

VILLAGE OF PARDEEVILLE
FINANCE & PERSONNEL COMMITTEE
REVISED MEETING AGENDA
Village Hall – 114 Lake Street, Pardeeville
Tuesday, May 9th, 2023 at 6:15 PM

- I. Call to Order
- II. Roll Call
- III. Agenda Approval
- IV. Minutes Approval
- V. NEW BUSINESS:
 - A. Grant application process
 - B. 2023 LRIP project with County & Low Bid of the Trucking/Asphalt
 - C. Capital purchases and projects approved with 2023 budget process
- VI. Adjourn

Kayla Lindert, Clerk/Treasurer
Posted: 05/05/2023

The Village Hall is accessible to the handicapped. If you require additional assistance, please contact the Village Office no later than 48 hours prior to the meeting date. Phone 608-429-3121. If members are present from other recognized Boards, Commissions, or Committees which may constitute a quorum, the meeting is presumed to be for the above-stated agenda/purpose. An updated agenda may be posted 24 hours before meeting time.

**VILLAGE OF PARDEEVILLE
FINANCE & PERSONNEL COMMITTEE
MEETING MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, January 17th, 2023 at 5:00 PM**

Call to Order – Babcock called meeting to order at 5:00 PM

Roll Call – Trustees Babcock and Possehl here. Griepentrog joining by phone. Also present are Salmon, DPW/Admin, Lindert, Clerk/Treasurer and Trustee Haynes

Agenda Approval – Motion to approve Possehl/Babcock. Motion carries unanimously.

Minutes Approval – Motion to approve Possehl/Babcock. Motion carries unanimously.

NEW BUSINESS:

A. Truck Loan

- Babcock explained reason of agenda item. Gave the floor to Erin.

- Salmon explained conversations she has had with Shane with Hometown Bank here in town. Salmon pointed out pages and rates included in packet and that Shane said he would honor rates from August of 2022. Village has an option to “jump-start” payments and move forward. Highlighted biggest negative if we wait, Shane doesn’t know what the interest rate will be. This committee does need to make a recommendation tonight. Continued to highlight concerns and how she has inquired with USSI

- Babcock stated he isn’t comfortable doing this without having the truck and doesn’t feel comfortable to move forward.

-Griepentrog questioned if we made a down payment already on the truck. Salmon answered we paid for the chassie in the beginning of 2023 and budgeted for a 7 year loan, starting in 2023.

-Possehl is hesitant about waiting because of interest rates rising. He would like to see this rate guaranteed and this rate is pretty reasonable. Rate is less than 5.85%: 5.35%.

- Further discussion on payment schedule with Hometown Bank and interest rate fluctuations. Haynes questioned where the money will be sitting at Hometown.

-Motion to move this forward to the full Village Board for further conversation with no recommendation Babcock/Griepentrog. Babcock and Griepentrog approve. Possehl is opposed. Motion carries.

- Further discussion on short-term borrowing

B. Investments – RFPs

- Babcock explained reason for agenda item and listed 3 who submitted. This agenda item was merely to determine process going forward with the proposals. Stated he is nervous especially since these are not our monies, they are taxpayers monies. FDIC insured.

- Salmon stated and suggested bringing all 3 in to present to the Village Board. Give them a half hour at least to talk about what they can offer. Would have to be a special meeting and full Village Board meeting

- Babcock stated working with auditor on % being able to invest and liquidity. Stated he would like us to look at getting a CDAR.

- Babcock made the motion to recommend Possehl and Lindert to work on scheduling this special meeting possibly in April when new board is seated and gather information on this. Motion fails.

- Motion to bring this to current full Village Board when agenda permits with special meeting Griepentrog/Possehl. Motion carries unanimously.

C. Village Office Hours

- Babcock explained agenda item. Possehl explained further the reason for agenda item. Possehl also stated to close the office for a certain period of time and save the employees' time and employees are able to get more work done.

- Griepentrog stated he thinks the Village will complain and being a public service to community and needs to be open 5 days a week.

- Babcock stated he went over to Columbia County Solid Waste and Director, Greg, is sitting at the front counter running the front office and it is his responsibility to do so. Babcock thinks there is schedules that can be handled by Salmon to internally to stay open the whole time.

- Salmon explained reason for agenda item. Clarified what the staff wanted and stated it is not uncommon for smaller municipalities to have a set schedule and being closed and have the Village get used to it.

- Babcock stated the Village has options for coverage. Personal experience with Post Office here is frustrating. His feelings is we need to be open as posted currently. Unfortunately, there will be interruptions. Griepentrog agrees with Babcock.

- Motion to keep Village Hall office hours as currently posted being open Monday-Friday, 7:30 AM-4 PM. Griepentrog/Babcock. Motion carries unanimously.

D. Village Hall Security

- Babcock stated reason for agenda item: way past time to increase safety of our facilities. We also need to include all Village owned properties. He truly believes those doors should be

locked and residents not have easy access. Stated he would Public Protection committee to consult with the Sheriff Dept to come in and give us suggestions and ideas.

-Motion to refer this request to Public Protection Committee to consult with Sheriff Dept and get suggested internal safety changes, including all Village owned property. Babcock/Griepentrog. Motion carries unanimously.

E. Open Meeting Law training

- Babcock explained reason for agenda item. Said he asked Matt Menard to check what is available. Matt Menard said nothing scheduled now. Discussion on League of Municipality training and MEUW training. Further discussion on what past trustees have been or gone for training.

-Babcock wants to table this agenda item and wants Lindert to do some leg-work on this and research to bring back for upcoming board in April.

Adjourn – Babcock adjourned at 5:43 PM

Kayla Lindert, Clerk/Treasurer

Approved:

**Village of Pardeeville
Bid Results:
AWARD RECOMMENDATIONS**

Unless noted otherwise, prices are by the ton FOB @ the plant
Trucking costs are estimated by the ton based on fleet, location, and project location

Trucking and Material Cost Estimation Based on Bids Received:

Assumption:

Haul Time (hrs) =

1.5

	Total Tons		2023 Rate	# Tons	# Needed	
		Quad	\$ 61.64		22	4
		Tri	\$ 77.76		19	8
4 LT 58-28 S	<u>460</u>	Tandem	\$ 90.30		12	<u>0</u>
	460				<u>12</u>	

Roosevelt St, Justice Dr, Herwig Ct. & Breezy Pt.(2) (Village of Pardeeville)

Bidder	4 LT 58-28 S	Haul Time (hrs)	Avg Trckg Est	Trucks Needed	Surface	Total	Trkg	HMA
Kartchner Brothers LLC	\$ 56.60	1.75	\$ 4.02	8	\$ 60.62	\$ 27,886	\$ 1,850	\$ 26,036
Northeast Asphalt, Inc	\$ 54.80	2	\$ 4.60	8	\$ 59.40	\$ 27,322	\$ 2,114	\$ 25,208
Payne & Dolan, Inc	\$ 50.00	1.75	\$ 4.02	8	\$ 54.02	\$ 24,850	\$ 1,850	\$ 23,000
Tri County Paving, Inc	\$ 53.25	1.5	\$ 3.45	8	\$ 56.70	\$ 26,081	\$ 1,586	\$ 24,495
Wolf Paving & Excavation	\$ 63.00	1.75	\$ 4.02	8	\$ 67.02	\$ 30,830	\$ 1,850	\$ 28,980