



City of Whitewright
Whitewright City Council
Regular Meeting
July 3, 2018, 6:30 p.m.
MINUTES

On Tuesday, July 3, 2018 the Whitewright City Council met in Regular Session.

1. **CALL TO ORDER** – Mayor Lawrence called the meeting to order at 6:30 p.m.
2. **INVOCATION** – Invocation was led by citizen, Kenneth Franklin.
3. **PLEDGE OF ALLEGIANCE**

4. **ROLL CALL**

Formal Roll Call:

Jamie Lawrence-Mayor-**Present** Sarah Beth Owen-**Present** Bart Bodine-**Absent**
Rick Magers-**Present** Randy Glover-Mayor Pro-Tem-**Present** George Fenner-**Present**

Staff members present: Dwayne Henderson, Brandon Latimer, Chris Ely, Gwyn Jordan, Eric Prindle, Ric Webber, Michael Green

Visitors Present: David Perkins, Bob Fisher, Shonda Latimer, Annette Snider, John Simon, Ruby Howell, Betty Pritchett, Kristi Pritchett, Jerry Blanton, Kelly Selman, Cheryl Harvey, Robin McCoy w/Pat Fallon, Mykol Woodruff, Mike Tibbets, Mike Donnan, Kenneth Franklin, Vickie Franklin, Pat Melugin, Ruby Howell, Chad Morris, Jeff Elder

5. **CITIZEN FORUM** – None

6. **Departmental Reports**

6.1 **Report from Fire Department – Chief Dwayne Henderson**

14 calls for the month. 47 gallons of fuel used. 14 volunteer fire fighters responding. Had a very successful fundraiser at the tractor pull. Proceeds totaled \$3,279.26 from parking cars, selling drinks, 50/50 raffle and donations. ISO is 5/5y down from a 6 we are just 7 points from being dropped to a 4 after completion of fire hydrant testing hopefully this can rating can be achieved. Waiting on selection of FEMA grant. Received a \$8,000.00 Texas Forestry Grant, left approximately \$1,600.00 on the table due to needing equipment that fit the criteria. Got a \$14,000.00 bunker gear grant, would like to use budgeted money for bunker gear to purchase much needed fire hose. Got a quote of \$8,645.19 for new fire hose. We did receive 400' from Denison Fire Department as a donation.

6.2 **Report from Library Director – Chris Ely**

The library had 1,906 physical checkouts, 403 digital checkouts, 263 uses of public computer, 6 interlibrary loans. All total 916 visited the library, with 29 new cards issued. Patrons saved \$26,848.00 by using the library instead of purchases. The library has added materials valued at 13,338.00 this fiscal year with 50% purchased, 49% donated and 1% in memory of. The library earned \$20.17 in Amazon.com referrals from the web site. There were 20 program attendees for the Young Adult Writers Club and Game Night. The library has just received 2 new sewing machines, plan to offer classes beginning in August. Applying for a "Code Club for Small & Rural Libraries" grant. They will provide materials to administer a code club for kids age 8 – 18 free of charge to 50 libraries. Chris has added a tab on the city website for the Museum and started a Facebook page for them as well.

6.3 **Report from Public Works Director – Brandon Latimer**

New meters 10 installed, water leaks 7, sewer problems 5, work orders 41, 298 gallons of gas used, 24 gallons of diesel. 8" water cutoff behind Dollar Store has problem with the valve temp fix and ordered new part. Dump day was a success with turnout a littler lower than normal but dumpsters were filled and the brush pile was full. Brandon has been working on budget, hope to complete soon. Public works installed new water fountain at the Children's Park and is working great. Didn't realize the lines could be easily cut so repairs were made where they cannot be cut. All that will have to be done is weather protected during the winter. Brandon explained that they have been working on the low-pressure problems in the water system with the help of KSA our engineering group and have an idea that the problem may have always been there but is now presenting itself. They are turning the VFD (Variable Frequency Drive) up slowly to increase the pressure in the system and not blow out lines. The wells produced 9,678,600 gallons for the month and we were down one well. The sewer plant has a part called a screw lift that is going scraping the concrete. A call has been made to get a quote. It is the goal of the Public Works department to get the meters completely installed by the end of August with approximately 250 to go. Councilmember Glover asked how many works orders were on backorder, Brandon explained they were all worked with not backlog. Street repairs were done on Bois d'arc until material ran out. We need to order more asphalt. Councilmember Owen questioned Brandon on the Water Well project not in the planning stages regarding ballpark numbers. Brandon informed Council that the maximum project could cost as much as 6.2 million with the minimum project being possibly as low as 2 million. There will be more accurate numbers once the engineering firm is selected and the actual planning of what can be done is established.

6.4 Report from Water Utility Clerk – Brandi Robinson

This is a new report to our Council this month, Brandi was not in attendance, Gwyn gave the report of: new customers – 6, # of disconnects – 6, active service accounts – 812. Council has requested more information for the report in the future such as: how many new accounts to town vs new accounts transferred within town, how many disconnects are for non-pay and how many moved from town, how many residential customers vs commercial and that is the percentage of water use for each. Councilmember Glover asked if the deposits go into a separate account and was informed that there is a line item on the budget that they go to and that there is an account with water deposits in it at Cendera Bank.

6.5 Report from Police Department – Chief Rick Webber

Chief Webber reported that there were 170 responses in June, 12 incident/offense reports, 138 traffic stops, 1 vehicle accident, 8 arrests and 488.7 gallons of fuel used. Councilmember Glover asked about the State Mandated Law of reporting alcohol and drug related offenses which is the UCR report. Chief Webber explained that it is not state mandated as of yet and will not be until 2019. We have received a NIBRS grant which provides training to personnel on how to do the state mandated reports once they become mandated. He will have to receive on line training of approximately 3 eight-hour classes totally at least 24 hours of training. The police department is severely shorthanded at this time for him to do the training and there is still plenty of time to get it done. Chief Webber was asked if he could attach the current UCR report to his monthly report.

6.6 Report from Court Clerk – Brandi Robinson

Brandi was not in attendance for this meeting, Gwyn read the report. For the month of June there 76 citations issued with \$12,542.55 being collected. \$7,924.47 went to the city, \$4,566.78 went to the state, and \$51.30 went to other. The average speeding ticket issued was for 17.0 miles above posted limit.

EMS was accidently left off the agenda. A report was provided to the Council but not discussed.

6.7 Report from Mayor – Jamie Lawrence

Mayor updated the status of the TASA sidewalk grant. Townhall meeting is still going to be scheduled. Whitewright Public Library Summer Reading Program. Mayor Lawrence also notified everyone of the upcoming meetings and events from all boards for the month. He also notified everyone of the upcoming community wide Prayer Ride this coming weekend. Mayor Lawrence mentioned that the next planed budget planning date should be July 10th or 11th. Lastly, Mayor Lawrence, informed everyone on the Metropolitan Planning Organization meeting that would be held.

7. CONSENT AGENDA (All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)

7.1 To approve Financials for June, 2018

7.2 To review Ad Volorum taxes received for the month of May

Motion was made by Councilmember Glover to approve the consent agenda and seconded by Councilmember Magers. Individual vote was taken: Councilmember Magers – Yes, Councilmember Owen – No, Councilmember Glover – Yes, Councilmember Fenner – No. The result was a tie, Mayor Lawrence voted in favor of the motion, motion carried 3-2.

8. NEW BUSINESS

8.1 Consider and evaluate Engineering firms for Water System Improvement Project

8a – KSA Engineering

8b – Hayter Engineering

8c – EST Engineering

Each engineering firm gave informative presentations regarding what their firm has to offer for our upcoming water project. A decision of who will be selected will be at a later date.

8.2 Request for placement on agenda – Kristi Pritchett

Ms. Pritchett would like to know if there are any rules and regulations in force regarding mobile home parks in the city limits and what is the definition. She was informed that the Planning and Zoning is a little behind and working to update records. She also expressed her concerns of where the city limit lines are and if she is in or out of the city. We will get with TCOG to determine exactly where city limit signs. We need to also check to see if this property was ever annexed or not. We will get paperwork together and meet with Ms. Pritchett at City Hall. Ms. Pritchett also wanted to know if her property had been annexed wouldn't she have been notified. Councilmember Owen explained to her how annexation worked and it should be easy to find if and when it had been done.

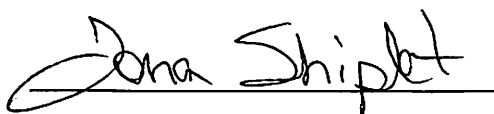
9. COUNCIL COMMENTS regarding recognition of community members, city employees, and upcoming events.

Councilmember Glover wanted to get updates on audit. Staff is providing documentation to Kelly Grimes who will finalize information and get ready for Susan LaFollet the auditor. Request was made while we are short staffed at City Hall to get permission from 4A and 4B to have Cathy Pierce fill in to help. Mayor responded in saying that he has already been speaking with them. Councilmember Glover requested that in the report section of the agenda, please put a financial section to include the current budget. Councilmember Owen has requested that when an agenda gets posted that the council should get the agenda with the packet attached. When placing a citizen on the agenda be specific on what they are wanting to discuss. She also expressed her concerns about the minutes not being put on the website since May. Discussion was made regarding not giving Councilmember the right to review the financials during the meeting and consent agenda was explained. Councilmember Glover asked everyone to review the rules of a consent agenda before the next meeting.

10. ADJOURN

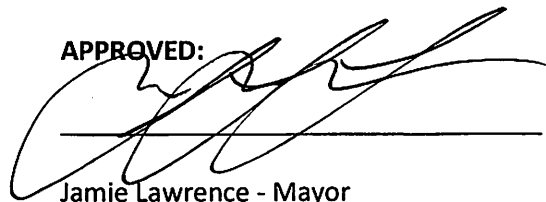
Motion was made by Councilmember Glover and seconded by Councilmember Owen to adjourn the meeting. Motion carried 5 for and 0 against.

ATTEST:



Tona Shiplet, City Secretary

APPROVED:



Jamie Lawrence - Mayor