



SPSC - Hot Lunch Program

Each year the Stoneybrook Parent School Council runs a biweekly hot lunch program for the students of Stoneybrook Public School. It's a fun and nutritious lunch for the students, and a break from the monotony of packing lunches for the parents. And while the SPSC hot lunch program is an important fundraiser for Stoneybrook, we also work hard to ensure that prices remain low so that the food choices offered represent both value, and solid nutrition, as governed by the strict new Ministry guidelines.

Register to order and pay to participate in the SPSC Hot Lunch Program.

Here's how:

1. Go to stoneybrookpsc.ca and follow the links to the **SPSC Hub**, our online marketplace for orders and payments.
2. Click the *'Register'* button to sign up. You will need the school code which is published each year in the September newsletter. Need the code? Email us at hotlunch@stoneybrookpsc.ca.
3. Once registered, you may now log in to the web site.
4. You will now see a "congratulations" screen. Enter your child(ren) under the *'Profile'* tab.
5. Click on the *'Orders'* tab and select the *current schedule* to order menu items.

IT'S THAT EASY!

Not participating in hot lunch? We encourage you to register even if your child does not participate so that you are able to receive emails, news and reminders from the SPSC. Stoneybrook Public School & the SPSC are committed to paperless communications.

Other important points to remember:

- It is necessary that you re-register on the SPSC Hot Lunch & Fundraising website each year, as we must purge all personal information at the end of each year for privacy reasons. This also ensures that your contact and student info is current and accurate.
- Orders can be made online for any or all lunch dates, and can be edited, added to or cancelled throughout the term. The cut-off date to order and/or make changes for each lunch is the Wednesday prior.
- Payments can be made directly on-line by clicking the *'Pay Now'* button at the bottom of the *'Student Orders'* page. Please note that it is not necessary that you have a PayPal account to pay online by credit card.
- Should you prefer to submit a cheque directly to the school, we ask that you input your order online and print out a *'Remittance Form'*. Then send it to school, along with a *single* cheque payable to *Stoneybrook PSC*, in a sealed envelope.

Still have questions? See the [How to place an order on the SPSC Hub](#) pdf in the documents section of our website, or email us at HotLunch@StoneybrookPSC.ca.