

**VILLAGE OF COHOCTON
MONTHLY
February 17, 2021**

DRAFT

The monthly meeting of the Cohocton Village Board of Trustees was held on Wednesday, February 17, 2021 at 7:00 pm, at the CDC building 71 Maple Avenue, Cohocton.

Present were: Deputy Mayor, Mathew McCarthy. Trustees: Sandra Azzi, Nate Martin and Kathryn Gray. Mayor Janice Sahrle was absent. Also present were: Deputy Village Clerk-Judith Carey, Attorney for the Village Elizabeth Oklevitch, Maintenance Supervisor Bill Waggoner, Fire Chief RJ Curry, Terry Mehlenbacher, Mark Schwingel, Wendell Freelove, Brent Bixby, Ronald Towner, Carri McCarthy, Henry Delio and Sherri Frail.

Deputy Mayor McCarthy called the meeting to order at 7:00 pm.

Everyone led the Pledge to the Flag.

Minutes

A motion was made by Trustee Azzi, seconded by Trustee Martin, to approve the January 20, 2021 Board meeting minutes as presented, along with the meeting minutes from the Public Hearing of the CDBG on February 2, 2021. The motion carried 4-0.

Reports

The Board reviewed the February Code Enforcement Officer report.

The Board reviewed the February Fire Department report.

The Board reviewed the February Street report.

The Board reviewed the February Water report.

The Board reviewed the Planning Board minutes.

A motion was made by Trustee Gray, seconded by Trustee Azzi to accept the reports as presented. The motion carried 4-0.

Correspondence

A letter was received and read from Trustee McCarthy regarding the concerns of a conflict of interests with his employment with the North Cohocton Water District and serving on the Village Board. This letter explained his duties pertaining to the job.

Old Business

The PESH hazard communication program. Violations have been corrected.

The Personnel Policy was reviewed and a suggestion made by the Village Attorney to add to page 17, second paragraph from the bottom in the Policy to read as follows:

All disciplinary action will be conducted in accordance with the New York State Department of Civil Service's Manual of Procedure in Disciplinary Actions in regards to Sections 75, 76, and 77 of the Civil Service Law for the employees to whom these rules apply.

A motion was made to accept the addition to the Policy by Trustee Azzi, seconded by Trustee Martin to accept. The motion carried 4-0.

Trustee McCarthy and Trustee Azzi are going to work on the NYS Public Health Emergency Plan.

Annual audit of the Justice books has been tabled for the March meeting.

New Business

A motion was made by Trustee Azzi to tentatively schedule dates for the Budget Workshop to be March 3, 2021 at 6:30 pm and March 10, 2021 at 6:30 pm, if need be. Seconded by Trustee Martin. Motion carried 4-0.

The following resolution was made by Trustee Azzi and was seconded by Trustee Martin:

STANDARD WORK DAY AND REPORTING RESOLUTION

BE IT RESOLVED, that the Village of Cohocton hereby establishes the following as standard work days for the elected/appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (last 4 digits)	Registration Number	Standard Work Day (Hrs/day)	Term Begins/ends	Participates in Employer’s time keeping system	Days/reporting period (based on record of Activities)
Code Enforcement Officer	Charles Cagle	xxxx	xxxxxxxx	6	4/6/20-4/5/21	NO	6.12

The voting was as follows:

Deputy Mayor McCarthy	Aye
Trustee Azzi	Aye
Trustee Gray	Aye
Trustee Martin	Aye
Mayor Sahrle	Absent

The resolution passed 4-0.

Public Comment

There was no public comment.

Audit

A motion was made by Trustee Azzi to accept the line item transfers from the February 2, 2021 meeting, seconded by Trustee Martin. The motion carried 4-0.

A motion was made by Trustee Gray, seconded by Trustee Azzi to approve the January 2021 books. The motion carried 4-0.

Board Concerns

Trustee Azzi discussed Carey's Grocery Store closing and how they have been such a big part of our community. A thank you letter from the Board will be drafted up by Trustee Azzi.

A motion to adjourn was made by Trustee Gray, seconded by Trustee Martin, the meeting was adjourned at 8:10 pm. The motion carried 4-0.

Judith A. Carey
Deputy Village Clerk

Prepared: February 22, 2021