

Township of Toms River Parking Authority

Meeting Minutes

Regular Meeting

May 29, 2025

Call to order

The Regular meeting of the Toms River Township Parking Authority was called to order at 4:45 p.m. by Chairman Tariq Siddiqui, who also led those present in the flag salute.

Open Public Meetings Act Statement

This meeting is called in accordance with the Open Public Meetings Act of the State of New Jersey. Notice of the meeting was published in the Asbury Park Press. Notice was also posted on the bulletin board at Town Hall and placed on file with the Township Clerk for public review.

Roll call

Executive Director Pam Piner conducted a roll call as follows:

Commissioner Tariq Siddiqui	Present
Commissioner Bill Beining	Present
Commissioner Norvella Lightbody	Present
Commissioner Brenda Tutela	Absent
Commissioner Moshe Kupferstein	Absent
Commissioner Mike Maulshagen	Present

Additional Attendees are as follows:

Holman, Frenia & Allison

- Lauren Holman
- Juan Garcia

Executive Director Pam Piner

Legal Counsel Joe Coronato, Jr.

Public Guests:

None

Approval of Minutes

Motion to approve the minutes of the April 2025 meeting: Secretary Norvella Lightbody

2nd Motion: Commissioner Mike Maulshagen

All in Favor

Approval of the May 2025 Bill List for the Parking Authority

Eighteen (18) checks totaling \$21,262.18 and Fifteen (15) electronic payments totaling \$113,541.04 and Two (2) checks from the NJT Trust Account totaling \$75,052.64.

Motion to accept bill list for the Parking Authority: Vice Chairman Bill Beining

2nd Motion: Commissioner Mike Maulshagen

Roll Call:

Vice Chairman Bill Beining	Yes
Commissioner Mike Maulshagen	Yes
Secretary Norvella Lightbody	Yes
Treasurer Brenda Tutela	Absent
Commissioner Moshe Kupferstein	Absent
Chairman Tariq Siddiqui	Yes

Approval of the May 2025 Bill List for the Park and Ride

Ten (10) checks totaling \$20,647.71

Motion to accept bill list for the Park and Ride: Secretary Norvella Lightbody

2nd Motion: Vice Chairman Bill Beining

Roll Call Vote:

Secretary Norvella Lightbody	Yes
Vice Chairman Bill Beining	Yes
Treasurer Brenda Tutela	Absent
Commissioner Mike Maulshagen	Yes
Secretary Norvella Lightbody	Yes
Commissioner Moshe Kupferstein	Absent
Chairman Tariq Siddiqui	Yes

Financial Overview

- The Parking Authority had YTD revenue as of April 30, 2025 of \$254,042. This is \$1,675 higher than the previous year. Total YTD expenses were \$138,702. A decrease of \$12,720 compared to the previous year. Net YTD revenue was \$115,340. An increase of \$14,396 compared to 2024.
- The Park and Ride had YTD revenue as of April 30, 2025 of 88,890. This is \$4,135 higher than the previous year. Total YTD expenses were \$68,404. A decrease of \$695 compared to the previous year. Net YTD revenue was \$20,489. An increase of \$4,833 compared to 2024.

Unfinished Business

- **NJT/DOT:** No Update
- **2023 Audit:** The 2023 Audit and Financial Statements were presented to the Board by Holman, Frenia and Allison.
Motion to approve the 2023 Audit and Financial Statements as presented by Holman, Frenia and Allison: Vice Chairman Bill Beining
2nd Motion: Commissioner Mike Maulshagen

Roll Call Vote

Vice Chairman Bill Beining	Yes
Commissioner Mike Maulshagen	Yes
Secretary Norvella Lightbody	Yes
Treasurer Brenda Tutela	Absent
Commissioner Moshe Kupferstein	Absent
Chairman Tariq Siddiqui	Yes

- **NJ Soil Remediation (Park and Ride):** No updates
- **2025 Budget:** Now that the 2023 Audit has been approved, the 2024 Budget will be presented to the Board at the June meeting for approval.
- **Park and Ride Rates:** Pending

New Business

- **2025 Parking Convention:** Pam Piner and Tariq Siddiqui attended the first NJ Parking Alliance Conference in Atlantic City since Covid. They shared information that was provided from the individual seminars as well as other Parking Authorities in NJ.

- **Maintenance Items:** A list of maintenance items has been compiled for both the Parking Authority and Park and Ride. Quotes will be sent out for each item or like group of items.

Public Comments/Questions

- None

Executive Session

- An Executive Session was scheduled to discuss salary increases. However, a Rice Notice was not provided to each employee. It will be rescheduled for the June meeting.

Next Meeting Date

Thursday, June 26, 2025 @ 4:45 p.m. in the Sunshine Room.

Adjournment

There being no further business before the Board of Commissioners, a motion was made to adjourn the meeting.

Motion to Adjourn: Secretary Norvella Lightbody

2nd Motion: Commissioner Mike Maulshagen

All in Favor

Respectfully Submitted,

Pam Piner
Executive Director