MINUTES OF REGULAR SESSION OF COUNCIL

July 23, 2025

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Regular session of Borough Council convened at 6:00 pm with the Pledge of Allegiance. Present were Councilors Michael Matlos, Tim Sloss, Michael Zrenchak, David Sowa, Janice Matyasovsky, Solicitor Matt Racunas, Mayor Larry Sikorski and Borough Engineer Lou Corrales.

**PUBLIC COMMENT:**

None.

**BLIGHT COMMITTEE**: Amanda Rausch

No Report.

**PROPERTY:** Chris Ponchak

No Report.

**POLICE, FIRE and EMS:** Michael Zrenchak

Chief Derr read the Fire Department Report for June 2025 submitted by Fire Chief Corey Derr:

Alarm system activation – no fire, unintentional 2

Assist police or other governmental agency 1

Building fire 5

Cover assignment, standby, move up 4

Dispatched and cancelled en route 6

Gas leak 1

Lightning strike, no fire 1

Medical Assist, assist EMS crew 1

Motor vehicle accident with injuries 1

Smoke scare odor of smoke 2

Water problem, other 1

Total Incidents 25

Chief Ralph Marsico submitted the Police Report for June 2025.

Animal Complaint 3

Assault Reports 1

Assist Other Agency 11

Assist Person 2

Burglar Alarm – Business 1

Burglar Alarm – Residence 1

Civil Dispute 1

Code Violation 1

Disorderly Conduct 1

Domestic Disturbance 2

Found Property 2

Fraud 1

Harassment 1

Hazardous Conditions 2

Health/Safety 2

Juvenile Disturbance 1

Police Detail – House Watch 1

Police Info 1

Property Damage 1

Repossessed Vehicle 1

Suspicious Persons 1

Suspicious Vehicle 1

Theft 1

Traffic Complaint 1

Traffic Stops 24

Trespassing of Real Property 1

Welfare Check 1

Total Incidents 67

**LEGISLATION:** Janice Matyasovsky

No Report.

**PARKS & RECREATION:** David Sowa

Mr. Sowa reminded everyone that the Liberty Roadside Market will take place on the fourth Saturday of July, August, and September.

**Just on the agenda so not forgotten about:** Liberty Roadside Market July 26, 2025; National Night Out August 5, 2025; Saints Joachim and Anne Parish Community Festival August 7th, 8th and 9th 2025; Fun to be A kid Day, August 16, 2025; Liberty Roadside Market August 23, 2025; Fall Clean Up Day September 20, 2025; Liberty Roadside Market September 27, 2025; Halloween, October 31, 2025; Light Up Night December 6, 2025.

**HEALTH & ORDINANCE**: Chris Ponchak

No Report.

**LIGHTS:** Michael Matlos

Duquesne Light fixed the steady burn light on Latrobe Street. The steady burn still needs fixed on Liberty Way. The light shield from Duquesne Light for Glenn Avenue has been ordered.

**FINANCE:** Michael Zrenchak

**Motion to Pay:**  Bills for Ratification in the amount of **$ 33,719.98** and List of Bills to Pay **$ 49,222.01.**

**Motion: Mr. Matlos Second: Mr. Sowa**

**All in favor. Motion carries.**

**PERSONNEL:** Tim Sloss

No Report.

**STREETS AND SEWERS:** Tim Sloss

No Report.

**MAYOR’S REPORT:** Larry Sikorski, Mayor

Police Report submitted by Chief Marsico

**SOLICITOR’S REPORT:** Mr. Racunas

Mr. Racunas will have the proposed fowl ordinance for counsel to review at the September 10, 2025 workshop.

**ENGINEER’S REPORT:** Lou Corrales

**Motion to accept** the bid from Plavchak Construction in the amount of $46,800.00

**Motion: Mr. Matlos Second: Mr. Sloss**

**All in favor. Motion carries.**

Guide Rail Estimate Liberty Way

This estimate includes the installation of the guide rail along Liberty Way covering all labor, materials and equipment required. The work will include setting posts, installing the rail, and any necessary end treatments or transitions. Final pricing may vary based on site conditions, exact footing and material specifications.

Comprehensive Plan

Glenn Engineering prepared a cost estimate for Borough of Liberty’s comprehensive plan. This will be completed in the next few days.

CD 51 Paving

Applied to pave the following streets Spring St, Memory Lane, Jeffrey Drive, Short Street. Waiting for a notice from SRCOG.

Paving Glenn Ave to Liberty Way

This project is under way and the Borough received $100,000 in grant funding. Liberty Boroughs cost will be $46,685.00 and Port Vue’s cost will be $8,242.50.

CD 49 Glenn Ave Embankment

This project is currently underway. After the embankment is complete, the contractor will pave Glenn Avenue, along with Liberty Way.

2024 LSA Municipal Building Renovations

The current application was submitted, this would be for the rest of the Borough building and EMS building renovations. The grant amount for the project is $368,550.00.

2024 GEDTF – 179 Community Building Improvements

The Borough was awarded $50,000. The bids were opened July 8, 2025. Plavchak Contracting $46,800.00, Graham Contracting $73,876.00. Glenn Engineering is recommending Plavchak Construction and will need a motion to award at the public meeting

GTRP Park Grant

This grant is geared toward parks, recreation, or trails. Glenn Engineering has finalized the grant application process for Lou Wunderly Park. This project requires a 15% match.

Small Water and Sewer

The current application has been submitted by the April 30, 2025, deadline. This project shall replace the concrete storm vault at Elizabeth Street and replace 603 lineal feet of 48’’ storm sewer pipe and manhole. The project cannot exceed $500,000. Therefore, the budget has been prepared as follows:

* Construction $424,700
* Engineering $42,470
* Administration $8,494
* Contingency $21,235

All the above costs are eligible for reimbursement. The project requires a 15% Match; Council has decided to match 20.2% to $100,000.00 to increase the borough’s chances of receiving this grant.

**OLD BUSINESS:**

No Report.

**NEW BUSINESS:**

**Motion to purchase** a trailer for the new excavator not to exceed $10,000.00.

**Motion: Mr. Matlos Second: Mr. Sowa**

**All in favor. Motion carries.**

**Motion to authorize** the Borough of Liberty to switch insurance coverage to a new provider pending review and final approval of the proposed policy terms and premium and authorize the Borough secretary to execute all necessary documents to finalize the transition.

**Motion: Mr. Matlos Second: Mr. Sowa**

**All in favor. Motion carries.**

**Motion to transition** from our current website builder platform to a new website builder platform.

**Motion: Mr. Matlos Second: Mr. Sowa**

**All in favor. Motion carries.**

**Motion to donate** to the Mon Yough Trail Council for $250.00

**Motion: Mr. Matlos Second: Mrs. Matyasovsky**

**All in favor. Motion carries.**

**CORRESPONDENCE:**

**Motion to accept** the typed minutes from the June 25, 2025, regular meeting.

**Motion: Mr. Matlos Second: Mr. Sloss**

**All in favor. Motion carries.**

Next meeting dates/times: Workshop Session Meeting – Wednesday, August 13, 2025 at 6:00 pm, and the Regular Session Meeting -- Wednesday, August 27, 2025, at 6:00 pm.

**Motion to adjourn**.

**Motion: Mr. Matlos Second: Mr. Sowa**

**All in favor. Motion carries.**

**Meeting adjourned at 6:12 p.m.**

Respectfully submitted by:

Rachael Waltonbaugh

Secretary/Treasurer