

WANTED: Port Manager / Economic Development Officer: The Port of Arlington is conducting a search to identify an outstanding Economic Development Officer to provide leadership, vision and energy to maximize economic diversification, job creation and take advantage of opportunities. The Port of Arlington is a taxing district within the jurisdictional boundaries of Gilliam County Oregon. The Port is one of six ports on the Oregon side of the Columbia River. The main focus of the Port's activities are divided between maritime activities and economic development projects. The Port Economic Development Officer will be responsible for managing the day to day operations and economic development activities. This person must work at the highest level of integrity, honesty and openness, creating strong relationships with key business, governmental and community leaders. The job initiatives include: business attraction, retention and expansion; immediately take responsibility for the management and completion of all current projects; identify opportunities and connections relating to current projects; develop collateral marketing materials; develop quality responses and presentations for prospects and community education; develop and maintain a quality Port website; coordinate activities and prepare briefings with and for the Port Board of Commissioners, the Cities of Arlington and Condon, and the Gilliam County Court, as needed; develop county, state and federal grant request applications; perform financial analysis on appropriate prospects and develop recommendations for incentive packages and contracts; provide high quality experiences for prospect visits; provide legislative testimony as needed. Position requirements include: at least 6 years demonstrated economic development experience; demonstrate ability to facilitate and close deals; demonstrate ability to recruit projects; demonstrate ability to acquire grants and financing; in-depth knowledge of principles and practices of economic development; experience working with consultants; experience in managing site, facility and project development; excellent communication, organizational and strategic planning skills; experience in financial packaging and analysis; experience in blending local, state, federal and private incentives; proven ability to understand the needs of rural communities and regional partnerships. Knowledge/experience with renewable energy a plus. Must be a team player, have integrity, vision, creativity, a strong work ethic, goal setter, be a high achiever, be focused and organized. An application packet may be obtained by writing to the Port of Arlington, P.O. Box 279, Arlington, OR 97812, by calling the Port office at (541) 705-2004 Monday thru Friday between 9:00 a.m. till 5:00 p.m., visit the office located at 100 Port Island Rd. Arlington, OR or by e-mail: kelly.margheim@portofarlington.com Salary \$70K - \$90K. Position is full-time and comes with benefits. The Port of Arlington is an Equal Opportunity Employer - This position is Veterans' Preference Eligible. Applications must be received no later than Wednesday, March 31, 2021.