



Expectations

Council Delegation

*Delegate, Alternate Delegate
Alumnae Club President*

Revised 9/2017

- Attend monthly Council meetings are held the first Monday evening of the month from September through May at Pera Club unless otherwise rescheduled by the Executive Board. All three members of a fraternal delegation are invited to attend Council meetings and be active members; however, an inquiry will be made by the Secretary to a member fraternity having two absences in the fiscal year. Good standing is fully defined in the Standing Rules as it pertains to eligibility and voting.
 - Be prepared for Council meetings thru familiarity with Bylaws, Standing Rules, Minutes, Financial Reports and supportive documentation.
 - Serve as a hostess for one Council meeting, designated to bring a snack for the social hour, as determined by the Vice President.
 - Share pertinent information with alumnae clubs and alumnae club officers. Minutes, information and supportive documentation are provided regularly to all members of the Council delegation.
 - Advise alumnae club executive board of items pertaining to their budget such as Panhellenic dues, banquet fees, donation of items for events, endowment funding, etc.
 - Advise alumnae club members of all special Panhellenic sponsored events.
 - Encourage participation by alumnae club members in Panhellenic social media sites such as Facebook, Twitter, Instagram and Pinterest as well as Websites and the quarterly newsletter.
 - Promote use of the hashtag #PHXPAN on social media and share photographs from alumnae club and Panhellenic events to media@phoenixpanhellenic.com.
 - Regularly share recognition received by the alumnae club and/or local members from Inter/National fraternity with Panhellenic such as Convention awards, Regional recognition, etc.
- Actively participate on a Standing Committee. Each Delegate will be appointed to a standing committee at the September Council meeting by the President with approval by the Executive Board. Additional members of the delegation may be appointed to a committee upon their request with approval by the President.
 - The Standing Committees include: Scholarship, Collegiate Relations, Alumnae Relations, Philanthropic Projects and Media Relations.
 - Additional meetings and participation may be required by the assigned committee.

- Actively promote and participate in Philanthropic Projects events.
 - Promote ticket purchases through the PGA's Tickets Fore Charity Program for the Charles Schwab Cup Championship. The Tickets Fore Charity program provides 100% back to Panhellenic for all tickets purchased through the custom Panhellenic link for this Champions Tour event.
 - Promote and collect stuffed animals for the emergency responders throughout the state of Arizona by the December Celebration for Charity. Stuffed animals are given by Firefighters to comfort children involved in emergent situations.
 - Participate and promote Panhellenic volunteer opportunities at the Waste Management Phoenix Open. A minimum of two shifts must be filled by a seated member of Council of each member fraternity and meet participation goals as detailed in the Standing Rules.
 - Promote online shopping through AmazonSmile which earns proceeds for Panhellenic.
 - Promote and participate in additional philanthropic projects as determined by the committee.
- Actively promote and participate in additional Panhellenic events as determined by Council. These may include All Alumnae social events, Celebration of Sisterhood Banquet, etc.
- Answer questions and write recruitment references/recommendations for high school seniors or college students interested in recruitment as requested by Collegiate Relations committee.
- Encourage participation in recruitment events as a non-partisan representative of Panhellenic by supporting all 26 member groups and all universities that support a Greek life.
- Promote and encourage applications for the Scholarship Awards by collegiate and alumnae members continuing their education.
- Promote and encourage applications for Woman of the Year and any other alumnae recognition awards as determined by Council.
- Supply current and corrected information for the annual membership directory of alumnae club officers.