

REGULAR MEETING MINUTES

GOGEBIC COUNTY ROAD COMMISSION

MONDAY, SEPTEMBER 10, 2018 4:08PM | *Meeting called to order by* Marti Wegner

In Attendance

Marti Wegner-Chair	Roy D'Antonio-Vice Chair	John Matonich	Dan Peterson
Kevin Haustein	Phil Strong	Patti Hagstrom	6 Public Attendees

Pledge of Allegiance

Approval of Agenda

Motion to approve the agenda with the following additions: NB. d. Engineer Technician Position and NB. e. Remuneration of Administrative Staff was made by Matonich, 2nd by D'Antonio; all in favor, none opposed.

Public Hearing on 2019 Program Budget

Motion that in accordance with the rules and regulations of the Uniform Budget Act 621, and as advertised in the local newspaper that the public hearing be declared open on the General Appropriations Act (2019) for the Gogebic County Road Commission's proposed program for 2019 was made by D'Antonio, 2nd by Matonich; all in favor, none opposed. Chair Wegner asked if there were any comments or questions by the public on the 2019 Program Budget. No public response.

Approval of Meeting Minutes

Motion to approve the minutes was made by Haustein, 2nd by Peterson; all in favor, none opposed.

- Budget Workshop of Monday, August 27, 2018
- Finance Meeting of Monday, August 27, 2018
- Regular Meeting of Monday, August 27, 2018

Public Comment

None

Old Business

- a) Administrative Staff/Board Discussion on 3-Week Plan ~
Chair Wegner gave an update from the meeting held with herself and the administrative staff on Friday, September 7, 2018. Phil, Scott Cebolski, Scott Maki and Mark Selin gave updates on current and future projects. Concerns regarding decision making by the administrative staff was brought up. It was the consensus of the Board to insure and take responsibility for decisions that will need to be made.

It was also the consensus that the Board has confidence in the administrative staff that to make decisions as needed to the best of their abilities.

New Business

- a) FLAP Memorandum of Agreement for 2019 Black River Project ~
This MOA was discussed. Motion to have Patti Hagstrom sign this MOA was made by Matonich, 2nd by D'Antonio; all in favor, none opposed.
- b) Conflict of Interest Policy ~
- c) Affidavit of Disclosure ~
These items were placed on the agenda to open the discussion to develop a policy. CRA and other road commissions will be contacted regarding these items.
- d) Engineering Technician Position ~
A job description will be drafted and will be presented at a future meeting.
- e) Remuneration of Administrative Staff ~
Discussion took place and this item will be re-visited after the 3-Week Plan.

Engineering Report

Phil Strong discussed current and upcoming projects.

Kelsey Roble, Coleman Engineering, gave an update on the Contract Modification and the Notice of Intent to Claim for the Thousand Island Lake Road Project.

No action was taken.

Re-Cap Action Items

- a) Both D'Antonio & Haustein gave input/updates on gravel in the Marenisco and Watersmeet areas.
- b) Phil will contact Scott Erickson at the City of Ironwood to formalize the final agreement.
- c) Marti gave an update on verbal information she received from other road commissions regarding driveway policies.

Actions Items

- Phil: Contact Aspirus Grandview Hospital regarding the paving schedule of Grandview Road.
Compile report for Township Meeting for the 2019 gravel program indicating the set money amount and the additional amounts determined by the percentage of road miles.
Contact Scott Erickson at the City of Ironwood
Engineer Technician Job Description. Matonich will assist.
- Marti: Will obtain written documents on driveway policies from other road commissions.
- Patti: Research Conflict of Interest Policy
Radiation Safety Officer
Job Descriptions for Highway Engineer, Manager & Engineer/Manager positions

Public Comment

Scott Maki stated that new signs will begin to be put along Chaney Lake Road and that Pat Steiger has advised him that gravel is being produced in his pit.

Kelsey Roble offered the help of Coleman Engineering. She will provide a Letter of Intent for the measuring of the GCRC material stock piles.

Scott Cebolski asked about the Engineer Technician position.

Phil advised the Board that he will need to obtain RSO certification for the nuclear gauge and SESC certification from MDEQ. D'Antonio suggested asking Tom Leaf to sub-contract for the RSO until Phil receives his certification.

Pending Litigation

Motion to move into closed session at 5:20PM was made by Matonich, 2nd by Haustein; roll call: Ayes ~ Haustein, Matonich, Peterson, D'Antonio & Wegner, Nays ~ none.

Motion to move into open session at 5:32PM was made by Matonich, 2nd by Haustein; roll call: Ayes ~ Haustein, Matonich, Peterson, D'Antonio & Wegner, Nays ~ none.

No action was taken

Public Hearing on 2019 Program Budget

Motion to close the Public Hearing was made by Peterson, 2nd by D'Antonio; all in favor, none opposed.

Adjourn

Motion to adjourn was made at 5:34 PM by Peterson, 2nd by Haustein; all in favor, none opposed.

BOARD OF COUNTY ROAD COMMISSIONERS

SECRETARY

CHAIR