

THE GHEENS FOUNDATION

NOTE: To be eligible for a grant, the organization's revenues per the Form 990 must have exceeded (a) \$50,000 for its most recent fiscal year, or (b) an average of \$50,000 for the past three consecutive years. Questions? Contact Kathy Knotts (502) 584-4650 or kathy@gheensfoundation.org

Organization Legal Name

Organization Name

Tax ID #

Tax Status: (501c3, 501c6, etc...)

Address

Phone

of Unique Individuals Served Annually:

The Foundation now recommends participation in the Better Business Charity Review process. The Better Business Bureau serving Louisville, Western Kentucky, and Southern Indiana performs charity reviews and develops reports on local charities. The purpose is to promote public confidence in charities and to encourage charitable giving. Reviews are prompted by consumer inquiries and by charities interested in demonstrating adherence to best practices in their programs and operations. Charity review is a donor information service of the BBB and there is no cost to the charity for the BBB to conduct a review and issue a report. For more information on BBB charity review, please contact Angie Estes, Director of Charity Review, at aestes@louisville.bbb.org or (502) 588-0033.

BBB Charity Review Participant? (yes/no)

Most Recent Charity Review Report Date

Future Plans to be part of Charity Review? (yes/no)

Mission Statement. How does your organization define success?

Please state your organization's mission and summarize the most significant activities. The last paragraph should directly answer "How does your organization define success?" (200 words)

Funding which represents more than 10% of income:

Please list any sources that represent more than 10% of your total organization income or funding. Please list the total you receive from each organization.

Annual Budget:

Please select the classifications that best describe your organization:

- Arts/Culture
- Civic / Community
- Education
- Human Services
- Other

Comparative Financial Data:

Be prepared to enter financial data from the last two full fiscal years of your operations. This will include the dollar amounts for:

- Revenue
- Expenses
- Assets
- Liabilities

Contact Information:

- Name
- Title
- Email
- Phone
- Address

Project Title

If this is for general operating support, please respond "Mission Delivery Support."

Project Description

Describe the particular activity that this grant would fund. If you are requesting a general support grant, please detail some of your organization's major undertakings in the coming 12-month period.) (500 words)

Request Amount:

Project Start Date **Project End Date**

Is your organization an affiliate of a national organization?

Are you required to provide funding to that organization?

Please select classifications that best describe this particular project:

Age Group

Geographical Area Served**Ethnicity of those served**

Please ascribe a percentage to each group you serve. The total for all should equal 100%.

Type of Support: (capital funding, general operating, project support, technical assistance, other)

ATTACHMENTS**Project Budget**

Please submit a one- to two-page project budget. DOCUMENTS MUST BE SUBMITTED IN A WORD or PDF FORMAT. If you're applying for general operating funds, a project budget is not required.

Organization Budget

Please submit a Profit and Loss Statement (Statement of Activities) from your most recently completed fiscal year. We do not accept projected budgets.

Board Members and Officers

List your current board members and officers, with their professional affiliation or place of work. BOARD LISTS THAT CONTAIN CONTACT INFORMATION AND PHOTOS WILL NOT BE ACCEPTED. BOARD LISTS WHICH EXCEED TWO PAGES WILL NOT BE ACCEPTED.

Please attach your most current 990 Form or financial statement.

If your organization is part of a national organization, do not send the national organization's Form 990; we are most interested in YOUR organization's financial information. If your organization does not produce its own 990, please send an audited financial statement performed by a local accounting firm. If you are a new organization and do not have either, then please upload a simple statement explaining such.

Optional Supporting Document

You may submit one or two pages of supporting documentation. This may include a testimonial letter, supporting statistics, infographic or data chart. This should not be a restatement of your earlier project description, rather it should only include additional critical information which you feel is paramount to understanding the request or organization's mission. If the "Optional Supporting Document" is a lengthy narrative it will not be included in your grant application.

IRS Determination Letter