

Summit Lake Paiute Tribe  
Regular Council Meeting  
Saturday, March 17, 2018  
Primary Administrative Office, Sparks, Nevada

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**CALL TO ORDER:** Council Chairwoman Randi DeSoto called the meeting of Saturday, March 17, 2018 to order at 8:19 AM.

**ROLL CALL:** Secretary/Treasurer Eugene Mace called the roll: Chairwoman Randi DeSoto, present; Vice-Chairman Jerry Barr, present; Secretary/Treasurer Eugene Mace, present, and Council Member Nedra Crane, present.

**STAFF:** Finance Director, Linda Quinn; Natural Resources Department Director, Rachael Youmans; and Contractor, Anne Macko

## REPORTS

### Council Reports

**Council Chairwoman Randi DeSoto** stated that there were issues with the recorder so everyone should take good notes. As the recorder is not functioning, Council requested Ms. Quinn to research a replacement.

She reviewed Christine Harjo's email reporting that the tentative date of March 10, 2018 for the Enrollment Committee meeting was cancelled because one of the members resigned and is now on the Council. Ms. Harjo also sent Ms. DeSoto Enrollment issues on the previously identified action items. There was a form that needs to be signed. Mr. Barr had provided the Enrollment Committee with the decisions of the Council.

Mr. Barr reported that the Election Committee told him they would get back to the Council. There was confusion regarding the action item on the log stating responsibility of both the Committee and Council.

There was a meeting on Thursday, March 8, 2018 for the signing of the MOA for changing Mr. William Cowen's position to one of technical support.

Friday, March 9, 2018 there was a meeting with Brian Melendez of the Bureau of Indian Affairs. It was a good meeting. There was one person that sent a letter of intent to be on the Election Committee. At Mr. Melendez's suggestion, the position was posted on social media which started a live feed. There were some very strong opinions. Ms. DeSoto reported that the interested person in Idaho wanted to have the meetings in Winnemucca, Nevada. March 30, 2018 is the deadline to send a letter of intent to run for Council.

Ms. DeSoto met with Ms. Quinn to sign checks and documents. There was a discussion of where to find a notary. Fingerprinting Express was suggested as a good place.

Ms. DeSoto checked her emails. She is still having difficulties with her home internet. There was a discussion on getting the Chairwoman a personal hot spot. Verizon internet

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connection for the Chairwoman was requested to be researched.

The Chairwoman recommended and Council agreed to renew the SLPT membership in the National American Indian Housing Council (NAIHC) for CY 2018. A response and payment will be processed.

**Council Vice-Chairman Jerry Barr** reported he also attended the Special Meeting with Mr. Melendez. There were no submissions for Higher Education funds. Mr. Barr looked at a Suburban as the Council vehicle with nine seats and four-wheel drive. It was almost perfect. It was a nice vehicle and the fleet pricing is great.

He came into the office to sign checks and checked his emails.

**Secretary/Treasurer Eugene Mace** reported that he attended the Special Meetings for the MOA and the BIA. He enjoyed the meeting with Mr. Melendez.

He signed checks. He likes the suggested vehicle. He is still studying the manual.

**Council Member Nedra Crane** reported that she is still trying to get up to speed. She is learning a lot. She is getting her computer set up at home.

Council requested that Ms. Quinn draft a letter of support for no funding cuts by the Trump administration to the 2019 budget of Nevada's Workforce Development Program funded by the Department of Labor's Division of Indian and Native American Programs. Letters of support will be sent to nine members of the Senate and House Appropriations Committees and Nevada Congressional Delegate, Mr. Mark Amodei.

There was an invitation from a Ms. Rupert from the Tribal Tourist Conference which will be held at the Lake Tahoe Hard Rock Hotel on April 23-24, 2018. The Council was asked if any of them would like to attend.

## **Staff Reports**

### **Department of Natural Resources Report by Natural Resources Director Rachael Youmans**

Ms. Youmans asked if there were any questions on the written report previously emailed.

She highlighted the following points:

- On February 20, 2018 Mr. William Cowan and Ms. Youmans met with Gordon Gossage, a tech investor new to the area and now associated with Burning Man. He seems to be in development and wants to become a guide. The Natural Resources Department did not pursue this. He did not seem to be straight forward.



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- The MOA has been signed with Fish and Wildlife Services. Ms. Youmans met with Mr. Cowan to work on a work plan which should be finalized in the next week. It was sent to Lee Ann and she added some verbiage for some flexibility. Mr. Cowan is now using his new email: [William\\_Cowan@FWS.gov](mailto:William_Cowan@FWS.gov).
- Ms. Youmans went to Summit Lake the previous week for sage grouse capture. The Lake is mostly frozen over. The creek is also mostly frozen over but is open at the fish trap.
- On February 27, 2018 two new Natural Resources Technicians began employment with orientation. On March 15, 2018 another Natural Resources Technician along with a Fish and Wildlife Biologist and the Environmental Specialist began employment and were oriented. An all-employee meeting was held on March 16, 2018. Ms. Youmans feels the caliber of the employees is high.
- Ms. Youmans attended a BIA transportation meeting and a meeting with Fish and Wildlife Services concerning decisions that need to be made regarding Mahogany Creek and keeping the ecology of the creek intact.

Discussion topics:

- ITERC Representative: Dan Hourihan the representative of the Inter-Tribal Emergency Response Commission. There is a need to update the Summit Lake Tribe's list of people who will represent the Tribe on the Commission. A form will be sent to the ITERC to make Rachel Youmans the Tribal Representative on the Advisory Committee. Mr. Barr will act as the alternate. The ITERC will be told that there are elections in May and afterward an update for the Commission will be sent.
- Hughsnet Bill: Ms. Youmans said that there is a bit of confusion with the payment of the bill. CTPG has paid a portion of the bill at the Lake. Mr. Cowan thought that CTPG paid for all but the Voice-Over upgrade. Ms. Quinn said one third of the payment is in the CTPG budget before the upgrade. Chairwoman DeSoto said CTPG will pay one third of the plan less the voice over. Ms. Quinn and Ms. Youmans will meet and go over the budgeting especially for funds 101 and 102.
- Ms. Youmans reported that there is some maintenance needed for the trailers at the reservation. Ms. DeSoto says they will need to go over the budget to balance; possibly shift funds. The Council will need a list of things that need to be done.
- There was a discussion of the rodent problem. It was decided to get an exterminator and then rodent proof all five trailers. They need to put on metal roofs. Bids will be obtained. Mr. Barr suggested working on it now. Pictures of the roofs and measurements should be taken for the bid package. Mr. Cowan's old trailer needs a new bathroom. There seems to be a broken pipe. Mr. Barr suggested a Property Manager for the Lake to handle the up-keep of the buildings. The Council needs to look outside the box. There is still a need for a Maintenance worker.
- Disposal of Inventory: There are bad printers, ones that do not work. Ms. Youmans requested permission to have them removed from Inventory and disposed of. The consensus of the Council is to dispose of the printers and work with Ms. Quinn to



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remove them from inventory. Ms. Quinn will cost out a new Inventory System and search for Inventory tags in the sheds and cabinets.

At One Mile there are files with old data. This could be a task for Mr. Cowan to Inventory the data. There will be a need for a scanner and computer. There is a room with Fisheries equipment which needs a clean-up. There is a room with old computers, towers and monitors. Ms. Youmans asked for permission to dispose of them. There will be a need to check if the data on the computers can be retrieved. They can ask Victor about this. There are also some in the Natural Resources Department office. They will also need to be removed from inventory. Ms. Youmans will work with Ms. Quinn and Victor. The Council approves.

- There was a discussion about the reorganization of the Natural Resources office space. Suggestions were new walls to create an office for Ms. Youmans; temporary walls, since there is a plan to move to a larger space; or partitions for the employees.
- BOR (Bureau of Reclamation) Water Quality Grant Extension: The Natural Resources Department asked for and was granted a one year extension. It is now due to close September 20, 2019. They also reapplied for the Grant.

Ms. Youmans asked for an Executive Session for Personnel.

**MOTION: Vice-Chairman Jerry Barr moved for an agenda change to go into an Executive Session for ten minutes regarding Personnel. Council Member Nedra Crane seconded the motion. Chairwoman Randi DeSoto called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Council went into Executive Session at 10:05 am.**

The Council returned from Executive Session at 10:14 am.

Natural Resources Department report concluded

**The Financial Report: Financial Director, Linda Quinn.**

1. Ms. Quinn updated the Council on the following:
  - She has been working with Charles Carslaw to close out many of the old EPA grants and other programs which are no longer used. Clean up 2017 is being done before the 2017 Single Audit.
  - Reservations have been made for Ms. Youmans and Ms. Quinn to attend the OMB Training in Seattle on April 5-6, 2018.
  - Ms. Quinn is confirming the plans to meet for a HUD Policy Meeting at 9:00 am on Saturday, April 7, 2018.
  - Berkley Risk Insurance Co. has completed their review finance's submission for the 2017 Workers Comp. annual audit. The Tribe should be receiving a refund of \$2,540.00.



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- The Program Assistant position was posted with Nevada Job Connect on February 20, 2018. No applications have been received. No new applications have been received for the Tribal Coordinator position. An effort to post to all tribal contacts and other job websites was recommended by Council.
  - A new outdoor Tribal flag has been ordered at the cost of \$250.00. Council requested that three flags be ordered due to quantity discounts and possible donation of one flag to the National Museum of American Indians in Washington DC. The staff will be asked to research NMAI criteria for donation.
  - Finance Department still needs inventory tags. Council stated that they believe tags were ordered just before the move. Council recommended the staff research the cost of a new inventory tagging system.
2. Training for Council: Ms. Quinn inquired about the Public Law 93-638, Law and Regulations training and was told it is offered by BIA through the National Indian Programs Training Center in Albuquerque, New Mexico; however, BIA has not scheduled it yet. Council reviewed the classes that are presently offered: Essentials of Indian Law; Communications Skills for Native Professionals; and Basic Simplified Acquisition Procedures. Mr. Barr suggested looking into the possibility of bringing the Public Law 93-638, Law and Regulations training to Nevada.
  3. Ms. Quinn asked the Council for clarification of when it would be appropriate to fill member requests for copies of documents in their Enrollment files. Chairwoman DeSoto stated that the files are the members' documents and if office staff are able to verify identification in person or over the phone that it is the member requesting the copy, it would be acceptable to give the tribal members copies of their information. Membership card requests will still go through the Enrollment Liaison. Ms. Crane suggested an action form to be sent or presented to the requesting member with date time and action to be filled out before being given copies of files in order to keep a paper trail.
  4. One notarized application to serve on the Election Committee was received on March 14, 2018. Council voted to have Ms. Elizabeth DeLaLuz serve on the Election Committee. Chairwoman will send her a letter to notify her of their decision.
  5. Budget Reports were reviewed by the Council. An informational summary of Indirect Charges posted to programs for 2017 were given to Council for review.
  6. Ramah Settlement Fund #30: a summary of balance after payments was presented to Council.
  7. 2018 W-4's forms for Council members wishing to withhold federal taxes from their stipends were presented and returned.



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Ms. Youmans left the meeting at 11:02 am.

8. The Audit service bids were opened at 11:10 am. Three bid proposals were received from Blue Bird, CPA's, Eide Bailly LLP, and Joseph Eve. Council opened the sealed bids and reviewed the proposals. Council selected Blue Bird, CPA's as the lowest monetary bidder for the 2017-2019 Single Audit service provider.

**MOTION: Vice-Chairman Jerry Barr moved to approve Blue Bird, CPAs to do audits for Summit Lake Paiute Tribe for the next three years with the lowest bid of \$21,350 per year. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 11:15 am.**

9. Ms. Quinn informed the Council she added Vice Chairman, Jerry Barr to the online Banking Account as the third member since Page was removed. Jerry will need to log in to complete the process. Ms. Quinn would be happy to assist him if needed.
10. The vehicle purchase of a new 2018 Suburban (\$46,000) for Council was reviewed and discussed. Additional options of a front safety bumper, five 10-ply tires and rubber floor mats were approved for an additional \$5,024.93. The Tribe will keep take-offs. Delivery to the Reservation is planned so there is no state sales tax. The Council voted to approve the purchase from Michael Hohl Chevrolet of Carson City.

**MOTION: Vice-Chairman Jerry Barr moved to approve the purchase of a 2018 Suburban from Michael Hohl with four-wheel drive and 10-ply tires, placemats, and bush guard bumper. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 11:34 am.**

There was a discussion of a vehicle decal, but it was decided not to have one.

## **OLD BUSINESS**

Enrollment Committee:

There was a discussion of the February 10, 2018 Enrollment Committee email from Ms. Harjo. She noted new issues: status of enrollment, status of the budget, ID cards, and the membership roll. Ms. DeSoto read the draft Enrollment Committee minutes to the Council. Mr. Barr would like a list of the new action items. It was determined to put the Enrollment Committee written request on the April agenda.

## **MINUTES**

**MOTION: Vice-Chairman Jerry Barr moved to approve the Special Council**

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**meeting minutes of Friday, February 23, 2018 with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote. 3 FOR, 0 AGAINST, 0 ABSTAINED. Minutes are approved at 12:20 pm.**

**MOTION: Vice-Chairman Jerry Barr moved to approve the Regular Council meeting minutes of Saturday, February 17, 2018 with a waiving of the reading. Council Member Nedra Crane seconded the motion. Chairwoman Randi DeSoto called the vote. 3 FOR, 0 AGAINST, 0 ABSTAINED. Minutes are approved at 12:21 pm.**

Enrollment Action Items:

Roll status: The Council is waiting for information on two people before it can be approved.

Ms. DeSoto discussed the situation with one former member and their children.

There was also a discussion of change in the blood quantum and enrollment/Enrollment Committee. There was a discussion on the history of enrollment numbers and Prodegy.

Control Log: The Enrollment Committee does not feel the log is used properly. The Council is confused by this statement. The Committee will be asked for clarification. The Staff is logging when a membership application is sent out and when the application has been received back. It appears rules need to be set.

Application: The enrollment application was approved by the Tribal Council on March 17, 2018 with the new family tree.

Pending information requested from two members: These files need to be finalized one way or the other. Ms. Crane feels there should be a deadline so the action items can be closed.

Enrollment List status: This is pending.

Membership card status: This is pending as the Council is looking into designing a new ID card.

Enrollment Committee Budget: The budget was approved. Ms. DeSoto will send a copy of the budget to Ms. Harjo.

Mr. Barr said to add the two pending memberships to the next meeting agenda.

Ms. DeSoto will contact Ms. Harjo stating the Council will meet with the Committee when



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the Committee is full again.

There will be a Special Meeting on April 7, 2018.

The next Regular Council meeting will be April 21, 2018 at 8:00 am at the Sparks, Nevada office.

May 19, 2018 is Election Day and the General Meeting will be at Summit Lake.

Swearing in of the new Council will be May 21, 2018 at 2:00 pm at the Administrative Offices in Sparks, Nevada.

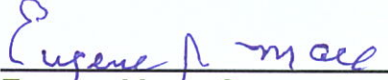
**MOTION: Vice-Chairman Jerry Barr moved to adjourn. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote. 3 FOR, 0 AGAINST, 0 ABSTAINED. Meeting adjourned at 1:24 pm.**

**CERTIFICATION**

I, **Eugene Mace, Sr.**, Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the March 17, 2018 Council Meeting were approved by the Council during a duly held meeting April 21, 2018 at which there was a quorum present, and the Council voted:

**2 - FOR 0 - AGAINST 0 -ABSTAINING**, Chairwoman Randi DeSoto did not vote because there was not a tie vote.

05/15/2018  
Date

  
Eugene Mace, Sr.  
Secretary/Treasurer  
Summit Lake Tribal Council