

## Registration Details for the 2021-2022 School Year

Registration will begin at 8:30 a.m. on February 24<sup>th</sup>. Registration forms are available on our website at [www.tlcknox.com](http://www.tlcknox.com). You can download and print these to bring in or there will be copies available at the school. **These cannot be turned in until registration officially opens on February 24<sup>th</sup>.**

During registration, please come to our main entrance. We will have our registration table set up there to accept your form. Your registration fee must be paid at the time of registration to complete this process. You can pay via cash or check.

Registration forms will be numbered in the order they are received and students will be placed in classes in that order. We may not be able to give everyone their first choice of class. If that is not possible, you will be enrolled in your second choice and placed on a wait list for your first choice. There are always changes over the summer and we will notify you if we have the opportunity to move your child.

While we are still dealing with covid-19, please make sure you wear a mask and stay socially distanced during the registration process.

We will notify families by March 3<sup>rd</sup> of the class they have been enrolled in or if they have been placed on a wait list for a class. If we have questions while we are placing children, we will contact you at the number you provide on your registration form.

For any additional questions, please feel free to contact us at either 865-288-3420 or by email at [Jennifer@tlcknox.com](mailto:Jennifer@tlcknox.com).

### **The Next Step:**

We will be distributing enrollment packets in mid-March to all of our students enrolled for the 2021-2022 School Year. These will need to be filled out and returned to the school by April 15, 2021. Your first tuition payment will be due in June and will continue to hold your child's place until the start of the school year.