

Lowell Community Library
Library Trustee Meeting
November 19, 2024

Trustees/Librarian Present: Faye Starr, Debbie Manning, Brandie Cochran, Jenn Higgins, Nancy Allen

Absent: Katherine Pion

1. Call to order: 5:43
2. Any additions/deletions/changes to today's agenda? Budget development, Are our expenditures up to date, discuss possibly taking over our own checkbook with Select Board.
3. Review of Minutes from previous meeting: Approved
4. Treasurer's Report: We have overspent our funds from the Town this year, much due to increasing the hours/Payroll. We will need to plan on funding the Internet through our budget next year (and beginning in November of this year) at \$58.25/month. Much discussion of who uses it/is it really necessary?, decided to table that decision for now. We should include some money for computer support, as we move toward automation we may need more expert assistance.
5. Librarian's Report: The library has continued to be used by folks, we are all excited about our craft night, raffle drawing, card-making and upcoming cookie exchange! We decided to cancel any remaining magazine subscriptions with the exception of "Ranger Rick", which is very inexpensive.
6. Committee Reports: NA
7. Old Business: NA
8. New Business:

Visit with Select Board: discussed pros/cons of having our own checkbook and keeping track of our own finances - it looks like there are many details that would take time and attention to keep up with if we took it all over. Select Board seems open to considering us having a check book for "Petty Cash", but again, accountability is a big responsibility. No decision was made.

Current status: Brandie will check with Marie (Lowell Treasurer) about our current balance, Nancy will get a printout of her payroll to date for planning purposes, we wonder where is the money we made from the bake sale.

Budget development: Need for different categories was discussed, such as Craft Supplies, Snacks, Office supplies, Books for adults, Children's books, and keeping track of where money comes from/what we earmark funds to be spent on.

Meeting Adjourned at: 6:45

Minutes respectfully submitted by Jenn Higgins

Next Trustee Meeting: 12/17/24