

Blue Ridge Fire District

Blue Ridge Fire District Board of Directors Meeting

928-477-2751 <http://www.brfdaz.org/>
5023 Enchanted Lane Happy Jack, Arizona 86024

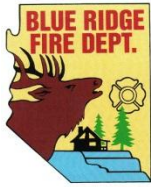
December 20, 2025

Immediately following the public hearing, scheduled for 9:30 AM

Minutes

1. Call to Order: Meeting was called to order at 11:23 by Chair Mike Bourne
2. Pledge of Allegiance
3. Roll Call of Board Member: Mike Bourne, Laurie Hawke, Casey Samsill
Linda McDermott and Brian Alexander via conference telephone.
4. Review and Adoption of the Agenda
Linda Moved and Casey 2nd motion to adopt the agenda
Motion passed unanimously
5. Call to the Public—No one
CALL TO THE PUBLIC: ARS 38-431.01 (H)
A public body may make an open call to the public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.
6. Review and Adoption of Minutes to November 21, 2025 Meeting
Casey moved and Laurie 2nd motion to adopt minutes to November 21 meeting
Motion passed unanimously
7. Announcements
BRCC Christmas Eve service at 6:00 pm
New BRFD Brochures handed out at end of public hearing
8. Reports and Correspondence
 - a. Chairperson's Report—Nothing new to report
 - b. Chief's Report—
 1. Personnel: 17 volunteers, 9 paid reserve, 7 full-time, and 1 part-time admin.
 - a. Congratulations to Nick Sobel for graduating Paramedic School AND passing his NREMT exam on the 1st attempt! Congratulations to Jake Fasolo for graduating CCC Fire Academy and passing the AZ State Skills Exam! Results for the written AZ State Exam expected soon!
 2. Apparatus: New BRAUN Medic 111 final inspection and delivery January 28-31, 2026. New Water Tender 111 close behind; all apparatus in service.
 3. Incident Report: Total call volume for November was 8: 3 EMS, 0 fire, 2 MVC, and 3 service calls.
 4. Training Report: 256 hours of training in November including water shuttle, bumper turret, communications, driver operator, and various task book skills. Megan Sewell initiated engineer training to refresh skills.
 5. Updates: Crew quarters still under construction (flooring and new appliances ordered); PSCS FF Mental Health online assessments ongoing (\$15,000 AFG grant award 2024); GGG FF Mental Health and Resiliency training complete (A,B,C,D shifts); Website transition completed (almost ready to go live); ISO accepted CCP Units 4&5 annexation documentation (3Y effective February 1, 2026); Communications project awarded to Niles Radio (completion date 9/26); \$85,000

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AFG grant award for 2-year follow-up firefighter cancer screenings; \$7,000 grant award from 100 Club submitted by Captain Sewell (traffic cones, signs, vests); Happy Jack Fire building update (still in USFS application process); 2025 PSPRS actuarial available (unfunded liability \$83.00); AZ minimum wage increase January 1, 2026 from \$14.70 to \$15.15; Registration for AFDA Conference in Laughlin is open (January 14-16, 2026); BRCST dinner (thank you!); Merry CHRISTmas to our community from the Blue Ridge Fire District!

9. Review and Adoption of the November Financial Report

Laurie Moved and Linda 2nd motion to accept the November Financial Report

Motion passed unanimously

10. OLD BUSINESS

- a. No old business

11. NEW BUSINESS

- a. Discussion with possible action on election of officers

Casey moved and Linda 2nd moved for Mike Bourne, Chair

Mike abstained, motion passed

Linda moved and Brian 2nd motion for Laurie Hawke, Clerk

Laurie abstained, motion passed

- b. Discussion with possible action on 2026 meeting dates

Discussion:

3rd Friday every month except January meeting conflicts with Conference.

Friday vs Saturday. 9:00 am?

Casey moved and Linda 2nd motion to schedule 2026 Board meetings for 3rd

Friday of each month at 9AM, except January, move to Saturday, January 17th at 9:00 AM

- c. Discussion with possible action on COLA adjustment

Chief presented info.

Discussion

Laurie moved and Brian 2nd motion to adjust the COLA to 2.8% for January 1, 2026 through June 30, 2026.

Discussion re: bonuses vs stipends

Motion passed unanimously

12. Adjournment

Casey moved and Brian 2nd motion to adjourn

Motion passed unanimously, meeting adjourned at 12:10 by Chair Mike

Bourne

Respectfully Submitted,

Laurie Hawke, Clerk