

Minutes of the January 19, 2021 meeting of the Board of Trustees of the Village of Newark held in the 2<sup>nd</sup> floor courtroom of the Municipal Building at 6:00 PM.

PRESENT

Mayor Jonathan Taylor - (3); Trustees: Robert Bendix (3), Stuart Blodgett (3), Chris Burgess (3), and Emily Howard (3).

Police Chief Mark Thoms, Superintendent of DPW Bob Hutteman, Village Clerk/Treasurer Steve Murawski, Temporary Village Clerk/Treasurer Valerie Quade, Code Enforcement Officer Mark Peake (Excused), Fire Chief Kevin Velte, and Attorney Art Williams.  
General Public: 4

WELCOME BY  
MAYOR

At 6:00 P.M., Mayor Taylor led the gathering in the Pledge of Allegiance to open the meeting.

APPROVAL OF  
MINUTES

Motion Trustee Bendix, seconded Trustee Blodgett and carried unanimously to approve the following minutes:

- Organizational/Regular Board Meeting December 15, 2020.
- Special Board Meeting January 6, 2021.

CONSENT  
AGENDA

Motion Trustee Blodgett, seconded Trustee Howard and carried unanimously to approve the January vouchers and invoices Mayor Taylor reviewed for reasonableness and which were submitted for payment approval. Payments totaling \$971,823.68 were authorized for all funds.

The Board thanked the department heads for their monthly reports.

CHIEF  
KEVIN VELTE

Chief Velte spoke on the following:

- 20 Calls for Service YTD.
- Scheduling COVID-19 vaccines for first responders.

CODE  
ENFORCEMENT/  
ECONOMIC  
DEVELOPMENT

Mark Peake was excused. Mayor Taylor spoke on the following:

- NY Main Street Grant Update

CLERK  
TREASURER

Steve Murawski spoke on the following:

- \$20 Final water bill fee discussion.
- Request for executive session to discuss potential contract.

MAYOR

Tabled any action on accepting dedication of Garfield St. and Adams St. The required paperwork from the property owner still has not been provided.

Motion Trustee Blodget, seconded Trustee Bendix and carried unanimously to approve the Water Wise contract for the maintenance of the WWTP steam boiler at a cost of \$1,403.17.

Motion Trustee Howard, seconded Trustee Burgess and carried unanimously to approve use of Village Parking Lot for Chicken BBQ fundraising events on Sunday, April 11<sup>th</sup> and Sunday, June 20<sup>th</sup> upon receipt of required insurance certificates.

Motion Trustee Bendix, seconded Trustee Blodget and carried unanimously to approve the purchase of point to point internet connection equipment for the DPW Operations Center at a cost of \$3,812.92.

Motion Trustee Burgess, seconded Trustee Howard and carried unanimously to approve training request for WWTP Operator. Training is for the Grade 3 Supervision & Technical Operations class at SUNY Morrisville on July 12-16 at a cost of \$575 plus hotel and meals.

Motion Trustee Blodget, seconded Trustee Bendix and carried unanimously to allow Girl Scouts set up cookie booth in a designated location at Central Park. Location to be on a side street in the parking area with cones and signs so the traffic pattern is not disrupted while maintaining safety. Dates and times in February and March to be approved by Mayor Taylor.

Motion Trustee Howard, seconded Trustee Burgess and carried unanimously to have a public hearing regarding the Village's Community Block Development Grant application on February 16, 2021 at 6:10 P.M. at the monthly Board Meeting.

## LEGAL

Attorney Williams had no updates.

## POLICE CHIEF MARK THOMS

Chief Thoms spoke on the following:

- 9,966 calls in 2020; majority were property checks and citizens assist.
- 2 Officers attended Evidence Photography training.
- All officers are required to attend Implicit Bias Training on select dates in January and February. Officers are required to watch videos, complete readings and assessments before attending the training. Training takes place at Finger Lakes Community College or Canandaigua PD.
- Schedule a meeting with Personal Committee to review Sr. Clerk applications.
- 8 out of 14 police officers wanted the COVID-19 vaccine and have received their first shot.

Motion Trustee Bendix, seconded Trustee Blodget and carried unanimously to send the 2007 Jeep Grand Cherokee and 2008 Chevrolet Tahoe plus numerous tires to surplus auction once GPS device has been removed from vehicles. The vehicles are no longer in use and have been repaired numerous times for miscellaneous issues. The tires were surpluses that came off three new patrol vehicles that we put All Season tires on.

SUPERINTENDENT DPW BOB HUTTEMAN

Superintendent Hutteman spoke on the following:

- 18 Salt/plow runs to date.
- Calibrated trucks to regulate the salt.
- In the process of removing dead trees from Ross Park.
- Transmission lines from our reservoirs to our WTP in Manchester have been walked. No immediate work needed. Some tree removal will be needed in the future.
- Repairs at St. Mark's for a Village end sewer issue.
- Repairs at the Library for furnace issues.
- Completed railroad repair.
- Sign Inventory are in process. Reviewing signs for replacement.
- Discussion about light fixtures currently not working.
- Training for Class D, Safety and OSHA in process.

TRUSTEES

Trustee Howard thanked former Village of Newark Trustee Rebecca Vermeulen for writing the Erie Canalway Heritage Corridor Grant for \$1,500.00, which the Village was previously awarded in December 2020.

TIME FOR THE PUBLIC

No one from the public expressed a desire to address the Board.

EXECUTIVE SESSION

Motion Trustee Bendix, seconded Trustee Howard and carried unanimously to go into Executive Session at 6:52P.M. to discuss a specific position in the Village Office, specific relevy issues and potential contract.

OEPN SESSION  
Spelling

Motion Trustee Bendix, seconded Trustee Blodget and carried unanimously to come back into Open Session at 7:50P.M.

MAYOR

Motion Trustee Bendix, seconded Trustee Blodget and carried unanimously to terminate the contract with the collection agency FIRMS once attorney review has been completed.

ADJOURNMENT

Motion Trustee Howard, seconded Trustee Burgess and carried unanimously to adjourn the meeting.

The meeting adjourned at 7:53P.M.

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Stephen Murawski  
Village Clerk-Treasurer