

West Groton Water Supply District
Minutes of the Monthly Meeting
November 10, 2020

Commissioner Blood opened the meeting @ 7:01 p.m. reading a statement that in accordance with the Commonwealth of Massachusetts Open Meeting Law, the meeting is open to the public and the public is welcome to attend; however, the purpose of the meeting is to efficiently conduct and stay focused on the business of the District. Individuals are not permitted to disrupt the meeting and should refrain from comment. Anyone wishing to comment must be recognized by the Chair. If anyone has a matter to discuss with the Board, they should notify the Clerk or Manager 4 days in advance of the meeting to be placed on the Agenda. The following persons were in attendance:

Robert Blood, Doug DeNatale, Emmett Risdon, Commissioners
Paul W. Curtin, General Manager

Review of the Monthly Minutes: The October 2020 Monthly Minutes were approved and accepted.

Review of Monthly Invoices/Treasurer's Report: The October 2020 invoices were approved and accepted.

Review of Profit & Loss Statement and Balance Sheet: The Profit & Loss Statement and Balance Sheet for October 2020 were approved and accepted.

Any Other Business:

Doug initiated a discussion regarding calling a Special Meeting to increase the budget for FY2021. At this point, the Board has prioritized expenses by moving some projects into next fiscal year in order to avoid calling a Special Meeting.

Monitoring Wells – The subdivision to be built by R.D. Kanniard Homes, Inc. at 372 Townsend Road has been approved for 9 homes. Revisiting a prior conversation with Mr. Kanniard, the Board discussed requesting that he install monitoring wells on the property. Jack raised the question of who would pay for those monitoring wells, which Doug estimated to cost approximately \$5,000 each. Paul will reach out to Roger to discuss, and extend an invitation to our next meeting if further discussion is required. The Board reviewed and discussed the latest proposal received from Maura Callahan, which had not been updated since the prior meeting. It was decided to break the project down into phases. The Board agreed that the next steps in the monitoring well project would be: 1) Paul will reach out to Roger Kanniard; and 2) Dawn will contact Maura and request a “Phase 1” contract to include task 1, task 2, and the first bullet point of task 3 as outlined in her estimate. The Board agreed that they will plan for the remainder of the cost to be covered in FY 2022 by adding a line item to the budget for monitoring wells.

As there was no further business, a motion was made and seconded to adjourn the meeting @ 8:50 p.m.

Respectfully Submitted,

Dawn M. Priest
Clerk/Treasurer