

**DIABLO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING
DRAFT MINUTES
TELECONFERENCE VIA THE APPLICATION ZOOM
SEPTEMBER 8, 2020 7:30 p.m.**

CALL TO ORDER: President Ray Brant called the meeting to order at 7:30 p.m.

ROLL CALL: Secretary Jeff Eorio called the roll as follows:

Directors present: Brant, Urbelis, Becker, Eorio, Isom*

Directors absent:

Director Brant welcomed Directors and the general public and stated that in response to the Governor's Executive Order N-33-20 the District would be using teleconferencing (via Zoom) to conduct the Regular Board Meeting.

COMMENTS FROM THE AUDIENCE: None

ANNOUNCEMENTS:

Director Brant announced that the District will not hold an election on November 3rd for the two Directors with expiring terms (Ray Brant and Kathy Urbelis) because only two residents filed candidate papers for the Director positions (Kathy Urbelis and Matthew Cox). Director Brant will be retiring from the DCSD Board after 10 years of service.

Director Brant announced that the District's 2020 Pavement Maintenance Project (grind and pave of 10 roads in Diablo) will occur between September 24th and October 9th. Barricades with road closure info will be set up around Diablo in advance of the work and residents impacted by the road work will be notified via email about the road closure dates and the golf cart service available to shuttle residents between their homes and vehicles.

ACTION ITEMS:

On motion of Director Eorio, second by Director Urbelis, the minutes of the August 11, 2020 Regular Meeting were approved:

Ayes:	Brant, Urbelis, Becker, Eorio
Noes:	None
Abstentions:	None
Absent:	Isom

On motion of Director Eorio, second by Director Urbelis, the minutes of the August 21, 2020 Special Meeting were approved:

Ayes:	Brant, Urbelis, Becker, Eorio
Noes:	None
Abstentions:	None
Absent:	Isom

On motion of Director Eorio, second by Director Urbelis, the minutes of the August 28, 2020 Special Meeting were approved:

Ayes: Brant, Urbelis, Becker, Eorio
Noes: None
Abstentions: None
Absent: Isom

On motion of Director Urbelis, second by Director Eorio, the Board authorized the General Manager to negotiate and execute a professional services contract with ENGE0, not to exceed \$25,000, to perform lab testing of HMA materials and provide technical assistance on as-built compliance with the 2020 Pavement Maintenance Project specifications:

Ayes: Brant, Urbelis, Becker, Eorio
Noes: None
Abstentions: None
Absent: Isom

On motion of Director Becker, second by Director Urbelis, the Board authorized the General Manager to negotiate and execute a contract with Chubb, the District's D&O insurance carrier, to purchase a tail policy for up to 3 years to eliminate the coverage gap that developed when the District switched from a claims made policy (Chubb) to an occurrence policy (GSRMA):

Ayes: Brant, Urbelis, Becker, Eorio
Noes: None
Abstentions: None
Absent: Isom

REPORTS:

CONTRA COSTA COUNTY: Alicia Nuchols reported that the County is very busy with COVID questions and concerns, completing the 2020 Census work and the early fire season high alert. The number of new COVID cases in the County is decreasing, which is a welcome sign. If residents are interested in the latest COVID information please check the County's website at www.cchealth.org.

DIABLO COUNTRY CLUB: Hank Salvo reported that there is no news on the General Manager search, and that the handicap parking space in front of the post office has been painted.

DIABLO PROPERTY OWNERS REPORT: DPOA President Dana Pingatore reported that the DPOA is performing maintenance at the front entrance, cleaning out the underbrush behind the wall and power washing and painting the fence.

The DPOA will be recognizing Diablo's Post Office employees as well as our Fed Ex and UPS drivers with an appreciation week that begins September 28th. Signs showing the community's appreciation for their work will be placed around Diablo, and treats and thank you cards will be presented to the employees.

The Historical Preservation Committee will be launching a new coffee table book on Diablo's Treasures (historic homes) later this month. A copy of the book will be gifted to each Diablo home.

ROADS: Director Brant reported that the District’s 2020 Pavement Maintenance Project (grind and pave of 10 roads in Diablo) will occur between September 24th and October 9th.

SECURITY: Deputy Sheriff Dan Buergi reported that there were two incidents of vandalism in August (removal of signs from Calle Arroyo and a barn broken into).

DISCUSSION ITEM:

Director Becker asked Sheriff Deputy Dan Buergi if a “Safety Zone” that required all cyclists, skate boarders, scooter/razor riders and skaters to walk their vehicle/mode of transportation on Club House Rd between Alameda Diablo and Calle Arroyo is enforceable. Deputy Buergi stated that Club House Road is designated for vehicular traffic and that the road cannot be overlaid with a pedestrian zone. Director Brant instructed Director Isom to work with the General Manager and General Counsel on what may be reasonable to address his safety concerns on that stretch of road and report back to the Board at the October meeting.

CALL OF NEXT MEETING /ADJOURNMENT:

The President called the next meeting for October 13th. The meeting will be conducted via Zoom.

There being no further business, the President adjourned the meeting at 8:20 p.m.

Diablo Community Services District by

Kathy Torru, General Manager

*Director Isom left after roll call and returned around 8:05 pm.