REGULAR MEETING

**July 7, 2022**

**Aurora, Minnesota**

***The Regular Meeting of the Town of White was called to order by Chairman Skelton at 5:00 P.M., on Thursday, July 7, 2022, at the City/Town Government Center.***

**ROLL CALL:**

Present: Supervisors-Anttila, Skelton, Kippley; Clerk – Knaus; Treasurer–Gross; Foreman-Niemi; Attorney – Kearney

Absent:

Also Present: Ralph Johnson

**1. APPROVAL OF AGENDA**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO APPROVE THE AGENDA. MOTION CARRIED**

**2. APPROVAL OF MINUTES**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO APPROVE THE MINUTES FROM THE REGULAR MEETING ON JUNE 2, 2022. MOTION CARRIED**

**3. THE TREASURER’S REPORT FOR THE MONTH OF JUNE 2022, LISTED RECEIPTS IN THE AMOUNT OF $12,676.84:**

|  |  |
| --- | --- |
| 2018 Mack Insurance Claim  Sale of Scrap  Culvert Application Fees  Garbage Bag Revenue  Cemetery Revenue  Twin Lakes Pavilion Rent  Propane Reimbursement  Refuse Revenue  Water Connection/Disconnection Fees | 5,836.07  241.60  100.00  2,370.00  1,276.00  450.00  959.36  78.11  150.00 |
| Interest Earned | 25.70 |
| **TOTAL** | **$12,676.84** |

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO ACCEPT THE TREASURER’S REPORT FOR THE MONTH OF MAY 2022 RECEIPTS AS READ. MOTION CARRIED**

**4. CITIZENS/GUESTS**: Ralph Johnson appeared before the Board to inquire about how to get Zito, a local broadband & internet provider to run cable down his road so he can obtain service. Skelton advised Johnson to get a petition going in the neighborhood and around Twin Lakes to include that area and the Board would be willing to support the Project. There is grant funding available.

**5. UNFINISHED BUSINESS:**

5.1 Fire Department Updates

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY SKELTON APPROVING THE EMBARRASS REGION VOLUNTEER FIRE DEPARTMENT 2022-2023 CONTRACT AT A COST OF $2,977.68. MOTION CARRIED**

5.2 Army Corps of Engineers Section 569 Proejct – Two Hydrants are leaking. Continuity testing was completed.

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO TABLE THE PUNCH LIST DATED MAY 22, 2022 TO NEXT MONTH. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING INVOICE #426883 IN THE AMOUNT OF $2,117.97 TO SEH FOR ENGINEERING SERVICES FOR THE ARMY CORPS PROJECT. MOTION CARRIED**

5.3 Joint Water Project – The Lake Mine Boat Landing Lease expires in 2025 and was discussed further to determine what to do with the lease. The Board has time to make a decision. Jensen from SEH suggested the water level may not drop or affect the boat landing. Kippley supports keeping the boat landing as he knows it is used and a popular spot for recreation. Skelton updated the Board the Scenic Acres Homeowners Association recently met and Kent Dickinson updated the local residents with information. A main concern of the residents is what the cost of the hookup fee will be and the cost of monthly usage through user rates. The lease agreement with St. Louis County for the intake site was reviewed.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO RESCIND THE MOTION MADE ON JUNE 2, 2022 OF NOT RENEWING THE LAKE MINE BOAT LANDING LEASE WHEN IT EXPIRES IN 2025 DUE TO THE EAST RANGE WATER PROJECT AND REFER REPLACEMNT AND/OR MOVEMENT TO THE DNR. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO REVISIT THE LAKE MINE BOAT LANDING LEASE IN 2025 PRIOR TO ITS EXPIRATION. MOTION CARRIED**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY APPROVING THE TAX-FORFEITED LAND LEASE AGREEMENT WITH ST. LOUIS COUNTY FOR THE EAST RANGE JOINT WATER PROJECT. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA ADOPTING THE WATER ACCESS CONNECTION (WAC) FEE OF $1,000.00 AND AN APPLICATION FEE OF $50.00 FOR SCENIC ACRES PROPERTIES TO CONNECT TO THE EAST RANGE JOINT WATER PROJECT AS ESTABLISHED ACCORDING TO ORDINANCE 2013-001. MOTION CARRIED**

5.4 Wynne Ridge/Rocky Road Project

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO PAY INVOICE #250744 TO ST. LOUIS COUNTY FOR 95% OF THE BID AMOUNT PER AGREEMENT CP 000-640544 IN THE AMOUNT OF $226,668.53. MOTION CARRIED**

5.5 Cemetery Land Title/Legal Description – No new updates.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

5.6 LLCC Gym Roof Exhaust Fans

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO TABLE TO NEXT MONTH. MOTION CARRIED**

5.7 St. Louis County Curve Realignments 2023 – Final layout meeting TBD

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

5.8 Property for Sale PID 570-0010-00651

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING NIEMI AND KNAUS TO DETERMINE WHAT PERMISSIBLE USES AND CONDITIONS APPLY TO THIS PARCEL BY CHECKING WITH OWNER, REALTOR, AND ST. LOUIS COUNTY AND REPORT BACK TO THE BOARD. MOTION CARRIED**

5.9 Recreation Program Building – Photo and Price Sheet were reviewed by the Board.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING NIEMI TO GET A SOLID QUOTE FROM ZTECH FOR A 10 X 12 BUILDING WITH THE EXTRAS NEEDED SUCH AS THE DOOR WITH A TABLE TOP/SPLIT AND REPORT BACK TO THE BOARD. MOTION CARRIED**

5.10 IRRRB Community Sign Grant Awarded $29,000.00 - The Board reviewed two quotes from vendors Mesabi Sign and Stewart Signs.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON DIRECTING KNAUS TO GET UPDATED MATCHING QUOTES FROM BOTH VENDORS WHICH INCLUDE INSTALLATION COSTS. MOTION CARRIED**

**6. NEW BUSINESS:**

6.1 Walker, Giroux, & Hahne Inc. 2021 Audit

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING PAYMENT OF $16,850.00 TO WALKER, GIROUX, & HAHNE FOR THE 2021 AUDIT. MOTION CARRIED**

6.2 Lake States Construction LLC Invoice

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY APPROVING PAYMENT OF THE LAKE STATES CONSTRUCTION INVOICE IN THE AMOUNT OF $5,5550.00. MOTION CARRIED**

6.3 Public Works & Fire Hall Telephone & Internet Service – Zito quote of $400.00 for both telephone and internet were compared to current Frontier contract and cost of $354.29. Frontier contract ends in September. Zito would provide faster, better service.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING OFFICE STAFF TO EXECUTE ZITO CONTRACT AND END FRONTIER CONTRACT. MOTION CARRIED**

6.4 Town Office Telephone & Internet - The Board reviewed the report provided by Northeast Service Cooperative showing the low speed of internet coverage in the building and especially in the Township office and Conference Room. The City of Aurora, Town of White, and East Range Joint Powers all pay for separate telephone and internet service even though they are in the same building. The goal is to get one contract for all three entities which would hopefully result in a cost savings and better service for all. CTC and the NESC can provide service.

**IT WAS MOVED BY SKELTON, SUPPPORTED BY ANTTILA DIRECTING KNAUS TO CONTINUE TO MEET WITH CTC, NORTHEAST SERVICE COOPERATIVE, THE CITY OF AURORA AND EAST RANGE JOINT POWERS BOARD REPRESENTATIVES TO MOVE THIS FORWARD AND REPORT BACK TO THE BOARD. MOTION CARRIED**

6.5 Adam Heikkila Resignation

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY ACCEPTING ADAM HEIKKILA’S RESIGNATION FROM THE HEAVY EQUIPMENT OPERATOR POSITION WITH THE TOWN OF WHITE EFFECTIVE JULY 8, 2022 AS HIS LAST DAY EMPLOYED. MOTION CARRIED**

6.6 Heavy Equipment Operator Vacancy – The Board discussed how this is an opportunity to look at how not filling this vacancy will affect the Public Works Department and future budgets. The Board wants to be conservative and conscientious about the final decision on what to do with this vacancy. All six employees have a route and plow in the winter months and summer months all six employees like to take time off. Kippley believes having only two employees working on a day becomes a safety issue if too many are on vacation at once. Skelton wants the Town of White to be an employer of choice and a great place to work.

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO TABLE THIS DISCUSSION. MOTION CARRIED**

6.7 Special Meeting on July 27, 2022 Posting & Agenda Discussion

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO ADD TO THE AGENDA THE HEAVY EQUIPMENT OPERATOR VACANCY AS IT PERTAINS TO THE PURPOSE OF THE MEETING WHICH IS TO DISCUSS LONG RANGE PLANNING FOR FACILITIES, PERSONNEL, AND GOALS OF THE TOWNSHIP. MOTION CARRIED**

6.8 LLCC Washing machine Purchase/Replacement

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING GROSS TO RESEARCH FOR A WASHING MACHINE THAT MATCHES THE DRYER PREVIOUSLY PURCHASED FOR THE LOON LAKE COMMUNITY CENTER AND ORDER IT AND HAVE IT DELIVERED. MOTION CARRIED**

6.9 Twin Lakes Pavilion Door Quote

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY APPROVING THE QUOTE FROM LAKEHEAD CONSTRUCTORS, INC. IN THE AMOUNT OF $10,290.00 FOR REPLACING THE DOOR LOCKS AND MECHANISMS AT THE TWIN LAKES PAVILION. MOTION CARRIED**

**7. MINUTES:**

1. East Range Joint Powers Board May 2022 minutes & Fiscal Year 2022 Review
2. Northspan Monthly Consultant Report – June 2022
3. CAP May 2022 minutes
4. East Range Water Board May 2022 minutes
5. RAMS May 2022 minutes
6. Iron Range Economic Alliance Meeting Information
7. Tri-City Ambulance June 28, 2022 Meeting Packet & Updates

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO FILE ALL MINUTES. MOTION CARRIED**

**8. REPORTS:**

Clerk’s Report

1.) Next steps for the Loon Lake Community Center: Jess Forsline finished the mailing list of 632 addresses; the quote received from W.A. Fischer to mail out the survey was $640.00 for stuffing & review of the survey and an additional $845.00 for envelopes and postage. At this cost, Staff can send out the survey and save money.

2.) **Amanda and I attended the League of MN Cities Conference in June. Takeaways from the sessions are as follows:**

* **At a Worker’s Compensation Session, we learned PTSD is now included in the Duty Disability law for PERA pensions and WC benefits. Because of this, the LMCIT is highly recommending public employers adopt a health and wellness program that includes counseling and healthy activities for employees because public funds can be used for health and wellness programs; This new law has huge financial implications for public employers. There is an Advocacy Toolkit online at the LMCIT website.**
* **At the Property Tax Session, we learned that New for 2023, all public employers will need to include their budget information with the proposed levy documentation to the County. In turn, the County will provide a one-page information sheet on the levy information for each entity that will include current levy, proposed levy, and percentage of change on the tax statements. A great video explaining how property taxes are calculated was shared by the City of Minneapolis. It is on YouTube and I will link it to our website. It was recommended entities share levy information from nearby comparable entities when meeting with the public to get to proposed levy amount (which we do).**
* **It is recommended each city/town create a Board Code of Conduct Policy for public meetings. There is a sample on the LMCIT website**
* **Next year’s conference is in Duluth, MN from June 21-23, 2023**

**3.) Amanda, Stefanie, and I attended Required Election Administration training on Monday, June 27th in Virginia. Absentee Voting for the Primary Election began June 24, 2022. Filing Notices for the General Election will be published the next two weeks. Filing for Township Supervisor Seat A (Ed’s seat) is August 2, 2022 through August 16, 2022 and costs $2.00. Online Election Judge training through St. Louis County is available again. I will be sending out letters to Election Judges this week regarding their training requirements and information for the upcoming Primary Election.**

**4.) Voyageur’s Retreat Association Court Case was heard in the Court of Appeals on June 29, 2022. 90 days to issue a decision.**

**5.) Pending: Submittal of the IRRR Grant application for Demolition of the Roswold property in Pineville; receipt of the final reimbursement for the Army Corps Project (the invoice was submitted to Army Corps); Notification of Official Filings of Road Vacations for Lake Court & Road 45/Lane 51 with St. Louis County;**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO FILE THE CLERK’S REPORT. MOTION CARRIED**

Foreman Niemi – Cemetery water tank has been installed. New fence topping and field lines have been installed at the Twin Lakes ball field. The parking lot lights have been upgraded and fixed at the Pavilion. The dead trees have been removed at the Pavilion and new ones were purchased to be installed. The little library has been installed at Twin Lakes. Dust Control is coming soon. We had an attempted break-in at the Public Works garage and a camera had been installed. One employee will be out on disability for a few months.

Supervisors:

Anttila – Fabulous job to all employees!

Kippley – Has been watching the work being done for the Army Corps Project, which has many issues which still need to be resolved such as washout problems.

**9. CORRESPONDENCE:**

1.) Little Free Library Is Up & Running @ Twin Lakes

2.) IRRRB Wynne Ridge & Rock N Pines Grant Announcement - $65,000.00 awarded

3.) MN State Demographic Center 2021 Town Population – 1,473 and 647 Households

4.) St. Louis Couty Planning Commission Hearing Notice July 14, 2022

5.) LMCIT Dues Increase of 3.5% Notice

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO FILE ALL CORRESPONDENCE RECEIVED. MOTION CARRIED**

**10. TRAINING REQUESTS & MEETING NOTICES**: Board/Niemi/Knaus/Gross – MN Association of Townships Annual Conference – Friday, October 14 – Saturday, October 15, 2022 – St. Cloud

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING ANY BOARD MEMBER, NIEMI, KNAUS, AND GROSS TO ATTEND THE ANNUAL MN ASSOCIATION OF TOWNSHIPS CONFERENCE IN ST. CLOUD WITH EXPENSES PAID. MOTION CARRIED**

**11. BILLS AND PAYROLL FOR THE MONTH OF JUNE 2022 AS LISTED:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  |  |  | | --- | --- | --- | --- | | **Check#** | **Vendor** | **Description** | **Total** | | D06-01-22 | Empower | Deductions PPE 06/1/22 | $ 433.64 | | DD06012201 | Payroll Period Ending 05/28/2022 | Biweekly Payroll Ending 5/28/22 | $ 1,764.06 | | DD06012202 | Payroll Period Ending 05/28/2022 | Biweekly Payroll Ending 5/28/22 | $ 412.08 | | DD06012203 | Payroll Period Ending 05/28/2022 | Biweekly Payroll Ending 5/28/22 | $ 1,372.14 | | DD06012204 | Payroll Period Ending 05/28/2022 | Biweekly Payroll Ending 5/28/22 | $ 1,684.10 | | DD06012205 | Payroll Period Ending 05/28/2022 | Biweekly Payroll Ending 5/28/22 | $ 2,299.66 | | DD06012206 | Payroll Period Ending 05/28/2022 | Biweekly Payroll Ending 5/28/22 | $ 1,653.53 | | DD06012207 | Payroll Period Ending 05/28/2022 | Biweekly Payroll Ending 5/28/22 | $ 2,113.89 | | DD06012208 | Payroll Period Ending 05/28/2022 | Biweekly Payroll Ending 5/28/22 | $ 1,913.71 | | DD06012209 | Payroll Period Ending 05/28/2022 | Biweekly Payroll Ending 5/28/22 | $ 1,250.43 | | DD06012210 | Payroll Period Ending 05/28/2022 | Biweekly Payroll Ending 5/28/22 | $ 1,602.83 | | F06-01-22 | E.F.T.P.S. | Employee Withholding PPE 6/1/22 | $ 5,693.07 | | M06-01-22 | MN Department of Revenue | Withholding PPE 06/1/2022 | $ 1,055.62 | | P06-01-22 | P.E.R.A. | Retirement Deduction 05/18/22 | $ 3,304.41 | | CC06-02-22 | Cardmember Service | Training, Supplies | $ 638.26 | | 63179 | I.U.O.E. Local 49 | Union Dues June 2022 | $ 315.00 | | 33938 | MCFOA Region II | Dues for 2022-2023 | $ 100.00 | | 33939 | Ultimate Safety Concepts Inc. | 2 Helmets, 2 Boots | $ 1,236.74 | | 33940 | Pontem Software | Annual Subscription | $ 370.00 | | D06-15-22 | Empower | Deductions PPE 06/15/22 | $ 433.64 | | DD06152201 | Payroll Period Ending 06/11/2022 | Regular Payroll Ending 6/11/2022 | $ 1,779.16 | | DD06152202 | Payroll Period Ending 06/11/2022 | Regular Payroll Ending 6/11/2022 | $ 446.03 | | DD06152203 | Payroll Period Ending 06/11/2022 | Regular Payroll Ending 6/11/2022 | $ 1,391.14 | | DD06152204 | Payroll Period Ending 06/11/2022 | Regular Payroll Ending 6/11/2022 | $ 1,719.10 | | DD06152205 | Payroll Period Ending 06/11/2022 | Regular Payroll Ending 6/11/2022 | $ 178.96 | | DD06152206 | Payroll Period Ending 06/11/2022 | Regular Payroll Ending 6/11/2022 | $ 1,991.89 | | DD06152207 | Payroll Period Ending 06/11/2022 | Regular Payroll Ending 6/11/2022 | $ 1,688.53 | | DD06152208 | Payroll Period Ending 06/11/2022 | Regular Payroll Ending 6/11/2022 | $ 2,088.08 | | DD06152209 | Payroll Period Ending 06/11/2022 | Regular Payroll Ending 6/11/2022 | $ 2,113.46 | | DD06152210 | Payroll Period Ending 06/11/2022 | Regular Payroll Ending 6/11/2022 | $ 1,285.43 | | DD06152211 | Payroll Period Ending 06/11/2022 | Regular Payroll Ending 6/11/2022 | $ 1,637.83 | | F06-15-22 | E.F.T.P.S. | Employee Withholding PPE 6/15/22 | $ 5,680.20 | | M06-15-22 | MN Department of Revenue | Withholding PPE 06/15/2022 | $ 1,048.12 | | P06-15-22 | P.E.R.A. | Retirement Deduction 06/15/22 | $ 3,287.20 | | ST06-21-22 | MN Dept of Revenue - Sales Tax | Sales Tax - MAY 22 | $ 1,352.00 | | DD06232201 | Payroll Period Ending 04/28/2022 | Fire Department Payroll April 2022 | $ 83.69 | | DD06232202 | Payroll Period Ending 04/28/2022 | Fire Department Payroll April 2022 | $ 172.39 | | DD06232203 | Payroll Period Ending 04/28/2022 | Fire Department Payroll April 2022 | $ 117.20 | | DD06232204 | Payroll Period Ending 04/28/2022 | Fire Department Payroll April 2022 | $ 322.19 | | DD06232205 | Payroll Period Ending 04/28/2022 | Fire Department Payroll April 2022 | $ 123.11 | | DD06232206 | Payroll Period Ending 04/28/2022 | Fire Department Payroll April 2022 | $ 54.13 | | DD06232207 | Payroll Period Ending 04/28/2022 | Fire Department Payroll April 2022 | $ 34.42 | | DD06232208 | Payroll Period Ending 04/28/2022 | Fire Department Payroll April 2022 | $ 280.79 | | DD06232209 | Payroll Period Ending 04/28/2022 | Fire Department Payroll April 2022 | $ 284.74 | | DD06232210 | Payroll Period Ending 04/28/2022 | Fire Department Payroll April 2022 | $ 221.66 | | DD06232211 | Payroll Period Ending 04/28/2022 | Fire Department Payroll April 2022 | $ 83.69 | | DD06232212 | Payroll Period Ending 04/28/2022 | Fire Department Payroll April 2022 | $ 83.69 | | DD06232213 | Payroll Period Ending 04/28/2022 | Fire Department Payroll April 2022 | $ 420.74 | | DD06232214 | Payroll Period Ending 04/28/2022 | Fire Department Payroll April 2022 | $ 231.52 | | DD06232215 | Payroll Period Ending 04/28/2022 | Fire Department Payroll April 2022 | $ 152.68 | | DD06232216 | Payroll Period Ending 04/28/2022 | Fire Department Payroll April 2022 | $ 24.56 | | FD06-23-22 | E.F.T.P.S. FD | Withholding Tax | $ 81.60 | | D06-29-22 | Empower | Deductions PPE 06/29/22 | $ 433.64 | | DD06292201 | Payroll Period Ending 06/25/2022 | Regular Payroll Ending 6/25/2022 | $ 1,764.06 | | DD06292202 | Payroll Period Ending 06/25/2022 | Regular Payroll Ending 6/25/2022 | $ 633.30 | | DD06292203 | Payroll Period Ending 06/25/2022 | Regular Payroll Ending 6/25/2022 | $ 1,372.14 | | DD06292204 | Payroll Period Ending 06/25/2022 | Regular Payroll Ending 6/25/2022 | $ 1,684.10 | | DD06292205 | Payroll Period Ending 06/25/2022 | Regular Payroll Ending 6/25/2022 | $ 486.21 | | DD06292206 | Payroll Period Ending 06/25/2022 | Regular Payroll Ending 6/25/2022 | $ 2,094.19 | | DD06292207 | Payroll Period Ending 06/25/2022 | Regular Payroll Ending 6/25/2022 | $ 1,653.53 | | DD06292208 | Payroll Period Ending 06/25/2022 | Regular Payroll Ending 6/25/2022 | $ 2,022.67 | | DD06292209 | Payroll Period Ending 06/25/2022 | Regular Payroll Ending 6/25/2022 | $ 1,859.06 | | DD06292210 | Payroll Period Ending 06/25/2022 | Regular Payroll Ending 6/25/2022 | $ 1,430.91 | | DD06292211 | Payroll Period Ending 06/25/2022 | Regular Payroll Ending 6/25/2022 | $ 1,602.83 | | F06-29-22 | E.F.T.P.S. | Employee Withholding PPE 6/29/22 | $ 5,811.60 | | M06-29-22 | MN Department of Revenue | Withholding PPE 06/29/2022 | $ 1,076.58 | | P06-29-22 | P.E.R.A. | Retirement Deduction 06/29/22 | $ 3,308.59 | | 33941 | Aurora, City of | Shredding | $ 20.00 | | 33942 | Advantage Systems Group | Pavilion Keyless Entry System Down Payment, Town Office Door Security | $ 8,769.50 | | 33943 | Advantage Systems Group | Pavilion Service Contract 7/01/22-6/30/23 | $ 582.00 | | 33944 | Aurora Electric | Lighting & Roof Repairs at LLCC; Pavilion Street Lighting | $ 2,915.00 | | 33945 | APG Media of MN | Election Ads | $ 211.20 | | 33946 | Culligan | Pavilion Tank Service & Products | $ 720.00 | | 33947 | Como Oil & Propane | Propane $1.618 | $ 7,641.88 | | 33948 | Colosimo, Patchin, & Kearney, LTD | Legal Services | $ 415.00 | | 33949 | DSC Communications | Radio Install Truck #8 | $ 766.10 | | 33950 | Edwards Oil | Gas Pump Supplies, Fall Protection Safety | $ 1,263.15 | | 33951 | East Range Joint Powers Board | 3rd Qtr 2022 | $ 3,750.00 | | 33952 | East Range Shopper | Meeting Ad, Election Ad | $ 161.63 | | 33953 | Embarrass Regional Fire Department | Service Agreement FD; 8/1/22-7/31/23 | $ 2,977.68 | | 33954 | Excel Business Systems | Service Contract | $ 169.15 | | 33955 | Braun Intertec Corporation | Invoice# B300126 Soil Sampling | $ 1,426.00 | | 33956 | VC3 | Technology Service Contract | $ 322.00 | | 33957 | Advantage Systems Group | Fob | $ 22.92 | | 33958 | Aurora Auto Value | Tools, Ball Field Paint, Exhaust Fluid | $ 321.91 | | 33959 | Alex Air Apparatus, Inc | Annual Compressor Test | $ 790.79 | | 33960 | Bradach Lumber | Supplies | $ 29.48 | | 33961 | GMEN Environmental Services | Rolloff Delivery & Removal | $ 545.00 | | 33962 | Grande Ace Hardware | Toro Lawn Mower Parts | $ 488.74 | | 33963 | Hoyt Lakes, City of | Ambulance Agreement, Tow Trailer Parts | $ 707.76 | | 33964 | Knaus, Jodi | Clothing Allowance | $ 218.13 | | 33965 | L & L Rentals, Inc. | Culverts | $ 12,061.28 | | 33966 | Linde Gas & Equipment Inc. | Welding Supplies/Services | $ 422.28 | | 33967 | Lake Country Power | Electric Service | $ 2,350.21 | | 33968 | Lawson Products | Ball Field Paint, Shop Paint | $ 361.62 | | 33969 | MM&J Accounting Inc. | 98.9 FM Radio Campaign | $ 215.00 | | 33970 | Minnesota Power | Electric Service | $ 194.50 | | 33971 | Minnesota Power | Electric Service | $ 25.43 | | 33972 | Minnesota Power | Electric Service | $ 234.13 | | 33973 | Menard's-Virginia | Cemetery & Pavilion Supplies | $ 933.16 | | 33974 | Nuss Truck & Equipment | Volvo, Parts | $ 566.81 | | 33975 | Madison National Life Ins Co, Inc | LTD/STD July 2022 | $ 369.86 | | 33976 | U.S Postal Service | PO Box Fee | $ 100.00 | | 33977 | Pro-Hydro Testing | Cylinder Testing | $ 506.00 | | 33978 | PeopleService Inc. | W/WW Professional Services | $ 350.00 | | 33979 | Pace Analytical Services, Inc. | Water Testing Services | $ 79.50 | | 33980 | Portable John | Toilets June 2022 | $ 412.36 | | 33981 | Polansky, Roxane | Clothing Allowance | $ 29.90 | | 33982 | Radko Iron & Supply, Inc. | Ballfield Supplies, Tools | $ 685.48 | | 33983 | Range Paper | Can liners, Bathroom Supplies | $ 3,547.61 | | 33984 | St. Louis County Auditor-PW | Wynne Ridge/Rocky Road 95% Bid | $ 226,668.53 | | 33985 | Short Elliot Hendrickson, Inc. | Engineering | $ 2,117.97 | | 33986 | St. Louis County Auditor-PW | MAY 2022 Fuel | $ 7,412.22 | | 33987 | Tower Breitung Wastewater Board | Matt Tuchel's Services | $ 101.45 | | 33988 | Polansky, Roxane | Travel Expenses | $ 162.63 | | 33989 | Vern's Greenhouse & Nursery | Trees for Pavilion | $ 1,700.00 | | 33990 | Amanda Gross | Clothing Allowance | $ 126.00 | | 33991 | Amanda Gross | Travel Expense | $ 478.42 | | 33992 | United Rentals | Lift Rental | $ 710.94 | | 33993 | Knaus, Jodi | Travel Expenses | $ 556.81 | | 33994 | Uline | Invoice 150547345, Cemetery Tank | $ 1,581.16 | | 33995 | XZ7617518 | Health Care Medical Reimbursement | $ 85.65 | | 33996 | Town of White Petty Cash Fund | Supplies, Postage | $ 146.95 | | 33997 | I.U.O.E. Local 49 Fringe Benefits | Aug 2022 Group Insurance | $ 10,760.00 | | 33998 | Central Pension Fund | Retirement Contributions Jun 22 | $ 5,184.00 | | 33999 | Lake States Construction LLC | Boring at Twin Lakes for Power | $ 5,550.00 | | 34000 | Vault Health | DOT Testing | $ 59.38 | | 34001 | Frontier | Telephone Service | $ 772.78 | | 34002 | L & M Fleet Supply, Inc. | Filters, Fuel | $ 1,113.81 | | 63180 | MN NCPERS | Employee Deductions JUL 2022 | $ 48.00 | | 63181 | I.U.O.E. Local 49 | Union Dues July 2022 | $ 315.00 | | 63182 | Minnesota Life Insurance Company | Employee/Employer Insurance | $ 170.20 | | 63183 | Colonial Life | JUNE 22 Employee Deductions | $ 889.47 | | DD06302201 | Payroll Period Ending 06/30/2022 | June 2022 Monthly Payroll | $ 373.90 | | DD06302202 | Payroll Period Ending 06/30/2022 | June 2022 Monthly Payroll | $ 128.77 | | DD06302203 | Payroll Period Ending 06/30/2022 | June 2022 Monthly Payroll | $ 249.58 | | DD06302204 | Payroll Period Ending 06/30/2022 | June 2022 Monthly Payroll | $ 257.55 | | DD06302205 | Payroll Period Ending 06/30/2022 | June 2022 Monthly Payroll | $ 402.26 | | F06-30-22 | E.F.T.P.S. Monthly | Employee Deductions | $ 166.19 | | M06-30-22 | MN Department of Revenue Monthly | Employee Withholding | $ 43.98 | | P06-30-22 | P.E.R.A. Monthly | Retirement Deductions | $ 184.00 | |  |  | **TOTAL** | **$ 414,537.90** | |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY APPROVING ALL BILLS AND PAYROLL FOR THE MONTH OF JUNE 2022. MOTION CARRIED**

**12. ANNOUNCEMENTS:** Next Regular Meeting: Thursday, August 4, 2022 5:00 P.M. @ City/Town Government Center; East Range Water Board Meeting: Wednesday, July 20, 2022 4:30 P.M. @ City/Town Government Center; ERJPB Meeting: Tuesday, July 26, 2022 9:00 AM @ City/Town Government Center; Special Meeting: Wednesday, July 27, 2022 1:00 PM @ Twin Lakes; Safety Meeting & Training: Thursday, July 28, 2022 8:15 A.M. Fayal Township; Continuation of Annual Township Meeting: Tuesday, September 6, 2022 6:00 P.M. Loon Lake Community Center;

**13. ADJOURNMENT**

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY SKELTON TO ADJOURN THE REGULAR MEETING AT 6:54 P.M. MOTION CARRIED**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Jodi L. Knaus, Clerk Jon Skelton, Chairman**