

OFFICIAL PROCEEDING OF THE MAYOR AND BOARD OF ALDERMEN TAKEN AT A REGULAR TOWN MEETING HELD ON NOVEMBER 28, 2023, AT 6:00 P.M. AT THE ARNAUDVILLE MEETING ROOM, 107 RUE DE JAUSIERS, ARNAUDVILLE, LA 70512.

Present—Mayor, Todd Meche

Aldermen—Debbie Kidder, Suzanne Stelly, John Taylor

Absent—Jamie Huval and Kevin Robin

Town Clerk—Dolores R. Quebedeaux

Town Attorney—Kay Theunissen

Auditors—Brad Kolder and Burton Kolder

Town Engineer—Kenny Boagni (Absent)

Police Chief—Josh Ross

Utility Superintendent—Todd Abshire (Absent)

Parks and Recreation—Zelma Jackson (Absent)

Call to Order—Mayor Meche.

Prayer—Suzanne Stelly

Pledge—All

Old Business

Approve Regular Town Meeting Minutes for October 2023—Mayor Meche

Debbie Kidder moved to approve the October 2023 regular town meeting minutes seconded by John Taylor, motion passed.

Approve Budget to Actual/Budget Comparison for October 2023—Mayor Meche

N/A

Utility Report—Todd Abshire (Absent)

Mayor stated that all is going well in the Utility Department, water breaks have been on the low side.

Police Report— Chief Josh Ross

As of November 27, 2023, the Arnaudville Police Department has responded to over 640 calls to service, since the beginning of the year, including several calls to assist other agencies like St. Landry and St. Martin Parishes.

This month's analytic report shows what the Arnaudville Police Department has done since the beginning of the month. This shows we have had over 250 encounters with members of the public since the beginning of the month. The average response time has been less than 4 minutes, and the average response time spent on a call is around 22 minutes.

This month, the Arnaudville Police department has arrested Four (4) individuals, for felony level crimes, and one (1) person for Domestic Abuse Battery. The Officers of the Arnaudville Police Department have also written over forty-five (45) citations, with 11 of them being criminal violations this month.

The Current State of the department is as follows:

Investigations: Nothing major reported.

Staffing: We are currently fully staffed.

Training Update: Officer Jarrad Mouton graduated the 62nd St. Martin Parish Sheriff's Office POST academy, meaning all Officers with the Arnaudville Police Department are POST certified. Officers Blanchard and Deville also graduate EMR school on November 17th, making them state certified Emergency Medical Responders. After the final 3 officers attend EMR certification training December 4-8, 2023, every Officer will be either a certified medic, EMT, or EMR, thus allowing our office to better serve the public, especially since the average ambulance response time is typically 25+minutes.

Vehicle Update: No issues.

Community Concerns: While there have been close to 25 vehicle break-ins reported in the past 48 hours, we have only had one issue occur within the town incorporated limits. We are currently working with both Sheriff's Offices and sharing information, so these suspects can quickly be caught.

With the holidays approaching, we are currently staffing to meet the needs of the public. We would encourage anyone who sees anything suspicious, (including people, vehicles, etc.) to contact us immediately, so an Officer can respond.

Request:

- a. I would like to ask the council to approve a pay raise for Jarrad Mouton, raising him to \$15.08/hr. as he graduated from the POST academy.

John Taylor moved to approve the raising of Jarred Mouton's salary to \$15.08 per hour seconded by Debbie Kidder, motion carried.

Parks and Recreation—Zelma Jackson (Absent)

Nothing is taking place at the park.

New Business

Audit Report for fiscal year ending June 2023—Burton Kolder and Brad Kolder

Brad Kolder went over the utility departments (Gas, Water, Sewer) schedule of Utility Income (Loss) per customer for the month for the years ended June 30, 2023, 2022, 2021, and 2020.

Burton Kolder went over the Comparison of Total Funds Revenues and Expenditures to Budget Year Ended June 30, 2023, With Comparative Actual Amounts for Year Ended June 30, 2022., 2021, and 2020. Burton touched base on all of the funds for the Town of Arnaudville discussing revenues and expenditures.

The Mayor, Clerk, Board members, Police Chief were given an Agreed-Upon Procedures Report Year Ended June 30, 2023

Exceptions (Findings)

No exceptions were found as a result of applying the procedures listed above except:

Board of Finance Committee

1. The Town did not provide evidence that the board received written updates on the program of resolving prior year findings and recommendations.

Bank Reconciliation

2. There was no evidence of management researching outstanding items greater than twelve months.

Credit Cards/Debit Cards/Fuel Cards/Purchase Cards

3. There was no evidence that the monthly credit card statements were being reviewed and approved by someone other than the card holders. One transaction did not list a business purpose and one transaction did not contain an itemized receipt.

Travel and Travel-Related Expense Reimbursements

4. There was no evidence that someone was reviewing and approving travel and travel-related reimbursements prior to the checks being issued.

Burton Kolder said that the Town of Arnaudville is in great financial standing.

John Taylor moved to accept the audit report for the fiscal year ending June 2023, seconded by Suzanne Stelly and Debbie Kidder motion carried.

Adopt Resolution 09-2023 A Resolution Requesting Financial Assistance from the State of Louisiana Under the Fiscal Year 2023-2024 Local Government Assistance Program and Community Water Enrichment Fund Program authorizing the mayor to Sign and Submit an application to the State of Louisiana Office of Community Development under the Fiscal Year 2023-2024 Local Government Program and also execute any and all documents should this grant be funded – Mayor Meche

John Taylor moved to accept Resolution 09-2023 seconded by Suzanne Stelly, motion carried.

Up-Dates—Mayor Meche

Mayor stated that a bid was given for the sale of the library and property in the amount of \$35,200.00.

Debbie Kidder moved to accept the bid in the amount of \$ 35, 200.00 seconded by Suzanne Stelly motion passed. The building and property were awarded to Lilly Ferguson.

The ribbon cutting for the new fire station will be December 20, 2023, at 6:00 P.M.

Adjourn

John Taylor moved to adjourn the regular town meeting seconded by Debbie Kidder, motion passed.

Attest:

Dolores R. Quebedeaux, Town Clerk

Todd Mehe, Mayor