



## MELVINDALE HOUSING COMMISSION

### Regular Board Meeting December 21, 2020

A regular meeting of the Melvindale Housing Commission Board was held on December 21, 2020 at 3:00 p.m. via Zoom.

Board Chair C. Sue Herman called the meeting to order at 3:04 p.m.

**ROLL CALL: Ansley, C. Cotto, H. Cotto and C. Sue Herman were present**

Also present: Staff – Cynthia C. Telfer, Executive Director; Elizabeth Dionisi, Financial Assistant; Sheri Hall, Property Manager; Veronica Echevarria, Rental Assistance Manager; and Allison Walker, Resource Coordinator

#### I. Approval of Agenda

*C Cotto* moved to approve the agenda, *H. Cotto* seconded.  
Motion approved 4– 0 (Ansley, C. Cotto, H. Cotto and Herman)

#### II. Approval of Minutes

**September 21, 2020 (there was no October Board Meeting) –**  
*C Cotto* moved to approve the agenda, *H. Cotto* seconded.  
Motion approved 4– 0 (Ansley, C. Cotto, H. Cotto and Herman)

#### III. New Business

##### **Resolution 2020-023 To Approve Write off of Bad Debt**

*C Cotto* moved to approve the resolution. *H. Cotto* seconded.  
*Telfer* briefly reviewed the write off request.  
Motion approved 4– 0 (Ansley, C. Cotto, H. Cotto and Herman)

#### IV. Commission Reports

Staff reviewed reports – Board accepted and noted they would be placed on file.

#### V. Communication

- a. Coogan Terrace Newsletter

#### VI. Public Commentary

- Annette Taylor #117 – Has the deepest gratitude for events of the past year. Staff are wonderful; I wouldn't trade them. People have to be accountable. Thank you for everything you do.

**VII. Announcements by Commissioner's**

- **Ansley** – No comment
- **C. Cotto** – Wishes everyone a very Merry Christmas and a Happy New Year
- **H. Cotto** – Seconded Carmen's wishes to everyone
- **Herman** – We will miss Allison, be safe and hang in there.

**VIII. Adjournment**

*C Cotto* motioned; *H. Cotto* seconded to adjourn at 3:37 p.m.

Motion passed unanimously.



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C. Sue Herman, Chair



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Cynthia C. Telfer, Executive Director