

# UNITY AREA REGIONAL RECYCLING CENTER

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September 17, 2020

1. **Bring Meeting to Order:** Meeting brought to order at 7:20 PM.
2. **Agenda Adjustments:** None.
3. **Approve June Meeting Minutes:**
  - July 2020 minutes submitted.
  - Moved for approval.
  - Motion seconded.
  - Vote all in favor.
4. **Manager's Report:**
  - One of the bailers broke and was repaired.
5. **Chair's Report:**
  - Budget Report
    - Budget vs. Actual – we are under budget at this point in the fiscal year.
    - We are currently under the allowed budget for the trailer expansion project.
    - Need to adjust budget line items to accurately reflect the trailer expansion project.
    - Will be making a metal run this fall. TBD.
    - Safety audit to be held on 9/23/2020.
  - USDA Glass Grant
    - Discussed the Northeast Recycling Forum glass recycling grant, what it does and doesn't do for the UARRC.
  - UARRC Glass Grant to DEP
    - Reviewed where we are in the progress for the DEP Glass Recycling Grant.
    - Motion made to accept the DEP contract as written notwithstanding the spelling error.
    - Seconded.
    - Voted all in favor.
    - Also decided to create a Glass Crusher line item in the budget and to move the UARRC required funds from the Capital Improvement budget line item to the Glass Crusher line item.
  - Motion to approve the chair's report.
  - Motion seconded.
  - Vote all in favor.

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### 6. Old Business:

- Strategic Plan - The BOD directed postcard was discussed and reviewed. It was decided to still not issue the postcard until the glass crusher project is further along.

### 7. New Business:

- None

### 8. Committee Reports:

- None.

### 9. Other:

- University of Maine Grant
  - Need vendor for bailing greenhouse plastics.
  - A proposal was introduced for UARRC to offer their services to bail the plastics.
  - A discussion ensued regarding the UARRC Not-For-Profit issue and what extra equipment if any would be required.
- Personal review was conducted and went well.

### 9. Wrap-Up & Assignments:

- Safety Audit 9/23/2020

### 10. Adjourn: Meeting adjourned at 8:35 PM.