

I Call to Order President Mr. Ken Solt February 28, 2023, 6:39

II Pledge: President Ken Solt

III Roll Call

Members present: Ken Solt, Noelle Kramer, Pam Hahn, Bill Rowe

Members Absent: Beth Bloss

Members Zoom: Jen Ligo, Jasdeep Ahluwalia, Matt Marcincin

Guests present: Clare Koehler

Guests Zoom:

IV Approval of January Minutes

Motion: Bill Rowe

Seconded: Pam Hahn

Carried: unanimous

V Approval of Agenda

Motion to accept: Pam Hahn

Seconded: Bill Rowe

Carried: unanimous

VI Committee Assignments

Building and Grounds: Matt Marcincin and Bill Rowe

Development: Beth Bloss

Finance: Bill Rowe, Jasdeep Ahluwalia, Jen Ligo

Operations and Procedures: Pam Hahn, Jane Styer

Personnel: Ken Solt, Pam Hahn

VII Library Reports:

A. Friends of HAL: Mr. Ken Solt, Ms Jessica King

1. Upcoming Events: Next Meeting March 2, 2023

a. Music in the Park Discussion: manning the concession stand on May 6. Proceeds go to HAL

b Discussion of Kick-off for Farmer's Market in May

c. Discussion of clean up of grounds

d. Nature of HAL-FOTHAL relationship

Discussion of bringing Friends group under HAL's 501-3C umbrella,

asking Attorney Mark Arand to help setting up by-laws, legality, and accounting

e. President of Friends, Larry explained that

improvements they are working on will be completed in stages with a goal of 10

years

Stage 1 Sign, Stage 2 lighting, Stage 3 patio,

## Stage 4 landscape

### B. Treasurers Report: Jen Ligo

1. Review of January Balance Sheet
2. Budget to Actual
3. P&L
4. Discussion: Finance Committee will help explain financial gains and losses

Questions: none

Motion to accept: Bill Rowe

Seconded: Matt Marcincin

Carried: unanimous

### C. Library Director: Ms. Noelle Kramer

1. Funding: Hellertown Borough Funds were deposited on February 15
2. Technology: Looking for used computers, Chrome will no longer support Windows 7. Computers still running Windows 7 will now use Firefox
3. Personnel/Volunteers: Still accepting book/audiobook / etc picks to share
4. Meetings/Events
  - a. Adult only Paint n Sip Thursday evening March 23.  
Materials are provided as well as a you-tube video
  - b. Easter Egg Hunt April 6.  
Donations being sought for supplies and prizes  
All participants regardless of age must have library card  
Limited to 100 participants. If more supplies donated, can accept more participants  
Event not advertised. Signups in person only in library beginning mid-March  
Miss Andrea has final confirmations  
Bill Rowe agreed to dress as Easter Bunny
5. Purchases/Budgets
  - a. Punch cards have decreased
  - b. Still selling house library service. Demand has slowed but no disappeared
6. Buildings and Grounds

come  
10:30.  
daylight savings

- a. Lutron has installed a hub and fixed outdated wiring.  
All outside lights are on the hub and are set to  
on 30 minutes before sunset and turn off at  
System automatically adjusts for

- b. HAL will no longer follow SVSD for library closures due  
to weather. Use District Library for guidance
- c. Storage space at a premium. Need foundation and  
shed

D. Teen Trustee: No one available that meets criteria, will keep on  
agenda

#### IX Standing Committees

A. Building and Grounds: Mr. Ken Solt

- 1. Replacing lights

B. Development: Ms. Beth Bloss

- 1. Continuing work on June Book Sale
- 2. Friends of HAL will help with book sale

C. Finance: Jane Styer

no report

D. Operations and Procedures: Jane Styer, Pam Hahn

no report

E. Personnel: Ken Solt, Pam Hahn

no report

X. Old Business: None

#### XI. New Business:

Bill Rowe; Lisa Boscola's Grant agreement effective  
Everything completed. Money should be forthcoming  
Matt Marcincin is contact person for Borough  
questioned AARP presence for Borough  
questioned Passport Service

XII. Courtesy of the Floor to Visitors: None

#### XIII. Adjournment

Motion to accept: Pam Hahn

Seconded: Bill Rowe

Carried unanimous

Meeting Adjourned 8:35 by President Ken Solt

Respectfully submitted, Pam Hahn

Next Meeting March 28, 2023

