabin area by antiques.

Street / Utility report: Administrator, Monte Asher – report attached

- Pickleball drawings were approved to begin the bid process.

Police report: Police Chief, Jim Hill – no report

Finance report: Fiscal Officer, Sarah Sellers. Report attached

Zoning report: Zoning Officer, Marion Bump. Report attached.

Old Business:

- Reddy Brown discussed putting rules of council on website.
- Reddy Brown discussed and distributed information on VPRO (Vacant Property Registration Ordinances) and requested moving forward. Will work with Julie Spain and set up a meeting to draft ordinance with the correct language. They will research what is needed for zoning to get warrants and

see what other cities and villages are doing. Pat Morse asked about blighted houses, Mayor suggested calling the County Commissioners.

- Donald Ridgeway stated Soapy's wife would like to purchase new bench for the park at new increased price of \$1,000.00 in Soapy's honor. Mayor will take care of ordering.
- Brown stated the water fountains at the park are not working. Asher stated the lines get corroded and once we have soft water, they will all be replaced and last longer and have been upkeep.
- Discussion for unsightly properties, vehicles was discussed and downtown apartments, how to keep more from moving in when we know it's happening, do they need a change of use permit? Solicitor Spain stated if you have someone that will swear under oath that they have to knowledge of the resident in the apartment, it can be charged as a misdemeanor. Must have something to file in courts for zoning violation and someone to swear to it. Possibly a \$500 dollar fine for everyday to force them to move in the common pleas court to motivate them to fix the problem. This takes a high level of evidence to prove. A fire inspection is helpful. Mayor stated the fire department told them, they can't do inspections. Von Beal suggested business fire code and checks for fire extinguishers.

New Business:

Von Beal moved and Reddy Brown seconded a motion to adjourn at 8:02 pm. The motion passed unanimously.

Next meeting is Monday September 9th, 2024 at 7pm.



Mayor

Fiscal Officer

Payment Listing

September 2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
27440	09/09/2024	09/09/2024	AW	MASI Environmental Services	\$1,118.99	O
27441	09/09/2024	09/09/2024	AW	JULIE SPAIN LAW	\$2,068.61	O
27442	09/09/2024	09/09/2024	AW	EDGE TECHNOLOGY	\$410.48	O
27443	09/09/2024	09/09/2024	AW	PICKENS UNDERGROUND UTILITY SERVIC	\$450.00	O
27444	09/09/2024	09/09/2024	AW	VERIZON WIRELESS	\$200.67	O
27445	09/09/2024	09/09/2024	AW	PLOTNER HARDWARE	\$528.07	O
27446	09/09/2024	09/09/2024	AW	RICHWOOD AUTO AND TRUCK, LLC	\$68.47	O
27447	09/09/2024	09/09/2024	AW	Richwood Tire Center	\$100.66	O
Purpose: CRUISER MAINTENANCE						
27448	09/09/2024	09/09/2024	AW	MD SOLUTIONS	\$396.00	O
Purpose: SIGNS						
27449	09/09/2024	09/09/2024	AW	MAYORS ASSOCIATION OF OHIO	\$50.00	O
Purpose: MEMBERSHIP						
27450	09/09/2024	09/09/2024	AW	Pat's Print Shop	\$153.23	O
27451	09/09/2024	09/09/2024	AW	CORE & MAIN LP	\$6,912.63	O
Purpose: \$6209.25 SEWER ON BLAGROVE						
27452	09/09/2024	09/09/2024	AW	METROPOLITAN COMPOUNDS	\$582.69	O
27453	09/09/2024	09/09/2024	AW	JOHN DEERE FINANCIAL	\$503.90	O
Total Payments:					\$13,544.40	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$13,544.40	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, read meters monthly, spray weeds, banners/flags, trimmed trees as needed replacing water meters as needed.
- 2) Main Sewer line on E Ottawa Street has a hole in the line. all parts order.
- 3) I am working with Eric on service line inventories for EPA mailers will go out soon
- 4) **Water Plant is getting started. All underground work is complete,Poured floor tomorrow.**
- 5) **Sidewalk out 47 has not started could be started in September. Survey is complete**
- 6) **Sewer line at McMahan was replaced.**
- 7) **Shawn New recalibrated Gill Street Lift station on and off sensor.**
- 8) **Need to discuss issues with camping overstay, delinquency of payment and the consequences of such actions.**
- 9) See updated project report attached

Village of Richwood

Planned Projects for 2024

Date September 09 2024

- 1) New Water Plant pouring floor tomorrow
- 2) SRTF 47 sidewalk. Surveying complete. Starting soon
- 3) New Well waiting on EPA for test drills
- 4) Sewer Plant Up Grade Bidding 2025
- 5) Franklin Street Phase 3, working on road foundation
- 6) Uptown parking lot. Access is working with union county
for grant our cost will be \$22,733
- 7) North Franklin Street Phase #4 Starts in 2025

Richwood Police Department/Council Report 09/09/2024

- New protocol for LEADS effective 10/01/2024. We must use a duo multifactor authentication. Have obtained an agreement with Aunalytics for one time set up and \$3.00 per user/month fees.
- Homecoming Parade scheduled for 09/18/2024 @ 1800Hrs.
- Firearms qualifications scheduled for October.

Village of Richwood
Finance Report: 09/09/2024

- Payroll: biweekly 9/13 and 9/27; biweekly and monthly)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- Working on 2018 and 2019 audit (on-going)
- State audit for 2022 and 2023 (**requested another extension 9/24**)
- Camping issues. Ordinance states 4 nights max. Have people switching sites and then paying 4 more nights in another site (leaving \$ in night drop). And/ or reserving site in another name. Basically, not leaving the park. Increase cost? **Still having issues with campers**
- **Fund Status Report attached**
- **Working on August Bank Reconciliation**

Star Ohio: August interest: \$8,646.79 YTD interest: \$65,315.76 Rate: 5.41%

Bulk Water: August \$780.00 YTD revenue: \$6443.00

Village of Richwood

153 N. Franklin Street

Richwood, OH 43344

740-943-3315



Case Activity Report

Date from: AUG 22 2024

To: SEP 09 2024

1)	Pending Cases	<u>8</u>
2)	Active Cases	<u>4</u>
3)	Completed Cases	<u>2</u>
4)	Cases on Hold	<u>6</u>
5)	Zoning Applications	<u>3</u>
6)	Zoning Permits	<u>0</u>
6)	Demolition Application	<u>1</u>
7)	Demolition Permits	<u>1</u>
8)	Tree Permit Application	<u>0</u>
9)	Tree Permit	<u>0</u>
10)	Zoning Complaints	<u>2</u>
11)	Record of Complaint	<u>1</u>
12)	Cases Referred to Solicitor	<u>0</u>
13)	Inspections	<u>11</u>
14)	Letters Sent	<u>2</u>
15)	Certified Letters Sent	<u>14</u>
16)	Clean up Due	<u>0</u>
17)	Clean up Completed	<u>0</u>
18)	Clean up Billed	<u>0</u>
19)	Unlicensed Vehicles Removed	<u>2</u>

Marion Bump Zoning Enforcement Officer